



Doc. Name	Oshawa Ringette Logo & Name	Version	1.0
Original Date	5-July-2020	Validity	2 years
Revision Date	5-July-2020	Document Owner	Treasurer
Doc. Number	OSRA-TRE-002		

1.0 Purpose

This document outlines the process of creation, editing, usage and management of the Oshawa Ringette Logo and Name.

2.0 Scope

Full Oshawa Ringette Membership.

3.0 Definitions

- OSRA – Oshawa Storm Ringette Association
- OSRA Logo – the adopted design by the Oshawa Ringette Association to identify its products, uniform and association.

4.0 References

- OSRA Constitution
- RO Appeals Process

5.0 Responsibilities

- The Oshawa Ringette Treasurer shall:
 - Enforce the language and sub-committee responsibilities outlined in this document
 - Establish the correspondence between the offending party and the Oshawa Ringette Association
 - Collect all fines, as applicable, to the Oshawa Ringette Association
- The Oshawa Ringette Publicity Coordinator shall:
 - Issue the logo to any approved person from the OSRA

6.0 Instruction

6.1 Oshawa Ringette is the sole owner of the Oshawa Storm Ringette Association Logo. The Oshawa Ringette Association Board reserves the right to control and amend the logo and name, provided it remains consistent with the OSRA Constitution.

6.2 Any use of the Oshawa Storm Ringette Association Logo must be approved by the President of the Oshawa Ringette Association.

6.3 Penalties:

6.3.1 Any off-ice apparel that contains the Oshawa Storm Ringette Logo must be purchased through the OSRA's designated provider(s). See OSRA-TRE-001.

6.3.2 Anyone found to use the OSRA logo on a non-approved item is subject to a maximum \$300 fine, and up to \$50 fine for each item produced. On confirmation of identification of the non-approved item, the Oshawa Ringette Treasurer will convene a sub-committee to follow up on the findings and issuance of any fines. Sub-committee findings are subject to the Appeals Process. Failure to respond to the sub-committee findings may place the member in bad standing with the OSRA.



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6.3.3 No off-ice wear can be produced using the term “Oshawa Ringette Association” or “Oshawa Storm Ringette Association” without written permission from the OSRA Executive. Anyone found to use the OSRA name on a non-approved item is subject to a maximum \$300 fine, and up to \$50 fine for each item produced. On confirmation of identification of the non-approved item, the Oshawa Ringette Treasurer will convene a sub-committee to follow up on the findings and issuance of any fines. Sub-committee findings are subject to the Appeals Process. Failure to respond to the sub-committee findings may place the member in bad standing with the OSRA.

7.0 Records

All findings and correspondence will be recorded by the OSRA Treasurer. A copy will be provided to the OSRA Secretary.

8.0 Linkage to Budget

A revenue line item will be in place by the OSRA Treasurer for any fines collected by the OSRA.

9.0 History

Revision	Summary of Changes	Changes made by
1.0	Document origin	C. Deans