



Doc. Name	OSRA Tryout Policy	Version	1.0
Original Date	August 30, 2020	Validity	2 years
Revision Date	August 30, 2020	Document Owner	President
Doc. Number	OSRA-PRE-003		

1.0 Purpose

The primary goal of this guideline is to provide the Oshawa Storm Ringette Association (OSRA) Executive, Board Members and Player Development Committee with consistent, transparent organizational information on OSRA's provincial level tryout process.

2.0 Scope

All Oshawa members involved in A/AA tryouts.

3.0 Definitions

Tryout – the evaluation of ringette players against a set of standards with a defined process.

Drills – defined set of activities that focus in on a set of skills.

4.0 References

- OSRA Constitution and Bylaws
- Ringette Ontario Appeal Policy
- Ringette Ontario Discipline & Complaints Policy

5.0 Responsibilities

President and Executive

- Identify the level of play and number of teams at each level (OSRA reserves the right to hold off of on decisions and make changes to decisions up to the start of the regular playing season)
- Identify season specific timelines
- Determine the individual cost and payment procedures for the tryout
- Appoint a Convenor for each level of tryout
- Appoint Player Development Committee
- Purchase ice and schedule tryouts
- Purchase room rentals if required for parent meetings
- Provide all announcement information
- Ensure availability on-site for signing releases and logistical support
- Attend Head Coach led parent meetings prior to Tryout #3
- Coordinate with Convenor for any players who are unable to attend

Convenor (one per age group/ level)

- Ensure that registration information, player id#s and pinnie numbers area all correct and matching
- Work with Player Development Committee to determine # of evaluators required and assist with scheduling of evaluators
- Post the on-ice plan for Tryout to OSRA website (provided by PDC)
- Responsible for scheduling all on-site roles including registration check-in, cashier, pinnie distribution and trainer
- Responsible for preparing and coordinating all evaluator materials (sheets, clip boards, pens)
- Responsible for organizing and preparing post-tryout evaluator meetings and materials required



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- Provide announcement information to Webmaster for returning invites
- Notify unsuccessful applicants via email and follow through with any requests for feedback (forward to coach)
- Provide on-site guidance and information to parents regarding process and next steps
- Arrange for referees and minor officials if required

Player Development Committee (PDC)

- Choose and schedule the evaluators for all tryouts
- Ensure that evaluators understand the drills and required "look-fors" and ranking methodology for tryout #1
- Plan the on-ice activities for Tryout #1
- Provide a written plan for Tryout #1 to Convenor that will be posted on OSRA website 2-3 days prior to tryout
- Organize and prepare the on-ice facilitators

Head Coach

- During Tryout #1, participate in tryout with own evaluations and notes
- Plan the on-ice activities for tryout #2 and #3 including providing additional instructions to evaluators, organizing players etc...
- Inform convenor if referees and minor officials are required
- Organize on-ice or bench assistance if required for tryouts #2 and #3
- Plan for a parent meeting prior to Tryout #3 to explain expectations for the players and season, this should include information regarding time and financial expectations
- Collaborate with the evaluators and convenor to develop a roster
- Present roster to OSRA executive for approval
- Ensure that within 48 hours of final tryout "offer" phone calls are made to all players
- Once all offers are accepted, inform Convenor so that "no" emails can be sent.

Webmaster

- Ensure availability during the entire tryout process to facilitate posting of announcements
- Ensure accuracy of registration information provided to convenors
- Provide on-site support on walk-up registrants

Trainer

- For all sessions a qualified trainer(s) will be identified and will be available to assist as needed on-site during the duration of the tryouts.



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6.0 Instruction

6.1 Pre-Tryout Process - Approximately 4-6 weeks prior to the tryout dates a "Tryout Announcement" will be made. It will be posted on the OSRA website and also included in our social media posts. This announcement will include the following information:

- o The dates and times of the tryouts
- o The cost of the tryouts
- o A registration link
- o A link to the Tryout Policy document
- o Instructions for players who will miss tryouts due to injury, vacation etc...
- o Each player will be provided a registration id # which will be used for all future communications
- o Names and contact information for Tryout Convenors

6.2 Current Season Coach Player Evaluations

6.2.1 Immediately following the end of season play, all current Head Coaches of players from U10 to 2nd year U19A will be asked to complete an evaluation of their players.

6.2.2 Head Coaches will be provided with evaluation forms, direction and guidance

6.2.3 These forms will be collected by the OSRA Executive prior to the start of tryouts and provided to evaluators and head coaches via the Convenors.

6.3 Coach Selection Announcements

6.3.1 OSRA will endeavour to announce all Head Coach positions before the start of tryouts

6.3.2 OSRA reserves the right to delay announcements if necessary (i.e. no qualified applicants, child of provisional coach is trying out)

6.4 Tryout Format - The OSRA will typically plan for a 3-session tryout process and reserves the right to add additional sessions, or remove, if required.

6.4.1 Tryout 1:

- Minimum one hour
- Skating and Drills
- On-ice plan provided by the Player Development Committee
- Evaluations completed by qualified evaluators
- On-ice plan and drill explanations provided on OSRA website approximately 2-3 days prior to tryout

6.4.2 Tryout 2:

- Minimum one hour
- Skating/ Drills/ Scrimmage
- On-ice plan provided by the Head Coach (assistance provided by PDC if needed)

6.4.3 Tryout 3:

- Minimum one hour
- Scrimmage/ exhibition games (planned and organized by Head Coach and division coordinator if necessary)

6.5 Tryout Policy for Injured, Ill or Absent Players. For players that are injured, seriously ill or absent for all or part of the process, the executive will handle them on a case by case basis. Requests for consideration should be emailed to the President of OSRA. The outcome will be one of:

6.5.1 There is a clear and obvious placement: The executive immediately places the player on the appropriate team based on history. The player has the choice to opt for outcome 2 below if they do not agree with the placement.

6.5.2 There is no clear and obvious placement: The executive rules that the player must tryout when healthy/ available.



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6.6 Positions Played During Tryouts. Players will have the opportunity to play in the positions they identified as their preferred positions at registration. Players may be asked to play other positions during tryouts. Decisions regarding position of play, spot offered and season play is completely at the discretion of the coach.

6.7 Post-Tryout Assessment Meetings

6.7.1. The evaluators shall undertake assessments during all Tryouts (#1 - guided by PDC and #2 and #3 guided by Head Coach)

6.7.2 The Convenor will assist with the discussion and provide additional support as required

6.7.3 Evaluators and Head Coach will be provided with current season coach reports on players if available and if needed

6.7.4 The Evaluators will identify the first half of the players named to the roster and the Head Coach will then select the 2nd half of the players. The Head coach will select goalie(s).

6.7.5 The Head Coach will present the desired roster to the Executive for final approval.

6.8 Notification Process

6.8.1 After Tryout #1: Within 2-3 hours* of the end of the tryout, an announcement will posted on the OSRA website listing the registration id# of players invited back for the 2nd tryout

6.8.2 After Tryout #2: Within 2-3 hours* of the end of the tryout, an announcement will posted on the OSRA website listing the registration id# of players invited back for the 3rd tryout

6.8.3 After Tryout #3 (or 4 if required)

6.8.1 Within 48 hours of the final tryout the Head Coach will phone players with an "Offer".

6.8.2 Players will have 24 hours to accept said "offer". If the player is not from the Oshawa Ringette Catchment Area, they can only conditionally accept until released from Home Association.

6.8.3 After all spots have been accepted, the tryout convenor will notify unsuccessful applicants via email. Included in the email will be specific instructions regarding tryouts at the next level of play.

6.8.4 Should a parent or player be interested in feedback they should contact the age-group convenor (contact info included in the email).

7.0 Records

The OSRA will retain all tryout documentation (evaluation sheets, etc) for one year following the conclusion of tryouts.

8.0 Linkage to Budget

A cost and revenue line item will be in the budget for tryouts.

9.0 History

Revision	Summary of Changes	Changes made by
1.0	Creation of document	C. Deans



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