**OKOTOKS OILERS ATHLETIC ASSOCIATION**

**OOAA BOARD MEETING**

**Tuesday August 10th@ 7:00pm**

**Via Zoom**

Meeting Minutes

1. **Call to Order – Dan called meeting to order at 7:00pm**
2. **Attendance – All present except for Jamie Steer, Cary LeGrandeur, Michelle Barratt**
3. **Review and Approval of July 13th, 2021 Meeting Minutes. – Scott Harding Motioned to approve minutes, 2nd by Kelly L and Board in Favor.**
4. Business arising from the prior meeting minutes. – nothing.

1. **Reports**

**President.** - **Dan**

Welcome to both returning and our new board members.

· For those of you who know me / or don’t know me – The goal would intend to help with move our volunteer OOAA association with a view to strong governance.

· What does that mean – We are governed by the Society’s Act which supersedes our bylaws which supersedes our policies and procedures

· Going forward we won’t be circumventing the act – whereby a min of 21days notice for AGM, IGM and special meetings with be given to our membership.

· Being on this board involves making decisions on what is in the best interests of our association as a whole – this is referred to as a duty of care.

· We can share this opportunity together, benefit from fresh perspectives, we have added to the board skills sets, which may lead to increased opportunities for our association. It may be hard to believe --- but even the best board members are replaceable – today all of our division directors serve in an age category where their son or daughter doesn’t play. I thank you all for stepping up and committing your time to serve.

· At this time I would like to share several initiatives that has been discussed with many of you already.

· The storage facility for our daytime program and OOAA use. The funding and the communication piece to our membership is critical. We need to move this along and engage the entire board and membership.

· Updating of our policies and procedures to align with our updated bylaws and to incorporate and recommendations from the strategic review committee– If you are interested in serving on this committee – please let me know. This includes some very strong internal financial controls as per Bob Thompson’s AGM financial report recommendations.

This would be brought forth for board approval ideally prior to the AGM next spring

· Health and Safety initiatives led by Orinda McCann. We have a real opportunity to help support our OOAA Athletes.

· The continued building on the momentum of the Male Elite and Female Elite committees to help of grow the relationships with our association.

Dan asked Kelly and Mark for communication for storage facility to membership.

Daytime ice programming was at risk, because we did not have a letter from CTR. Carmen O is going to write a letter to accommodate the athlete/student. They will be Co-Host ( 2 Schools) to get daytime rate.

Communication piece with U18AAA Female team has made us aware we need to improve going forward. 15 weeks prior to AGM (Bob Thompson treasurer at time) asked for this team’s financials. We did not receive anything until a threat of suspension was given to team.

Going forward , we must have tighter controls to protect parents, families, athletes, donors and sponsors for each team. Putting together proper policies and procedures will help us and in turn get it done properly. Having managers and treasurers also approved will help internal controls as well.

1. **Treasurer- Pat –** no financials as of yet. Getting everything set up for new season.
2. **Vice President- Mark-** OMHA has transferred U13A F to OOAA. Huge benefits for our female program. Mark will be director for this team as well. Registration is open for this team. All draw zones have been contacted for this team.
3. **Secretary – Kelly –** not much to mention right now, getting into the groove of this new position. Just got back gmail account. Communications and surveys will get out soon. Will be sending membership of communication protocol.
4. **OMHA President – Geoff-** Todd Esler will be filling in for Geoff at these meeting. Welcome Todd. Is getting is feet wet with everything. Lot’s of information and learning the ropes.
5. **Registration Update –**  **Lindsay –** thanking the directors for all their hard work. Registration for the most part going smooth.
6. **SCAHL Update – Mike R**- updates sent out to directors. SCAHL is moving forward. Have a meeting coming up at the end of August. Fees will be $1700.
7. **Game and Conduct –** no one as of yet. Will get this updated soon.
8. **Division Directors Report**
* BowMark U18AAA – Rob Ellis -conditioning camp starts Sat. and then on to tryouts. Registration numbers are good.
* U18AA – Carolyn B – just got an official invite to a tourney. More info to follow.
* U16AAA / U16AA – Bruce L – AAA tourney on Sept 11-12 (four teams Royals, NWFlames and Lethbridge. AA -nothing to report yet.
* U15AAA – Cary L – nothing to report
* U15AA – Sheena F – 26 registered and pre – season tourney in Nanton.
* U13 AA – Mark -Conditioning Camps set (slight problem with Baseball but came up with solution) Coaches are aligned with solution
* U13 A Female – Mark – transferring over from OMHA.
* U18 Female AAA – Nicki – going along smoothly and entered in Firestarter tourney.
* U18 Female AA – Trish – Lindsay updating registrations (coming in slowly) have to wait until AAA cuts to know numbers. Also, in a Firestarter Tourney Oct 1-3.
* U15 Female AA – Amber D – all running smoothly.

**Ice Scheduler Update –** Jamie Steer **-** Hello Board and Directors,

As I am running our U15 checking clinic I will not be able to attend tomorrow.

Attached is the up to date ice schedule as of August 4th when I made some adjustments for Conditioning camps(please check it matches with what is posted). In looking at Evaluations I think the ice I have is correct. I know some divisions have some decisions to make like to go with 4 small teams or 3 big teams etc. but I think the ice fits for whatever decision is made as far as Evals go. Today was supposed to be the last day anyone could register for Evals (U13 female excluded) without board approval, so I will have Lindsay send me final numbers and make sure ice matches number of teams. If you are one of those directors that has that funny number of players for teams please feel free to use me for questions.

1. **Director of Coaching Development –** Mike Bara – Conditioning camps are starting soon … all ice-times booked.
* Evaluations and questions go from Evaluators to Coaches to Directors. If you teams would like evaluators reach out to Mike B.
* Goaltending sessions will be based on numbers. Working with Fisher Goaltending.
* Coaches meeting- 6 team meeting
* Instat meeting tomorrow night … Zoom with all Coaches , Mike and Trish.
* Working on U13 A Female Coach – applications open till August 24th.
* Mike to check back and inform us.
1. **Athletic Therapy Committee – Orinda.**

Baseline – contact Orinda

Prosport – Contact Raeanne

All trainers have been sent our pre-season schedules. They know to check in with Division Directors.

A.T’s have been assigned to a team and for the most part will be the same AT for the whole time. May occasionally have a different one.

Orinda and Raeanne will handle all the injury forms.

Having these forms done this way will allow injuries to be tracked and broken down each year for OOAA.

Will have AT’s and Health and Safety communicate back and forth. Will have a proper Return to Play Policy and communication.

The Board needs to let Orinda know ASAP on Head Check.

Pat motioned to approve Head Check for OOAA, 2nd by Bruce. All Board in Favor. Orinda to notify Head Check.

Amy Schneider – to incorporate Mental Health end for the OOAA. She will possibly set up team talks and let all coaches know she is available.

1. **OOAA Storage Update – Dan/Mark -** The Town of Okotoks would like the OOAA to act as an agent. Cheques would be made to OOAA, the Town would issue a receipt for tax purposes. We need to share financial statements with Town to see if we can take this on.

Would like to engage membership before we bring forward to Board.

Mark and Kelly to reach out to membership. The membership is an integral part of how we go forward with this. Kelly to put out a survey on this for membership.

We need to move forward on Fundraising.

Need to be aligned as a group (OOAA/Membership)

Have an additional $27000.00 from Bowmark Team Account.

Need to get this rolling ASAP.

1. **Equipment Update – Kelly –** still awaiting arrival on Tryout Jerseys. Will get them out to teams quickly as they arrive. Pucks and bags have arrived. Jersey’s for U13 A Female are available.
2. **Male Elite Council Update-** We do not have a chair yet for this. Executive to come up with this.
3. **Female Elite Council Update - Mark -** have had a meeting and will need information from Division Directors.

Have newly added U13 A Female team.

**Conditioning Camps/Tryouts. -** Slight change ….. Need to have ref’s .3 evaluations skates prior to G and W games ( need ref’s)

Have never had a ref budget before.Have involved ORA (Brenda**)**

1. **Injured Player Protocol -** Have parents direct injuries to Division Director to Orinda to Coach.

Updates are needed from Parents to all three involved. Post team injuries to a list.

100% up to head coach to decide to take an injuredplayer on team.

1. **Casino Update-** Scheduled for October 26,27. Pat will submit form and let membership and Board know. A schedule will be made up of times and what is needed. We will mandate support from Teams and membership.
2. **New Business –** none
3. **Old Business -** none
4. **Adjournment -** Orinda motioned to adjourn meeting. Mark 2nd it. Meeting Adjourned at 8:07pm