



Name of Volunteer:

Surname: _____ First: _____

Volunteer Position Held: _____

- **Sherwood Park Northstars Football Club requests that the holder of this letter, as named, have a criminal record check (including vulnerable persons) performed in order to fulfill his/her position as outlined above. The age group of children involved is between 10-15 years old. The bearer of this letter is a volunteer that is not paid or compensated in any way by the Sherwood Park Northstars Football Club.**

To all Executive, Head Coaches, Assistant Coaches, Team Managers, and Team Trainers:

The mandate for the Sherwood Park Northstars Football Club is to provide a youth oriented program. As such, we must practice due diligence to provide a safe environment, including mentorship, for the youth within the Sherwood Park Northstars football program.

All individuals within the Sherwood Park Northstars Football Club that are directly involved with youth must provide a criminal record check (including vulnerable persons) prior to working with the youth. Fully realizing that these are volunteer positions, we are requesting your full cooperation.

Upon receipt of your clearance, please check it BEFORE leaving to ensure it carries a red stamp on the top signifying NEGATIVE FOR VULNERABLE SECTOR. If this red stamp is NOT present, then you will need to have FINGERPRINTS taken to obtain the confirmed record check.

Fingerprint services are currently offered Monday – Thursdays from 7:30 a.m. to 3:30 p.m. only.

Please provide this letter to the Sherwood Park RCMP detachment to receive your criminal record check free of charge. You must bring 2 pieces of ID; one of which must be picture ID. You must be a resident of Strathcona County. If you are not a resident of Strathcona County, or you are aware of an offense on your record, you must go to the Edmonton Police Service for a more detailed criminal record check.

The Sherwood Park RCMP detachment is located at 911 Bison Way
Hours: Monday – Friday 7:30 a.m. – 6:00 p.m. and Saturdays: 9:00 a.m. - 1:00 pm

Thank you for your attention to this important matter.

Clint Byblow
President 2016 - 2019
Sherwood Park Northstars Football Club