**Peace River Minor Hockey Association Logo

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**Executive Meeting Minutes**

**Dec. 13/2023**

**Peace Valley Inns @ 6:00 pm**

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| **Attendance:** | |
| Director of Directors: Trevor Massier | Fundraising: Tianna Rebalkin |
| Director of U11 & U13: Chris Davoren | Treasurer: Peter Busat |
| Equip. Director: Steve Rosin | Pond Hockey: Matthew Smith |
| Director of U7 & U9: Sara Wood | Vice President: Brad Dallyn |
| Secretary: Ashley Schroh | Ref. Director: Troy Kish |
| Director of U15 & U18: Kelly Flynn | Promotions: Megan Curry |
| Director of Teams: Damon Jeffs |  |
| **Regrets:** | |
| President: Trevor Lamabe |  |
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| **1.0** | **Opening of Meeting**   * 1. Called meeting to order at 6:00 pm; motion by Brad, seconded by Peter. Carried.   2. Motion to accept agenda with additions, moved by Troy, seconded by Trevor. Carried |
| **2.0** | **Previous Minutes**  2.1 Motion to accept previous minutes; motion by Megan; 2nd Troy, Carried. |
| **3.0** | **Unfinished Business**  3.1 Bylaw – quote to come.  3.2 Trademarking – quote to come. |
| **4U.0** | **Executive Counsel Report**  4.1 Treasurer: Financials approved, motion made by Steve, seconded Tianna, Carried.  We are down teams from last season, so this has caused a decrease in revenue; pre-season camp, power skating and goalie camps went well and provided a revenue for the association; HA grant was approved for player, coaching development etc.  Expenses are expected to continue to rise as it is only mid season; fundraising still to come; still should come close to what was budgeted for the season.  4.2 Administration Update: Regional play-offs for all teams; our association can also host in Nampa; open for bids.  Suspensions are minimal to date; managers are to keep track of penalty minutes and be aware of thresholds.  U7 and U9 tournament to be moved to the Baytex.  Association member purchased goalie package; willing to provide clinic during AM practices approximately every 2 weeks and run a few sessions during Christmas holiday if there is interest. Motion to approve this made by Megan, seconded by Steve, Carried; board to pay for ice.  Majority of affiliate applications are complete; rest due in two days on Dec. 15/ 23  4.3 President & Vice President Update: Lots of changes to come from All Peace; possibility of more games because of the change to play offs now being tournament style; any feedback is welcome and to be passed along to HA; biggest constraint for our association is ice; we do have many facilities available we just need to travel.  Board is open to any discussions; hoping if any concerns arise it will be brought to the board before issue becomes “snowballed.”  AA Program regional meetings to be held; the hopes is to increase regional support for the upcoming years.  All Peace just sent out play off packages; any teams wanting to host will need board approval.  4.4 Fundraising – Tickets distributed; collected by Jan. 25th and draw to be made Feb 1, 2024; refunds usually issue around beginning of March.  4.5 Equipment – Board will not be reimbursing personal purchases even if this purchase is made on behalf of team; the only way to be reimbursed is through board approval; director needs to be involved in all equipment purchases.  New jerseys for U9; 3 new sets of goalie equipment for U9; Steve to be informed if any teams need new equipment; the purchase of these will be based on budget.  First aid kit is handed out at beginning of season; very basic; will investigate updating kits in future years; teams will need to restock kits to preseason point at end of season.  Jerseys, pucks, and first aid kits to be returned at end of season; email to be sent out.  4.6 Coaching – coaching clinic complete; went well; Damon available to do checking clinics per team request.  4.7 Promotions – summer skate fundraiser from U15B team; profit made to be put into association account for fundraising.  Boards are full; eight more have the potential to be sold; $3086.91 made.  4.8 Referee – Five more up and coming refs from last clinic; year going good so far.  4.9 Director of Directors – Sanctions coming in on time; going good.  4.10 U7 & U9 – any and all issues at beginning of year have been dealt with; apparent issue of signing authority at the bank; teams to give Peter names again and it will be handled.  4.11 U11 & U13 – All good.  4.12 U15 & U18 – All good.  4.13 – Safety – Talked to facility about placing signage/direction pages in case of emergencies; more to come; waiting to hear how to move forward. |
| **5.0** | **New Business & Agenda Additions** |
| **6.0** | 6.1 Bylaws & Policy Committee – to pick up in November 2023 to provide update at time of AGM. Will meet approx. every two weeks; will initially look into use of team bank cards and whether they should be available to teams as well as adding new position to PRMHA board of directors. |
| **7.0** | **Adjournment**  7.1 Next Meeting date Jan 17, 2023; 7:00 pm @ Peace Valley Inns  7.2 Motion to adjourn made @ 8:46pm by Tianna, seconded by Sara, Carried. |