STEP by STEP

CLUB/TEAM/ASSOCIATION Certificate of Insurance Request Process

CLUB/TEAM/ASSOCIATION clicks on their branch's URL link

Once the COI Request is submitted, the BRANCH will approve it and then BFL will issue the COI.

Once issued, the certificate will be sent to the BRANCH who will forward it to the CLUB/TEAM/ASSOCIATION

The process can take up to 2 business days.

CLICK ON « Submit a Certificate of Insurance Request »



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BFL CANADA Certificate Of Insurance Request



Submit a Certificate of Insurance Request

Fill out the fields and CILCK ON « NEXT »

BFL CANADA Certificate Of Insurance Request















Sports Home

Contact: (required)
Phone: (required)
Email: (required)

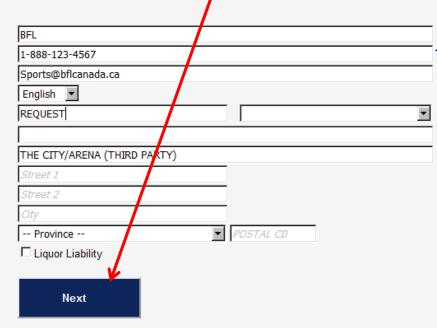
Certificate Language:

Association:

Club:

Certify To: (required)

Address:



The contact information is to reach the « requester » in case we have questions before issuing the COI















Liquor Liability

Association: REQUEST Club: ALL TEAMS WHO ARE MEMBERS IN GOOD STANDING Contact: BFL Phone / Email: Sports@bflcanada.ca 1-888-123-4567 Certify To: THE CITY/ARENA (THIRD PARTY) () Add a Certify To Event(s): Add an Event Location: Add a Location Additional Insured: Add an Additional Insured Upload Files: No files selected. (DOC/XLS/PDF) 4MB limit

Save Changes and Submit

The « Certify to » area is already filled in. You can EDIT or DELETE if needed. If you want to add another one, click on « Add a Certify To »

Edit

Delete





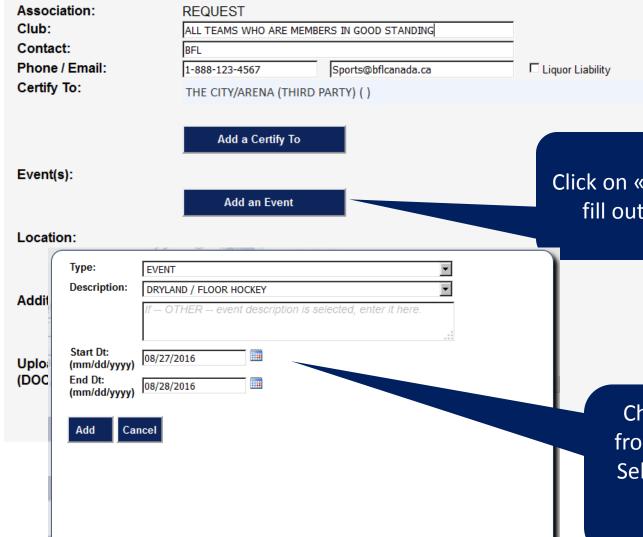












Click on « Add an Event » and fill out the information.

Edit

Delete

Choose a « Description »
from the drop down menu
Select dates by clicking on
the calendar icon,
Click on « Add »





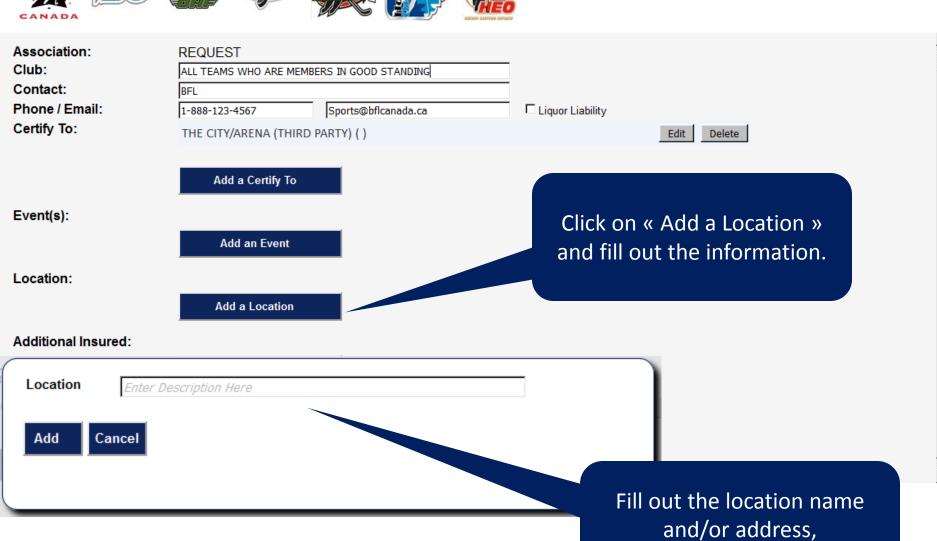












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Click on « Add »





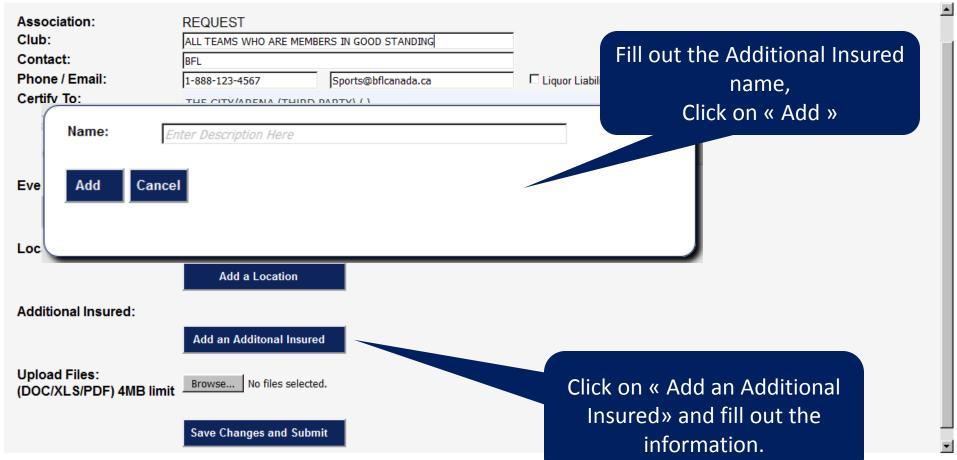


























Liquor Liability

Association:

Club:

Contact:

Phone / Email:

Certify To:

Add a Certify To

REQUEST

ALL TEAMS WHO ARE MEMBERS IN GOOD STANDING

BFL

1-888-123-4567

Sports@bflcanada.ca

THE CITY/ARENA (THIRD PARTY) ()

Add a Certify To

Event(s):

Add an Event

Add a Location

Add a Location

Add an Additional Insured

Upload Files:
(DOC/XLS/PDF) 4MB limit

Browse... No files selected.

Save Changes and Submit

If you need to attach a contract or any other document to your request, you can by clicking on « Browse » and choose your file from your documents.

Click on « Save Changes and Submit »

Delete

Edit