##

**Present:** Brad Banister, Jody Reid, Shannon Rea, Brent Robinson, Matt Faulds, Kim Albers, Nancy Rattray, Laurie Hunka, Lana Young,

**Regrets:** Sapphire Husky, Jen Hoyle

 **Location:** Okotoks Rec Centre

**Chair:** Brent Robinson

**Minutes**: Jody Reid

| **Agenda item** | **Details** | **Responsibility**  |
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| 1. Call to order and introductions
 | Meeting came to order at 7:01pm | President |
| 1. Agenda
 | Motion to accept Brad BanisterSeconded Lana Young All in favor, Carried |  |
| 1. Minutes from February meeting
 | No changesMotion to accept Lana YoungSeconded Brad Banister All in favor, Carried |  |
| 1. Appoint Organizational Development
 | Motion was made by Brent Robinson to appoint Laurie Hunka to the vacant Director of Organizational Development position. Second: Lana. All in favour. |  |
| 1. ALA/ CDLA Updates – Brent
 | **ALA Updates**No update**CDLA Updates**Game Experience Committee (Anti-bullying) starting. Jim Norris will be new CDLA Discipline DirectorNumbers across all clubs fairly consistent. | Brent |
| 1. Presidents Message – Brent
 | Midgets were over roster so a number of players were offered releases to south Calgary clubs.Coaching clinic went well. Lots of benefit from the Diamond H goalie coach Ryan. |  |
| 1. Action Items Outstanding - Jody
 | Brad1. Confirm that HOKs have secured space in the Canada Day Tournament (complete)Matt2. Finalize the shorts quote and send to Board for review/approval.(complete)3. Obtain a Coach's shirt quote for Board review/approval.(complete-comments in Ops Section)4. Mini Tyke balls and Shirts ordered for season (complete)5. Roughnecks Ticket Code (Hugh) for April 14 game so we can start selling/promoting (complete)Nancy7. Email Jody volunteer email to be placed on website (complete)8. Start working on 25 volunteers for both 50/50 Roughnecks nights(complete)9. 50/50 volunteer message to Laurie to post on FB(complete)10. 50/50 volunteer message to Jody to post on website(complete)11. 50/50 volunteer message to Sapphire to email to all members(complete) |  |
| 1. Treasurer – Lana
 | Opened account for tournaments. Lana has electronic monitoring.Invoice from Source for Sports for shorts $1,758.13. Knights will pay portion – Matt to provide amount to be invoiced.Have invoice for CP-FH. Not paid yet.$83,699.85 total in bank (accounts for FH invoice, and cheques written)Est CDLA fees $31,405. Paid to date $5k. Total to pay $26,405 | Lana |
| 1. Registrar – Sapphire
 | No update-March |  |
| 1. Programs - Shannon
 | Reminder that picture date is April 14. All teams have schedule. |  |
| 1. Technical Development – Brad
 | Nothing new for March |  |
| 1. Operations – Matt
 | Equipment on order. Pads expected next weekCoach shirts. Golf style #50 @ $1,500 ttl. Shooter shirt same cost. Order approved. Lana wants to reach out to Tradewinds to explore cost & timeMatt creating a document to track supplies, coaches, etc. |  |
| 1. Organizational Development –
 | **Photographer (Photo Day April 14)**Jackie Hutchinson – 5 weeks, Memory Mate $11.50 (package says $15). Open for April (Saturday)Sarah Desilets – 3 week turnaround (approx.), Collage $10 for player/coach. Flexible on time.Board voted and chose Jackie for the main club photos, but agreed to let Sarah do the tournaments, maybe some camp pictures for the website, and help Jackie to gain experience.**50/50 Roughnecks**Raiders two 50/50s for upcoming Roughnecks Season:Saturday, April 14, 2018 vs BuffaloNancy has the volunteers required.**Tournaments**Working on AGLC requirements. No other update. | Vacant |
| 1. General Discussion
 | Motion by Brent to appoint Matt as Discipline Chair for 2018. Second Jody. All in favor.Roughnecks tix sales to benefit ORLA. Looking for location options as Sobeys can’t do due to conflict with Flames group agreements. Brent to contact Home Ground. Brad send contact for Safeway. Sun Country & Eagle will push on radio (Laurie)Drafting a long term communications plan (Laurie). Laurie will reach out to contacts to help with a website plan.Vulnerable Sector Check – process is unknown as CDLA no longer accepting. Brent will ask CDLA how others managing at next meeting. |  |
| 1. Action Items (new):
 | 1. Forward financial management procedures to Lana and review for comments to CDLA (Brent)
2. Review coach shirt options with Tradewinds and report back by April 4 - choice made and ordered (Matt)
3. Send Roughnecks short sponsorship application form to Lana for completion (Brent)
4. Complete and submit the Roughnecks for the $5k sponsorship money (Lana)
5. Ask CDLA how other clubs manage the Vulnerable Sector Checks (Brent)
 |  |
| 1. Next Meeting
 | * May 29, 2018 7pm-9pm Location: TBD
 | Jody |
| 1. Adjourn meeting
 | * Move to adjourn at 8:50pm.
* Motion to accept: Matt Faulds Seconded: Jody Reid. All in favor –Carried
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