



Paris Ringette Association Provincial “A” Tryout Process for Parents, players, and coaches

General Information:

1. This document is intended to provide Paris Ringette Association (PRA) members including all parents, players and coaches, a transparent outline of the PRA tryout process for the Provincial A levels.
2. Tryouts will occur each year in the spring; after the regular season concludes and in accordance with Ringette Ontario policies and schedule(s) including but not limited to Ringette Ontario’s Team Formation Guidelines.
3. This process shall apply each year in that, players who have played at the provincial level previously are not guaranteed a position for subsequent years.
4. The Provincial A teams will be posted pre-season on the PRA website. Players will be given an opportunity to register for tryouts.
5. PRA players must be registered for the season with the PRA to attend tryouts. Players from other associations may attend PRA tryouts but must be registered with their home association.
6. PRA will provide communication to the registered players. This communication will indicate the tryout dates, times, costs, and payment methods.
7. PRA will typically plan for a 3-session tryout process and reserves the right to add or remove a session if required. Tryouts will be a minimum of 50 minutes of ice time.
8. Evaluations are completed by the Independent Evaluators, aligned with the principles of [Ringette Ontario guidelines](#). Please note, Head Coaches will also contribute to the evaluation process.
9. On-ice tryout plans are to be created in consultation with the Evaluators, On-Ice Lead, Executive Moderator(s), and Head Coach.
10. PRA Executive will appoint an Executive Moderator(s) who is responsible for ensuring fair execution of the process and keeping the discussion on track. The Executive Moderator(s) shall not be a family member of a child trying out for the team being discussed.



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11. All players, or guardians of players under the age of eighteen (18), shall sign the [Provincial Team Expectation](#) document and agree to the terms and conditions prior to participating in tryouts.

Tryout Formation:

1. PRA will typically plan for a 3-session tryout process and reserves the right to add or remove session if required. Tryouts will be a minimum of 50 minutes of ice time.

Session	Format/Description
Tryout #1	Skating and Drills
Tryout #2	1 st half: Skating and Drills 2 nd half: Scrimmage
Tryout #3	Scrimmage/exhibition game (planned and organized by Head Coach and division coordinator, if necessary). Note: Head Coach will have a brief meeting with parents to outline the season expectations as known at the time (before or after tryout).
Tryout #4 (if required, invite only)	Scrimmage/exhibition game (planned and organized by Head Coach and division coordinator, if necessary).

2. It is expected that players will be available to attend all try-outs. Players who are injured, seriously ill, or absent for all or part of the tryout process, may submit a request for consideration. Requests must be submitted in writing to the PRA President. The Player Development committee will review requests on a case-by-case basis.
3. Players at the time of registration may identify their preferred position. However, during tryouts, players may be asked to play in a position other than that of their preference.
4. The decision regarding positions during season play are completely at the discretion of the Head Coach.
5. The minimum number of skaters on any team shall be twelve (12).
6. The minimum number of goalkeepers on any team should be one (1).



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Assessment/Evaluations:

- 1. The President will:**
 - a.** Determine the evaluation committee and schedule the evaluators for all tryouts.
 - b.** Arrange all necessary ice times, referees, and minor officials where required.
 - c.** Provide templates and material in hard copy to Executive Moderator(s).
 - d.** Assist the Executive Moderator(s), Head Coach and/or Evaluators where necessary.

- 2. The Executive Moderator(s) will:**
 - a.** Ensure that registration information, player ID and pinnie numbers are correct and matching the evaluation forms. Player ID numbers will not be associated with anything that may indicate a player’s identity.
 - b.** Be responsible for preparing and coordinating all evaluator materials (sheets, clip board, pens, etc.)
 - c.** Notify unsuccessful applicants via email and follow through with any requests for feedback.
 - d.** Provide on-site guidance and information to parents regarding process and next steps.
 - e.** Collect all evaluations from the evaluators at end of each tryout and be responsible to tally the numbers and rank the players.
 - f.** Will not discuss ranking, evaluations and/or comment on performance with parents or players while the tryouts are in place.

- 3. The Head Coach will:**
 - a.** Coaching applicants must not evaluate their own children. Coaches’ children must be evaluated by other evaluators.
 - b.** Discuss with the Executive Moderator(s) the desired composition by positions (i.e., 7 forwards, and 5 defence) or an overall target (i.e., number of skaters + goalie(s))
 - c.** Plan the on-ice activities for Tryouts #2, #3 and #4 including providing additional instructions to Evaluators, organising players, etc. if necessary.
 - d.** Organize on-ice or bench assistance if required for Tryout #2, #3 and Tryout #4.
 - e.** Plan a brief meeting with the parents to outline the season expectations as known at the time (before or after tryout).
 - f.** Collaborate with the Evaluators and Executive Moderator(s) to develop a roster.
 - g.** Present roster to PRA executive for approval
 - h.** Ensure that within 48 hours of final tryout “Offer” phone calls or emails are made to all players.



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- i. Once all offers are accepted, inform the Executive Moderator(s) so follow-up emails can be sent to the remaining participants.
 - j. Will not discuss ranking, evaluations and/or comment on performance with parents or players while the tryouts are taking place.
- 4. Evaluators will:**
- a. Assess all players with an unbiased and fair lens; equal assessment time should be given to each participant.
 - b. Must be at least 18 years of age and deemed qualified by the PRA executive board.
 - c. Cannot assess a tryout where a conflict of interest exists (i.e., family member is trying out etc.)
 - d. Complete the evaluation form provided by the Executive Moderator(s) and submit it at the end of each tryout.
 - e. Provide clear and legible notes and ranking of each participant.
 - f. Attend post-try out evaluation meetings at end of each tryout.
 - g. Will not discuss ranking, evaluations and/or comment on performance with parents or players while the tryouts are in place.
- 5. Parents/Guardians will:**
- a. Be responsible to ensure that their player is registered, and tryout fees are paid by the deadline.
 - b. Ensure their player is aware of the tryout process and continues to comply with the Player Code of Conduct.
 - c. Continue to comply with the Parent Code of Conduct and all RESPECT IN SPORT principles.
 - d. Communicate any concerns in writing to the Executive Moderator(s) or President; parents are not to speak with the Head Coach or Evaluators directly.
 - e. Have the opportunity to request feedback on their child’s performance from the Executive Moderator(s) and/or Head Coach AFTER tryouts have concluded. Evaluation forms and rankings are confidential and will not be released.



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Notification & Communication:

AFTER	Format/Description
Tryout #1	<ul style="list-style-type: none">➤ Evaluations during the first tryout shall only be performed by Independent Evaluators.➤ Evaluations shall be given to the Executive Moderator(s) at the end of the tryout to tally the numbers and rank the players in accordance with PRA Tryout Ranking Procedures document.➤ No cuts are permitted after the first tryout.
Tryout #2	<ul style="list-style-type: none">➤ Evaluations shall be given to the Executive Moderator(s) at the end of the tryout to tally the numbers and rank the players in accordance with PRA Tryout Ranking Procedures document.➤ Players invited to the third tryout will be determined by all Independent Evaluators involved, the Head Coach and Executive Moderator(s) through a discussion after the second tryout.➤ All players are to be contacted by e-mail, phone call or through the PRA website with an invite to the third tryout or an invite to report to their home association’s Regional Team within 48 hours upon completion of the second tryout.➤ The Head Coach or Executive Moderator(s) may give feedback and discuss further options with any player not invited to the third tryout within 72 hours upon completion of the second tryout.



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Tryout #3	<ul style="list-style-type: none"> ➤ Evaluations shall be given to the Executive Moderator(s) at the end of the tryout to tally the numbers and rank the players in accordance with the PRA Tryout Ranking Procedures document. ➤ Final team selection is to be made by all Independent Evaluators involved, the Head Coach and Executive Moderator(s) through a discussion after the third tryout. ➤ Selection of remaining players that deviates from the final ranking list shall be justified by the Head Coach and agreed upon by the Independent Evaluators and the Executive Moderator(s). ➤ Where an agreement cannot be made as to the determination of the final roster, the PRA Executive shall make the final decision. Note that any member of the PRA Executive that is in a conflict of interest shall not be included in the decision. ➤ Within 48 hours of the final tryout, the Head Coach will email or phone players with an “offer.” Players will have 24 hours to accept the “offer”. ➤ After all spots have been accepted, the Executive Moderator(s) will notify unsuccessful applicants via email.
Tryout #4 (if required, invite only)	<ul style="list-style-type: none"> ➤ If required, will follow the process noted above.