



NGHA Suspension Reporting

Purpose

The NGHA operates under the jurisdiction of the OWHA and adheres to the [OWHA policies](#) related to suspension as set out in the OWHA Handbook and all policies related to suspensions under “Discipline Documents”.

<https://www.owha.on.ca/content/forms-and-policies>

Competitive and House League Coaches and other team officials (e.g., bench or other team staff) should be knowledgeable of the OWHA policies and procedures for suspensions. The guidance below is intended to clarify the main steps that team officials must take when a player or team official incurs a suspendable action.

Report any suspendable offences immediately after the game

It is the responsibility of the team manager or coach of the offending team to report suspendable offences.

The OWHA requires that all suspensions be reported by email within **24 hours of game completion** and prior to the next game (whichever occurs first) regardless of game type (e.g. league, playdown, exhibition, tournament) and within or outside Ontario.

- Report suspensions to OWHA by emailing: stats@owha.on.ca with a cc to NGHAsuspension@gmail.com, relevant team officials (e.g., head coach), nghavpoperations@gmail.com, and NGHAVPPrograms@gmail.com.
- For suspensions in the competitive program, also cc: nghacompdirector1@gmail.com; nghacompdirector2@gmail.com and the appropriate competitive convenor..
- For suspensions in the house league program, also cc: nghahldirector1@gmail.com, NGHAhldirector2@gmail.com and the appropriate house league convenor.

Email must include the following information:-

1. Game ID number from the electronic game sheet or scanned copy of paper game sheet (yellow or pink copy), preferably in pdf (cell phone photo is acceptable provided all sections of the game are legible).
2. Player name and number or name of team official incurring the suspendable penalty.
3. Suspension code as recorded on the game sheet.
4. Game date and team name. If the suspension occurred as part of a tournament, include the name of the tournament.



The suspended individual may not participate in any OWHA-sanctioned activities until OWHA has responded. Participation in practices and team social activities are often permitted however OWHA may impose sanctions that override participation in non-game activities depending on the offence leading to the suspension

If the team is unsure whether a suspension was issued, they must email the OWHA for clarification via stats@owha.ca.

Serving a Suspension

OWHA will communicate the suspension that must be served in response to the reporting email which will include instructions on what activities the player / team official may not participate in.

The offending team is required to notify OWHA after **each** of the games that is served within 24 hours of the game in which they sit-out, or prior to the next game, whichever is sooner. Exhibition games are not permitted for serving suspensions except in extreme situations with written approval of the OWHA Discipline Review Board.

Send an email to: stats@owha.on.ca with a cc to NGHAsuspension@gmail.com with the following:

- Game ID number of the game in which the suspension was served
- Name of player / team official
- Number of games served (e.g., game 1 of 2)
- For suspensions in the competitive program, also cc: nghacompdirector1@gmail.com; nghacompdirector2@gmail.com.
- For suspensions in the house league program, also cc: nghahldirector1@gmail.com, NGHAhldirector2@gmail.com

Return to Play

A suspension is not considered to have been served until game sheets for all games served have been provided to the OWHA (stats@owha.on.ca) and the NGHA (NGHAsuspension@gmail.com).

There may be instances when the NGHA imposes a suspension. When this happens and it results in a hearing, the suspended person cannot return to play until they have attended the hearing and the NGHA Discipline Chair (Vice-President of Operations) has granted clearance to return to play.

Failure to Report a Suspension and Games Served

OWHA will assign a penalty should a team fail to report a suspendable penalty within the timeline guidelines (within **24 hours of game completion** and/or prior to the next game, whichever occurs first). This additional penalty is typically a minimum 1 game suspension assigned to the head coach but will be determined by OWHA..



Reporting by On-ice Officials

On-ice officials will report suspensions to OWHA following the most recent OWHA policy.

Questions

In case of questions about this policy, contact the NGHA VP Operations (NGHAVPOps@gmail.com) or the NGHA Director, Policy, Risk and Safety (NGHApolicy@gmail.com)