



# AGM Meeting Minutes 2017

Minutes  
May 13<sup>th</sup>, 2013

<b>Author:</b> Kimberley Owen	
<b>Subject:</b> NDRA AGM Meeting Minutes	
<b>Date &amp; Time:</b> Saturday April 22 <sup>nd</sup> , 2017	
<b>Location:</b> Stellar Hall, Newmarket	
<b>Attendance:</b> Present: See Sign In Sheet	
<b>Next Meeting:</b> April 2018	

Description																																									
<b>Opening of Meeting</b>	Meeting called to order at 4:45pm by Kelly Buchanan																																								
<b>Establishment of Quorum</b>	<ul style="list-style-type: none"> <li>Number of voter cards signed for is 23</li> <li>Confirmed by Michelle Linton responsible for signing in voters</li> </ul>																																								
<b>Approval of the Agenda</b>	<p>Motion to accept the Agenda as provided on the overhead projector</p> <p><b>Motion made by Kimberley Owen – Seconded by Michelle Linton - Passed with Unanimous Vote</b></p>																																								
<b>Approval of 2015 Meeting Minutes</b>	<p>Motion to accept the 2016 AGM Meeting Minutes onto record</p> <p><b>Motion made by Kimberley Owen – Seconded by Shawn Linton – Passed with Unanimous Vote</b></p>																																								
<b>2017 Financial Report</b>	<p style="text-align: center;"><b>Income Statement</b></p> <p><b>Statement of Operations</b> April 30 Unaudited for internal purposes only</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 10%; text-align: center;">2017</th> <th style="width: 10%; text-align: center;">2016</th> <th style="width: 10%;"></th> <th style="width: 10%;"></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">Total Revenue</td> <td style="text-align: right;">\$111,311</td> <td style="text-align: right;">\$140,982</td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Expenses</td> <td style="text-align: right;">\$137,293</td> <td style="text-align: right;">\$136,557</td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Net Revenue Over Expenses</td> <td style="text-align: right;">\$-22,982</td> <td style="text-align: right;">\$4,425</td> <td></td> <td></td> </tr> </tbody> </table> <p style="text-align: center;"><b>Cash Position</b></p> <p><b>Statement of Operations</b> April 30 Unaudited for internal purposes only</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 10%; text-align: center;">2017</th> <th style="width: 10%; text-align: center;">2016</th> <th style="width: 10%;"></th> <th style="width: 10%;"></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">Cash Beginning of Year</td> <td style="text-align: right;">\$61,492</td> <td style="text-align: right;">\$57,067</td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Net Revenue Over Expenses</td> <td style="text-align: right;">\$-22,982</td> <td style="text-align: right;">\$4,425</td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Cash End of Year</td> <td style="text-align: right;">\$38,510</td> <td style="text-align: right;">\$61,492</td> <td></td> <td></td> </tr> </tbody> </table> <p>Motion to accept the Financials into record</p> <p><b>Motion made by Jennifer Forget – Seconded by Kimberley Owen - Passed with Unanimous Vote</b></p>		2017	2016			Total Revenue	\$111,311	\$140,982			Expenses	\$137,293	\$136,557			Net Revenue Over Expenses	\$-22,982	\$4,425				2017	2016			Cash Beginning of Year	\$61,492	\$57,067			Net Revenue Over Expenses	\$-22,982	\$4,425			Cash End of Year	\$38,510	\$61,492		
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<b>Registration Report</b>	<ul style="list-style-type: none"> <li>Registration has decreased due not hosting Provincial Teams</li> <li>Had 21 new players to NDRA</li> </ul> <div style="text-align: center;"> <p><b>Registration 2015/2016 Season</b></p> <table border="1"> <thead> <tr> <th></th> <th>2012-13</th> <th>2013-14</th> <th>2014-15</th> <th>2015-16</th> <th>2016-17</th> </tr> </thead> <tbody> <tr><td>LTP</td><td></td><td>18</td><td>13</td><td>12</td><td>15</td></tr> <tr><td>U8</td><td>17</td><td>12</td><td>14</td><td>16</td><td>11</td></tr> <tr><td>U9</td><td></td><td></td><td>12</td><td>14</td><td>0</td></tr> <tr><td>U10</td><td>15</td><td>16</td><td>11</td><td>16</td><td>15</td></tr> <tr><td>U12</td><td>15</td><td>15</td><td>14</td><td>15</td><td>27</td></tr> <tr><td>U14</td><td>19</td><td>16</td><td>27</td><td>17</td><td>16</td></tr> <tr><td>U16</td><td>25</td><td>14</td><td></td><td>12</td><td>15</td></tr> <tr><td>U19</td><td></td><td>16</td><td>14</td><td>16</td><td>0</td></tr> <tr><td>Open</td><td>29</td><td>32</td><td>12</td><td>26</td><td>18</td></tr> <tr><td><b>Total</b></td><td><b>118</b></td><td><b>139</b></td><td><b>117</b></td><td><b>143</b></td><td><b>117</b></td></tr> </tbody> </table>   <p><b>Registration Projections</b></p> <table border="1"> <tbody> <tr><td>LTP</td><td>0</td></tr> <tr><td>U8</td><td>0</td></tr> <tr><td>U9</td><td>13</td></tr> <tr><td>U10</td><td>15</td></tr> <tr><td>U12</td><td>25</td></tr> <tr><td>U14</td><td>24</td></tr> <tr><td>U16</td><td>19</td></tr> <tr><td>U19</td><td>10</td></tr> <tr><td>Open</td><td>N/A</td></tr> <tr><td><b>Total</b></td><td><b>106</b></td></tr> </tbody> </table> </div>		2012-13	2013-14	2014-15	2015-16	2016-17	LTP		18	13	12	15	U8	17	12	14	16	11	U9			12	14	0	U10	15	16	11	16	15	U12	15	15	14	15	27	U14	19	16	27	17	16	U16	25	14		12	15	U19		16	14	16	0	Open	29	32	12	26	18	<b>Total</b>	<b>118</b>	<b>139</b>	<b>117</b>	<b>143</b>	<b>117</b>	LTP	0	U8	0	U9	13	U10	15	U12	25	U14	24	U16	19	U19	10	Open	N/A	<b>Total</b>	<b>106</b>
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<b>Fees for Next Season</b>	<ul style="list-style-type: none"> <li>Fees will be increasing for the 2017-2018 Season</li> <li>Reason for the increase include Power Skating included in fees, SRRA Registration</li> <li>Early Bird Registration is in effect until June 30<sup>th</sup>, 2017 afterward the fees for returning players go back to Full Fee on July 1<sup>st</sup>, 2017</li> </ul> <div style="text-align: center;"> <p><b>Fees for Next Season</b></p> <table border="1"> <thead> <tr> <th></th> <th colspan="2">Revised</th> </tr> <tr> <th></th> <th>New/Early Bird</th> <th>Full</th> </tr> </thead> <tbody> <tr><td>LTP</td><td>N/A</td><td>\$250</td></tr> <tr><td>U8</td><td>\$340</td><td>390</td></tr> <tr><td>Open Rec</td><td>355</td><td>455</td></tr> <tr><td>U9 to Open B Regional</td><td></td><td>550      650</td></tr> <tr><td>Provincial</td><td>600</td><td>700</td></tr> </tbody> </table> </div>		Revised			New/Early Bird	Full	LTP	N/A	\$250	U8	\$340	390	Open Rec	355	455	U9 to Open B Regional		550      650	Provincial	600	700																																																																	
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<b>“Report of Auditors”</b>	<ul style="list-style-type: none"> <li>With less than \$220K in the bank we can waive off doing an audit</li> <li>The cost of an audit runs around \$8-\$10K</li> <li>We have checks and balances in place to ensure that money is not being incorrectly paid out such as requiring two signatures on our cheques</li> </ul> <p style="color: red;">Motion to decline the requirement of “Report of Auditors” Motion made by Jennifer Forget – Seconded by Alanna Jarvis - Passed with Unanimous Vote</p>																																																																																						



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<b>Board of Directors</b>	<p><b>Motion to absolve the current 2016-2017 Board of Directors</b>  <b>Motion made by Kelly Buchanan – Seconded by Michele Linton - Passed with Unanimous Vote</b></p> <p style="text-align: center;"><b>Below are the nominees for the 2016-2017 Board of Directors</b></p> <table border="0"> <thead> <tr> <th>Position</th> <th>Current Member</th> <th>Nominees</th> </tr> </thead> <tbody> <tr> <td>President</td> <td>Lui De Dominicis</td> <td>Kelly Buchanan</td> </tr> <tr> <td>Vice -President</td> <td>Kelly Buchanan</td> <td>Shawn Linton</td> </tr> <tr> <td>Secretary</td> <td>Kimberley Owen</td> <td>Kimberley Owen</td> </tr> <tr> <td>Treasurer</td> <td>Jennifer Forget</td> <td></td> </tr> <tr> <td>Registrar</td> <td>Michelle Linton</td> <td>Michelle Linton</td> </tr> <tr> <td>Scheduler</td> <td>Alanna Jarvis</td> <td>Alanna Jarvis</td> </tr> <tr> <td>Referee In Chief</td> <td>Shawn Linton</td> <td>Shawn Linton</td> </tr> <tr> <td>Past President</td> <td>Shawn Linton</td> <td>Lui De Dominicis - ACCALAIMED</td> </tr> <tr> <td>Coach Development</td> <td>Murdock Brooks</td> <td>Murdock Brooks</td> </tr> <tr> <td>Player Development</td> <td>Murdock Brooks</td> <td>Murdock Brooks</td> </tr> <tr> <td>Publicity</td> <td>John Tenpenny</td> <td></td> </tr> <tr> <td>Fundraising</td> <td>VACANT</td> <td></td> </tr> <tr> <td>Tournament</td> <td>Jeff Smithson &amp; Georgina Dirkos-Walters</td> <td>Jeff Smithson &amp; Georgina Dirkos-Walters</td> </tr> <tr> <td>SRRRA Rep</td> <td>Michelle Linton</td> <td>Michelle Linton</td> </tr> <tr> <td>Equipment Manager</td> <td>Kathy Anderson</td> <td></td> </tr> <tr> <td>OCRRL Rep</td> <td>Michelle Linton</td> <td>Michelle Linton</td> </tr> <tr> <td>Parent Rep</td> <td>Sabrina Schuetze</td> <td>Sabrina Schuetz</td> </tr> <tr> <td>Sponsorship</td> <td>VACANT</td> <td></td> </tr> <tr> <td>Newsletter</td> <td>Mary Chatson</td> <td></td> </tr> <tr> <td>Web Master</td> <td>Ron McLean</td> <td>Ron McLean</td> </tr> </tbody> </table> <p><b>Motion to accept the nominees listed above for the 2016-2017</b>  <b>Motion made by Kimberley Owen – Seconded by Sabrina Schuetze - Passed with Unanimous Vote</b></p> <p><b>Jer Proctor nominated Leslie Proctor for the position of Equipment Manager</b>  <b>Motion made by Jer Proctor – Seconded by Leslie Proctor – Passed with Unanimous Vote</b></p>	Position	Current Member	Nominees	President	Lui De Dominicis	Kelly Buchanan	Vice -President	Kelly Buchanan	Shawn Linton	Secretary	Kimberley Owen	Kimberley Owen	Treasurer	Jennifer Forget		Registrar	Michelle Linton	Michelle Linton	Scheduler	Alanna Jarvis	Alanna Jarvis	Referee In Chief	Shawn Linton	Shawn Linton	Past President	Shawn Linton	Lui De Dominicis - ACCALAIMED	Coach Development	Murdock Brooks	Murdock Brooks	Player Development	Murdock Brooks	Murdock Brooks	Publicity	John Tenpenny		Fundraising	VACANT		Tournament	Jeff Smithson & Georgina Dirkos-Walters	Jeff Smithson & Georgina Dirkos-Walters	SRRRA Rep	Michelle Linton	Michelle Linton	Equipment Manager	Kathy Anderson		OCRRL Rep	Michelle Linton	Michelle Linton	Parent Rep	Sabrina Schuetze	Sabrina Schuetz	Sponsorship	VACANT		Newsletter	Mary Chatson		Web Master	Ron McLean	Ron McLean
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<b>Question &amp; Answer Period and Discussion</b>	<p><b>Question</b> For the U9 age group what will their season look like next season? With the few games they did play at the end of the year they were very cohesive and having a great time together, I would consider coaching if the girls were staying together for another year.</p> <p><b>Answer</b> The U9's will be treated just like our U12 to Open B teams. They will have a weekly practice time, scheduled games, receive additional skills &amp; skating development. NDRA is looking into hosting some of the required coaching certification courses right here in Newmarket this year. If you are interested please see Kimberley after the AGM for details.</p> <p><b>Statement</b> Alanna Jarvis announced that this will be her last year as Scheduler for NDRA and is looking for someone who may be interested in job shadowing her this year, in preparation of taking over the roll for the 2018-2019. She ensures that this position is not as scary as it sounds and that after she departs the board she will be available to answer any questions and provide guidance.</p> <p><b>Statement</b> The \$22K gap in the financials is concerning and the executive is urged to take care in our expenditures. Things like the unused ice this past season must have been costly.</p> <p><b>Response</b> Unfortunately, with items such as ice we must purchase it though the town during the summer. When families hold back on registering their children we are unable to estimate the amount of ice that is required for the season. The board did return ice to the town during the season to save money. This past season also saw the purchase of brand new jerseys for the entire association. These types of expenses are not yearly costs. We also had a lack of income due to low level of fundraising and sponsorship. In previous years, we were the recipient of donations from association such as the Trillium Grant for our Equipment Lending Program. After the initial injection of funding for these types of programs it is then up to the association to continue to fund. The board is aware that we need watch our spending accordingly.</p> <p><b>Question</b> As a not for profit organization why do we have a balance in our accounts?</p> <p><b>Answer</b> Not for Profit organizations are able to carry a balance up to a certain dollar value. Our association needs to carry a balance as we have various bills that we need to pay all year long. For example, a portion of ice time for next season will need to be paid out before the season starts. There are fees that need to be paid out to SRRA and ORA before the season commences. We cannot count on registration fees to come in early enough to cover our bills. Our association also needs to be ready to pay out to the town at any time for our out of town players. Each year the town has been gracious enough to not charge us a fee for out of town players but they could reverse that decision at any time. Without our out of town players we would not have enough players to keep our association going.</p> <p><b>Question</b> If we have to raise our fees due to lack of funds why are key items such as fundraising and sponsorship not in the forefront for the executive?</p> <p><b>Answer</b> The Fundraising and Sponsorship positions on the BoD have been left unfilled for a couple of years since no one has volunteered for those positions. This leaves the responsibility to the entire executive to fill along with the responsibilities that they already signed up for. The board members that you saw on the nomination slide, for the most part, have been on the board for several years. These are the same people that are coaching your kids, the bench staff for our teams, the people that run our annual tournament which brings in money to our association. We only have so much time and energy left to pitch in and fill the positions that are left unfilled. We have been lucky to have some parents that have gone out on their own accord and found us some great sponsors but we don't have anyone heading up these positions. There is only so much we can do. An infusion of new blood within our volunteer pool is greatly needed.</p>
<b>Close Out</b>	<p><b>Meeting Adjourned at 5:23 pm</b></p> <p><b>Motion made by Kelly Buchanan – Seconded by Michelle Passed with Unanimous Vote</b></p>