##

**Present:** Brent Robinson, Kim Albers, Lana Young, Brad Bannister, Laurie Hunka, Sapphire Husky, Jody Reid, Matt Faulds

**Regrets:** Shannon Rea, Nancy Rattray

 **Location:** Okotoks Rec Centre

**Chair:** Brent Robinson

**Minutes**: Jody Reid

| **Agenda item** | **Details** | **Responsibility**  |
| --- | --- | --- |
| 1. Call to order and introductions
 | Meeting came to order at 7:01pm | President |
| 1. Agenda
 | *Motion to accept Laurie**Seconded Sapphire All in favor, Carried* |  |
| 1. Minutes from October Meeting
 | No changes*Motion to accept Sapphire**Seconded Laurie All in favor, Carried* |   |
| 1. ALA/ CDLA Updates – Brent
 | **ALA Updates****CDLA Updates**Novice Tiering – same for now.Financial controls coming for all teams to followBudget put forward to hire a technical director – LTAD, certification | Brent |
| 1. Presidents Message – Brent
 | Brent spoke to Marauders again – trying to organize a date to discuss details on winter camp and the logistics of running camp, grants/paymentsMarauders have turned down the opportunity to help with the winter camp. |  |
| 1. Action Items Outstanding - Jody
 | 1. Send RFQ for single vendor – Matt Started conversation. Not complete (moved to Operations)
2. Winter camp live in RAMP – Sapphire Not done. RAMP still being organized by RAMP.
3. Prepare yearend financials for Board approval – Lana Complete.
4. Organize logistics with Marauders for winter camp – Brent. Complete (see Presidents Sec)
 |  |
| 1. Treasurer – Lana
 | Financials presented (see attached)*Motion to approve financials - Brad. Second Matt. All in favor. Passed.**Motion to approve paying Tracey Deplaedt $40/hr for 3-hours a month (attached letter for reference) – Lana. Second Sapphire. All in favor. Passed.* | Lana |
| 1. Registrar – Sapphire
 | Need winter camp details – Sapphire and Nancy will work on building it in RAMP.Work on details for dates and make sure times/floor times are correct before it goes live in RAMPResend the AGM notice and add a link to the Season Report.Reviewing job functions with Nancy. Sapphire asking to hold passwords so can help Nancy after voting in for one year.  | Sapphire/Nancy |
| 1. Programs – Shannon
 | No update |  |
| 1. Technical Development – Brad
 | No update |  |
| 1. Operations – Matt
 | Working on quotes for upcoming season – wants to have 3 potential vendors bid on items to allow choice for RaidersQuestions from vensors: Do we want/need an online store? Are we going to commit to each team ordering certain apparel (T, socks, etc)? Chosen vendor will do shorts & HOKs. Shorts with new logo proof expected a month before season start.Equipment – will coordinate with Peter if elected in and assist with the transition.Insurance – preparing for shed coverage. |  |
| 1. Organizational Development –
 | Laurie working on getting the logo to be cleaned up to be “R’ instead of the pirateGetting quotes for website – approx. $1250Working on full communication plan for upcoming seasonWebsite – working with programmer to have up by mid-DecemberTournament – Asked ALA for final approval Tyke to Midget. CDLA sent Tyke to PW – Jen trying to correct (add Bantam & Midget). | LaurieJen |
| 1. General Discussion
 | *Motion to approve payment of $741.81 to Carcallen for legal services rendered - Matt. Second: Sapphire. All in favor. Approved. (see attached Statement of Account)*Of note during the motion above, Brent Robinson recused himself from voting on the Carscallen LLP payment motion.Annual Report: Reviewed by all and approved (attached for refence). To be included on the website prior to AGM.Try-It Days – Dec 15 3pm & Feb 2 1:45pm. Time book and will start to advertise.HOKs / A-Team direction. South & North PW. Bantam & Midget – Based on registration numbers. |  |
| 1. Action Items (new):
 | 1. Winter camp follow-up with potential coaches/helpers - Brad
2. Print 30 copies of approved financials for presentation at AGM
3. Attach the Season Report to the website + send link to Sapphire
4. Resend the AGM notice and add a link to the Season Report
 | 1. Brad
2. Jody
3. Jody
4. Sapphire
 |
| 1. Next Meeting
 | AGM - November 20, 2018 7pm-9pm Location: Pason Arena – Olympic RoomPlanning Day – November 24, 2018 9am-noon Location: Community Room |  |
| 1. Adjourn meeting
 | * Move to adjourn at 8:34pm.
* Motion to accept: Lana Seconded: Brent. All in favor –Carried
 |  |

Attachments:

1. Okotoks Lacrosse Profits and Loss September 2017-August 2018 (2 pages)
2. Okotoks Lacrosse Balance Sheet As of October 15, 2018 (1 page)
3. Letter: Tracey D. Deplaedt regarding account review (1 page)
4. Statement of Account Carcallen (2 pages)
5. ORLA Season Report (9 pages)