



Paradise Valley Minor Hockey

Job Title:	Student Social Media Coordinator		
Location:	Paradise Valley, AB	Travel Required:	Travel is Optional
Level/Salary Range:	Volunteer	Date Posted:	Oct 4, 2022

Applications Accepted By:

EMAIL: PVMINORHOCKEY@GMAIL.COM

CC: KAYTI.ELDRIDGE@GMAIL.COM

Subject Line: SSMC Application

IN PERSON:

E.H. Walter School ATTENTION:
Kayti Eldridge - PVMH Social Media Coordinator

Job Description

ROLE AND RESPONSIBILITIES

Paradise Valley Minor Hockey is looking for a student in grade 11 or 12 for our Student Social Media Coordinator (SSMC) position. The Student Social Media Coordinator is a volunteer position running during the 2022/2023 hockey season from approximately October 15, 2022, to March 25, 2023 (dependent on ice and playoffs). The SSCM will work with the elected Social Media Coordinator for P.V. Minor Hockey, duties will include but not limited to,

- Assisting with the social media presence for P.V. Minor Hockey
- Attending games/practices when required and recording content for posts/reels
- Creating/editing posts and reels

Skills that we are looking for are,

1. Social media knowledge
2. Mobile device/recording device required
3. An interest in hockey and community
4. Skating ability would be an asset

ADDITIONAL NOTES

We are very excited to bring someone on who has a creative vision. This is also an opportunity for someone to build their skill.

All social media posts will be approved by the appointed Social Media Coordinator.

Created By:	Kayti Eldridge – PV.M.H. Social Media Coordinator 2022/2023	Date:	Sept 12,2022
Approved By:	Paradise Valley Minor Hockey	Closing Date	October 18, 2022