



## **OVDGHA EXECUTIVE MEETING MINUTES**

*Wednesday, May 17, 2023*

*7:00 pm*

*Cobden Arena*

**Meeting called to order at 7:00 pm**

**Attendance of Voting Members:** Cameron Gage, Candice Stephenson, Ryan Shand, Miranda Dakin, Melanie Henry, Michelle Allmand, Amber Harrie, Colin Etmanski, and Amber Costello

**Attendance of Non-Voting Members:** none in attendance

**Approval of Agenda:** Candice moved to approve the agenda. Seconded by Melanie. Motion carried.

**Adoption of Minutes from Annual General Meeting (AGM) dated May 18, 2022:** Cameron moved to adopt minutes from the AGM held on May 18, 2022. Seconded by Candice. Motion carried.

**President Report:**

- I. See Appendix A

**Vice-President Report:**

- II. See Appendix B

**Registrar Report:**

- III. See Appendix C

**Treasurer Report:**

- IV. Profit and Loss (see Appendix D)

**Secretary Report:**

- V. See Appendix E

**Risk and Safety/Equipment Report:**

- VI. See Appendix F

## **Ice Allocator Report**

VII. See Appendix G

## **Member at Large Report:**

VIII. Cameron Gage reported that this season as a member at large, he provided support and guidance for the new executive members and sat on competition committees as required.

IX. Amber Harrie reported that the banquet was a huge success.

## **Amendments and Notices of Motion:**

- X. Proposed Amendments to the OVDGHA Constitution
- A. There are no new proposed amendments to the OVDGHA Constitution.

## **New Business:**

- XI. Election of Executive
- A. Election of President
    1. Cameron nominated Ryan Shand for President, seconded by Colin. Ryan graciously accepted the nomination and was appointed as President.
  - B. Election of Vice-President
    1. Cameron nominated Candice Stephenson for Vice-President. Candice accepted the nomination and was appointed as Vice-President.
  - C. Election of Treasurer
    1. Cameron nominated Colin Etmanski for Treasurer, seconded by Miranda. Colin accepted the nomination and was appointed as Treasurer.
  - D. Election of Registrar
    1. Candice nominated Michelle Allmand for the position of Registrar, seconded by Cameron. Michelle accepted the nomination and was appointed as Registrar.
  - E. Election of Secretary
    1. Colin nominated Miranda Dakin for the position of Secretary, seconded by Candice. Miranda accepted the nomination and was appointed as Secretary.
  - F. Election of Ice Allocator
    1. Cameron nominated Amber Costello for the position of Ice Allocator. Amber accepted the nomination and was appointed as Ice Allocator.
  - G. Election of Equipment Manager/Risk and Safety
    1. Candice nominated Melanie Henry for the position of Equipment Manager/Risk and Safety. Melanie accepted the nomination and was appointed as Equipment Manager/Risk and Safety Officer.
  - H. Election of Members-at-Large
    1. Amber Harrie appointed as member-at-large.

**Motion to Adjourn:** Miranda moved to adjourn the meeting. Seconded by Ryan. Motion carried.

**Meeting Adjourned at 8:20 pm**

## Appendix A

### OVDGHA PRESIDENT REPORT 2022/2023 Season

Prepared by Ryan Shand

OVDGHA had 6 teams this season: U13HL, U13B, U15HL, U15B, U18HL, U18A. The teams were made up of girls from Deep River, Petawawa, Pembroke, Cobden, Barry's Bay, Round Lake, Whitney, Eganville, Arnprior, Fort Coulonge. Our house team registration fee was \$600 and the competitive fee was \$1500. These fees included all practice ice and game ice times, tournament fees, referees fees, socks, photos, and a team set of jerseys.

Several teams had great seasons. U13B won both the regular season and playoffs.. The team finished 4th in provincials. U15B placed 4th in the regular season and made the league finals in the playoffs. They made provincials, but did not move onto the medal round. U18 HL were Eastern league champions..

Next year, OVDGHA will offer a First Shift program through Bauer.

The association is running the 2nd annual Thunder Golf Tournament to raise funds for the association. The information is on the home page as well as on Facebook.

We had a U11 prospects game this year, which was a big success. Thanks to Candice and all the executive members for their hard work to make this happen.

We also had Player of the Week profiles posted on Facebook every week. Thank you to Miranda Dakin and Andrew Kittmer.

I would like to thank all the volunteers this year for all your hard work; without you this season would not have happened.

## Appendix B

### OVDGHA VICE-PRESIDENT REPORT 2022/2023 Season

Prepared by Candice Stephenson

1. August 22, 2022 - a committee to observe the 2 U15 goalies during an exhibition game. It was decided that we would follow the table laid out in our rules 4.4 and stick to the prescribed number of goalies (2).

2. August 23, 2022 - a competition committee was formed to discuss an injured U15 player with Coach Shand who was unable to attend any tryouts. It was decided she is a top player on the team and will join the squad when she is medically cleared by a doctor.

3. Following a complaint letter from a parent on the U13 B team the head coach scheduled a parent meeting. It was decided to have an executive attend the meeting.

4. January 9, 2023 - complaint issued by an assistant coach about a situation at a hockey tournament on Sunday, Jan 8th where he was verbally abused in the warm area after the game by a parent. A competition committee was formed to investigate the complaint. Disciplinary actions were taken against the parent.

5. January 15, 2023 - a possible issue was brought to my attention about a cell phone in the change room. None of the den mothers saw the cell phone and no photos have surfaced at this time. The coach now has a cell phone bin where they collect all the cell phones before entering the change room and return them on the way out of the rink.

6. Met with a competition committee and the coach of the tier 1 2023/24 U15 competitive team to discuss the eligibility of a player who cannot attend the U15 tryouts in April due to an injury with a medical note. It was decided it's in the best interest of the team to save a spot for the injured player on next year's roster.

7. The Prospects Game, held on April 2, 2023, was well attended and in the end a positive outcome for U11.

8. The disciplinary actions against the parent in point #4 were completed. The parent is officially cleared for a new start in the 2023/24 season.

9. Fielded a few more email complaints, but they didn't amount to anything.

10. Congratulations to this year's graduating players: Aliyah Leahy, Maddy Gienow, Grace Howard, Meredith Enright, Kate Mick, Oceane Boucher, Layne Jessup, Avery Foy, Keysha Two-Axe, Jorja Stephenson, Ava Zadow.

## Appendix C

### **OVDGHA REGISTRAR REPORT 2022/2023 Season**

Prepared by Michelle Allmand

- 6 Teams were set up for the 2022/2023 season
- House Teams - U13, U15 and U18
- Competitive Teams – U13B, U15B and U18A
- 36 Staff were registered between the teams as well as some extra helpers as on ice staff and den moms.
- Coaching qualifications and vulnerable sector checks were completed
- 99 players total were registered in the season.
- Spring Tryouts were set up as well. We are still in the process of formulating teams.
- Registration is aiming to be open after spring tryouts are complete

## Appendix D

## OVDGHA TREASURER REPORT 2022/2023 Season

Prepared by Nicole Adams

## Ottawa Valley District Girls Hockey

## Profit and Loss

June 1, 2022 - May 15, 2023

	TOTAL
<b>INCOME</b>	
Jersey fund	
Golf Fundraiser	-115.00
<b>Total Jersey fund</b>	<b>-115.00</b>
Registration	116,940.00
U13 B Jan's Value Mart Donation	1,000.00
U13B Expenses Against Jan's Value Mart	-957.75
<b>Total U13 B Jan's Value Mart Donation</b>	<b>42.25</b>
<b>Total Income</b>	<b>\$116,867.25</b>
<b>GROSS PROFIT</b>	<b>\$116,867.25</b>
<b>EXPENSES</b>	
Bank charges	58.03
Coach Travel - non parent	
Asha Kauffeldt	1,024.14
Ryan Shand	1,639.20
<b>Total Coach Travel - non parent</b>	<b>2,663.34</b>
Office expenses	484.44
Supplies	
U18 A Team	237.29
<b>Total Supplies</b>	<b>237.29</b>
<b>Total Expenses</b>	<b>\$3,443.10</b>
<b>OTHER EXPENSES</b>	
Facilities and Equipment	
Banquet	395.50
City of Pembroke Recreation	22,311.85
Equipment	4,784.55
First Aid Kit Supplies	55.24
Jerseys	27,793.59
Petawawa Civic Centre	1,435.85
Revenue Canada - Silver Dart	3,100.15
Whitewater Region	23,597.18
<b>Total Facilities and Equipment</b>	<b>83,473.91</b>
Hockey Tournament Fees	
2021-2022 Tournament Refunds	-1,200.00
U 18 House	1,119.00
U13 B Rep	4,378.00
U13 House	1,150.00
U15 B Rep	5,139.00
U15 House	1,095.00
U18 A Rep	4,395.00
<b>Total Hockey Tournament Fees</b>	<b>16,076.00</b>

# Ottawa Valley District Girls Hockey

## Profit and Loss

June 1, 2022 - May 15, 2023

	TOTAL
Operations	
Northern Credit Banking fees	40.00
Northern Credit Etransfer fees	174.00
OWHA League Fees	8,631.00
OWHA Provincial Bond	750.00
OWHA Provincial Championship	2,200.00
Supplies	3,426.73
Team Photos	2,147.00
Website	398.00
<b>Total Operations</b>	<b>17,766.73</b>
Referees	
Exhibition Games	138.50
Greater Petawawa Referees Assn	5,578.49
<b>Total Referees</b>	<b>5,716.99</b>
<b>Total Other Expenses</b>	<b>\$123,033.63</b>
PROFIT	<b>\$ -9,609.48</b>

## Appendix E

### **OVDGHA SECRETARY REPORT 2022/2023 Season**

Prepared by Miranda Dakin

The OVDGHA had an amazing season of girls hockey. We had lots to celebrate this season on social media: U13 B team won 2 tournaments, were finalists at two tournaments, were regular season champions, were the OWHL Eastern Champions, and represented Thunder at the OWHA Provincial Tournament finishing 4th; U15 B won two tournaments, were finalists at two tournaments, were the OWHL Eastern Finalists, and represented Thunder at the OWHA Provincial Tournament making it to the quarterfinals; U18 House were the OWHL Eastern Champions; U18 A were finalist in one tournament. Each week coaches were asked to submit names for their team's Player of the Week. The players' picture and accolades were posted on Facebook.



## Appendix F

### **OVDGHA RISK AND SAFETY/EQUIPMENT MANAGER REPORT 2022/2023 Season**

Prepared by Melanie Henry

#### Equipment

For the 2022/2023 season, the OVDGHA purchased several items throughout the year. Four new sets of jerseys were purchased and used for the U13B, U15B, U15 House and U18 House teams. Garment bags were donated by Play it Again Sports for the new jerseys and we ordered hangers to be used with all our jerseys. We also purchased tryout jerseys for U13, U15 and U18 competitive teams. This year as part of the registration fee we bought pant shells for all the competitive teams and home and away socks for each player in competitive and house.

For the U15 house team the association purchased used blocker, trapper, pants and new pad toe Velcro for their goalie to use for the season. For the U13 house team the goalie borrowed goalie pads from the equipment room and the association purchased used blocker, trapper, chest protector, goalie stick and a new throat protector. None of this goalie equipment has been returned and I have reached out to both coaches and managers.

As an association, we decided to order 120 pucks with our logo on them and we gave 20 to each team for the season. Two first aid kits were purchased and some other items to restock existing kits.

Thunder Prospect jerseys were purchased for the U11 and U13 prospect games and with spring tryouts I also ordered U11, U13, U15 and U18 tryout jerseys.

#### Risk and Safety

I want to thank the teams, coaches and managers for the great year. When there were injuries or concerns I was made aware in a timely manner and all protocols were followed.

## **Appendix G**

### **OVDGHA ICE ALLOCATOR REPORT 2022/2023 Season**

Prepared by Amber Costello

The OVDGHA worked with three municipalities, using 6 ice facilities. The Civic Centre is requesting an application for ice for the upcoming season from the association. Requests have been submitted to Renfrew for Sunday ice and weekday ice to accommodate the additional teams. Requests for more ice have also been submitted to Pembroke as well as Whitewater.

The referee scheduler was easy to work with and there were no issues to report.