## 

**Present:** Brad Banister, Jody Reid, Shannon Rea, Lana Young, Brent Robinson, Don Payne, Sapphire Husky, Matt Faulds

**Regrets:**

**Location:** Okotoks Rec Centre

**Chair:** Brad Banister

**Minutes**: Jody Reid

| **Agenda item** | **Details** | **Responsibility** |
| --- | --- | --- |
| 1. Call to order and introductions | Meeting came to order at 7:05pm | President |
| 1. Agenda | Motion to accept Lana Young  Seconded Shannon Rea All in favor, Carried |  |
| 1. Minutes from November 29 meeting | No changes  Motion to accept Lana Young  Seconded Sapphire Husky All in favor, Carried |  |
| 1. Action Items Outstanding - Jody | * AGLC max limit investigate (Jody) – done. $10k max raffle allowed * Don T, Ray, Sapphire and Liza need to go to RCMP (Cst Dave McQueen) to provide statements as name/signature forged on cheques. – reported complete * Message to lacrosse community (Brad). – complete * Junior girls – Raiders to invoice Jr Girls for floor time (outstanding-move to treasurer report) * Junior girls – Jr Girls to invoice club for funds collected through club (outstanding-move to treasurer report) |  |
| 1. ALA/ CDLA Updates – Brad | **ALA Updates**  No update  **CDLA Updates**   * RAMP integrated with SportzSoft not working well. Leave RAMP with ALA. * Disciplinary Chair paid position $5k. Motion accepted. Looking for person to fill post. * March 14 numbers meeting (declare teams) & exemptions declared * Coaching Clinics. No scheduled Initiation courses. Direct to Development. * Committee for CDLA financial oversight. Looking for four people. * Girls Lacrosse. As of 2019 new club all females. Vote a February 5 CDLA Meeting. Need a member to attend. Matt motion to support. Brad Second. All in favor. * Risk management – Rule of Two (have to have Vulnerable Sector Check). NCCP Coaches resources…add to website | Don P. Reported on |
| 1. Presidents Message – Brad | * RCMP no update at this point * Brent brought forward the new agreement that’s being worked on with Shannon’s lawyer.   Resolution Agreement (attached to Jan 9 minutes). Motion to accept the deal from Shannon’s lawyer – Brent. Matt Second. All in favor (all except Don). Don abstains from vote.  Motion: Carscallen LPP be retained on a pro bono basis to complete or enforce the agreement – Matt. Brad Second. All in favor. |  |
| 1. Treasurer - Lana | * $8105.06 winter camp registration in bank * Invoices   + Nov 29 rental of meeting room   + ALA $290 attendance AGM   + Ray $353.94 expenses   + Don $486.54 expenses   + $41.99 Classic Sports – string kits (equip Matt)   + $2,600 Jen Hoyle owed for tournament still   + $2,520 owed to CP Field House cover floor time for winter camp   Pay all outstanding invoices – Brent. Second Brad. All in favor.  *$1,620.16 Sheep River Storage – Matt will ask for 2-weeks to pay*   * ORLA owe Don T. Jr Ladies registration money as it’s in our account. Don T. to invoice club * ORLA to invoice Don T. for floor rentals as club paid. Liza Zeer sent Lana the floor rental dates/costs   All paid will have $1,282.81 in the bank. |  |
| 1. Registrar – Sapphire | Leave regular season rates the same as last season.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Program** | **Registration Fee**  **(to Feb 14, 2017)** | **Non Volunteer Fee**  **(to Feb 14, 2017)** | **Registration Fee**  **(Feb 15 to May 01, 2017)** | **Non Volunteer Fee**  **(Feb 15 to May 01, 2017)** | | Mini Tyke\* | $ 200 | NA | $300 | NA | | Tyke | $ 300 | $ 500 | $ 400 | $ 600 | | Novice | $ 355 | $ 555 | $ 455 | $ 655 | | PeeWee | $ 385 | $ 585 | $ 485 | $ 685 | | Bantam | $ 415 | $ 615 | $ 515 | $ 715 | | Midget | $ 425 | $ 625 | $ 525 | $ 725 |     Season now will open as of January 1, 2018  Sapphire noted ORLA Refund Policy listed on website not consistent with ORLA Policy Manual. Website Registration page link on bottom of page. *Added to action items to investigate.* |  |
| 1. Programs - Shannon | Scheduler – need to find new person as Liza Zeer stepping down.  HOKs Coordinator position required. Will approach Ray to verify interest as he has expressed interest in volunteering. Contacted Ray during meeting via text and he has accepted.  Motion: Appoint someone to deal with HOKs and coordinate between clubs, recommend Ray - Brent. Matt Second. All in favor. |  |
| 1. Technical Development – Brent | Raiders Winter Camp – Started January 2. Every Monday & Wednesday. Have some limited space. Will accept on-site registrations with cheque still.  Evaluations – Brad/Brent will be creating a structured plan for club and potentially involve the Junior-A Raiders. |  |
| 1. Operations – Matt | Waiting to clean. Matt supplied full inventory at AGM.  Motion to accept access to funds up to $700 to clean equipment - Matt. Second: Brad. All in favor.  Motion to give 7 jersey sets to team Belgium - Matt. Second: Don P. All in favor.  Matt to talk to Dave re pinnie numbers and Sunshine Interiors sponsorship offering for Winter Camp. Update January: will order this week.  Motion: Order the pinnies for the winter camp – Don P. Sapphire Second. All in favor.  Still tracking down 4 first aid kits. Will owe $75 a kit not retuned to Summit.  Balls – have enough balls for this season, but will be out at end of season if don’t order more.  Matt to get three suppliers to provide pricing to supply shorts for the season and will report back on costs. |  |
| 1. Organizational Development – Don | Draft proposal for tournament coordinator duties and compensation [draft attached]  Motion: Moving forward pay 15% of total proven profits – Don P. Second: Lana.  Discussion: need to define duties of tourney organizer, define duties of club (volunteers). All in favour.  Brent prepared a proposal and was accepted by the Board. Presented to Jen Hoyle, who agreed to continue organizing tournaments and signed agreement.  Raiders two 50/50s for upcoming Roughnecks Season:  Saturday, March 24, 2018 vs Toronto (moved from 17th originally)  Saturday, April 14, 2018 vs Buffalo  *Don Payne stepping down. Part of the girl’s initiative presented to the CDLA will be Don P. taking on the role within CDLA to lead this group, so will have to step away from Raiders.*  Position focus is tournaments and 50/50 at this point. Jen Hoyle capable of running the tournaments. |  |
| 1. General Discussion | * Reviewed boundaries as map is not clear (Brad). * Volunteers. Invite volunteer coordinator to next meeting and open to public. (Nancy) Lana will call * Photographer presentation next meeting. Two to invite and present (Matt/Shannon) * Scheduler. Brad will contact the Oilers group to see if they have someone interested in scheduling that’s done on their org. (Brad) * Evaluator’s discussion at next meeting for regular season evals in March (Brent/Brad) * Team made by committee recommended, same as last year (Lana) |  |
| 1. Action Items (new): | 1. Add notice to website to encourage volunteers to obtain a Vulnerable Sector Check and link to CDLA letter (Jody)      1. Update ORLA Refund Policy on the website to align with policy as stated in the posted ORLA Procedures (Jody) 2. Equipment cleaning to be completed by end of January (Matt) 3. Pinnies for winter camp to be ordered this week (Matt) 4. Send Brad the Roughnecks return email where 50/50 document is to be returned (Don) 5. Roughnecks Agreement for 50/50 signed/completed and returned via email (Brad) 6. Invite volunteer coordinator, Nancy, to next meeting (Lana) 7. Photographer presentation next meeting. Invite two companies/people to present at February Meeting (Matt & Shannon) 8. Scheduler - contact the Oilers Exec to see if they have someone interested in scheduling  for the ORLA season (Brad) |  |
| 1. Next Meeting | * February 6, 2018 7pm-9pm Location: TBD | Jody |
| 1. Adjourn meeting | * Move to adjourn at 9:40pm. * Motion to accept: Matt Faulds Seconded: Sapphire Husky. All in favor –Carried |  |