

Online – New Members

[Register Online](#)

****NOTE** – *you will be directed to the Hockey Canada Registration website*

Registration Instructions for NEW MEMBERS

- Click on the Registration link above or on the link on the registration page of our webpage.
- Read through Registration Information then click on the “[Register Online](#)” link.
- Click on the “[Click here to create an Account](#)” link, choose your language, read the three steps to open an account, click the box to show you read it, and select “Continue”.
- You are now in account creation. The account is created in the parent name – not the player name. The player will be registered in the parent account. Enter your E-mail (this will also be your username), password, and Security Question and Answer, language and then click “[Submit](#)” to begin the account creation process.
- Once you’ve logged in, the system will bring you to your **Home Page**. Here you will see [My Shopping Cart](#) and [My Registration History](#). Here you can email yourself a receipt, print a receipt, or Register a Participant. You can also use the commands at the top of your screen to Register a Participant, see your Order History, Cart, My Account, Help and Logout. You will see a list of previously registered people along with a viewable receipt that you can print.
- Click on the **[Register a Participant](#)** link to begin the Registration Process.
- Participant Selection. Here you can pick from a previously registered participant or make a new Participant. Select “[Register Now](#)” on the correct player.
- Choose a Registration Type. **[Select the type as Participants](#)** and click **[Next](#)**.
- Division Selection. **[Select the Division and click Next](#)**.
- Registration Package Selection. **[Click Select on the Package](#)**.
- Participant Information. Here you EDIT the Physical Address if it is incorrect. IF DIFFERENT THAN PHYSICAL add Mailing Address, Father Address, Mother Address and Guardian Address AS APPLICABLE.
- Enter the Contact Information. Father, Mother and Guardian Name as applicable. Enter the phone numbers and e-mail addresses.
- Enter the Emergency Contact Information (this should be someone OTHER THAN the parents listed).
- Answer the questions.
- Read the Hockey Canada Waiver and click Agree. If you do not agree, you will not be able to continue and will have to do a paper registration.
- Finally, select the applicable Fees and click “[Review](#)”.

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- Participants Registration Review. Check and ensure the information is correct. Click **“Back”** if you need to change something. Click **“Add to Cart”** if you have another player to register or if you would like to come back and pay later (you can also Add to Cart and then Check Out. Your registration is not complete and will not come through until payment is made. Click **“Check Out”** to pay for the registration.
- At the Checkout Screen Click **“Checkout”**.
- Choose your payment method, **Credit Card** and click **“Next”**.
 - Payment by **Credit Card**.
 - Select your payment option. In Full at time of Registration.
 - Fill out your credit card details on the Quick Enrollment page then click the **SUBMIT** button. Wait for your credit card to be processed – DO NOT CLICK ANY BUTTONS UNTIL YOU SEE YOUR RESPONSE. If your transaction is DECLINED, you may enter information for another credit card or choose another form of payment. If APPROVED, you will receive a printable receipt in the next step and you are now done.
- You may now Logout, Register another Participant or make changes to your account.

NOTE: You will be able to return to your Home Page at any time by entering your User ID and Password. You will be able to:

- Check your Child’s Registration Status
- Change your ID and/or Password
- Re-Print Registration Invoices