

Peace River Minor Hockey Association

Board Meeting Minutes

October 9 2024

Baytex @ 7pm



Attendance:	
President: Brad Dallyn	Vice President: Ray Unruh
Treasurer: Peter Busat	Secretary: Jeannette Danks
Promotions: Megan Curry	Erin Bandurka -virtual
Lisa Lamabe - virtual	Director of Directors: Trevor Massier - virtual
Director of U15 & U18: Chris Davoren	Fundraising: Tianna Rebalkin
Director of Equipment: Steve Rosin	Director of U7 & U9: Sarah Wood
Regrets:	
Director of Officials: Troy Kish	Director of U11 & U13: Sheldon Szmata
Director of Safety: Matt Smith	Director of Coaching: Kody Merkel

1.0	Opening of Meeting 1.1 Called meeting to order 7:02 1.2 Additions/deletions and motion to accept agenda: Addition of 5.3 Fundraising Refund, 5.4 Camp Donation to Tournaments, 5.5 Fees, 6.0 In Camera Accepted as amended by Megan 2 nd by Peter
2.0	Previous Minutes 2.1 September 11, 2024 - Accepted by Peter and 2 nd Steve
3.0	Unfinished Business 3.1 Action Tracker 3.1.1 Position on TPR rec – Megan will take on from Brad and inquire with TPR 3.1.2 Complaint concern process/policy – prmhafeedback@gmail.com has been created, it is monitored by Ray, Brad and Erin 3.1.3 Expectations for coach/manager/parent meetings – committee, Jeannette, Peter, Kody and Sarah to get standardized for next year. This years meeting will be in the next week or so, Peter will find a date that works 3.1.4 Promotion of community spin-off – Brad will provide Nov 1 3.1.5 Trademark and Online store – Jeannette makes a motion to have black tracksuits

with horse head logo been the standard, Trevor 2nd, all in favor
Megan makes a motion to remove the circle logo from policy from use, Steve 2nd, all in favor

3.1.6 Bylaw review and rewrite – amended policies to be presented next month, Jeannette will write and provide to Megan for review and they will be presented for first reading at Nov meeting

3.1.7 Erin has set up Board Email addresses through RAMP, Peter will follow up with Erin to get team emails for direct deposit. Brad, Erin and Ray to play with these and determine if they are easy to use and provide the desired results, can they be forwarded to personal emails?

3.2 Hockey Camp follow-up/feedback – overall feedback was positive, main feedback, need more help, prepare the younger leaders prior, next year we will request an extra day of ice form the Town to train/prepare coaches prior to for coach training

3.3 Intro to hockey in September – tabled to next year

3.4 Fundraising parameters PRMHA & NHC – Troy is working on, nothing yet

3.5 NHC Budget and 4/14 – Peter will send the amount to note in the minutes for the 4/14

3.6 Letter to Amy Soudek – has been sent, nothing further from Amy

3.7 Process for receipt of letters – if a letter is received forward to Ray, Brad and Erin, if they have actioned the letter they will advise it is being actioned to the group

3.8 Goalie Camp January not going to work for this year, Megan has cancelled that – Tiana makes a motion to book and pay for Aug 27 and 28 2025 camp, Ray 2nd, all in favor

3.9 Photographer – Amy has been contacted by a number of teams already, requested that she provide an electronic team photo to PRMHA to post the team photos at the rink, Megan asked Any and she agreed as long as they are not shared and used for that purpose only

3.10 Team floats – **Peter makes a motion to change the policy to have each PRMHA team start with a balance \$2000, return it with the same and rebalance it to \$2000 at the end of year from the general and that we revisit annually to ensure the amount is sufficient, Steve 2nd all in favor**

3.11 A Tryout feedback – overall good feedback, lots of evaluators, a few issues and learning came from that

4.0 Executive Counsel Report

4.1 Treasurer: Highlights, total ytd revenue \$83K, expenses \$18.5K Balance sheet - \$382K in cash. Budgeted for \$168K in revenue and expense the same, budgeted for a break even.

Learning year to see how the costs separate out for NHC and minor hockey

Trevor makes a motion to accept the budget as presented, Steve asked for a \$10,000 budget for equipment as in the past, will transfer Casino funds to cover deficit, Trevor lets stand with amendments, Ray 2nd all in favor

Bank Cards – Trevor makes a motion that NHC teams get a bank card to use, with tracking sheet to be completed and submitted with receipts, Sarah 2nd, all in favor

4.2 Administration Update:

		Current Numbers			
	Registere d	# of Team s	AA	A	B
U7	28	2			
U9	35	3			
U1 1		3	16	19	19

	U1 3	3	17	17	18
	U1 5	1	20		
	U1 8	2	19	19	
	<p>Total registration 159 PRMHA and 73 NHC Still need Refs, especially experienced that can ref U13 and up – lost 5 grade 12s 4.3 President & Vice President Update: Brad – town emails, track use. Dressing rooms – kids coming out on to bench before their ice times. – an email will go out to all teams and wording to share with out of town teams Navs brought forward a candidate for intro to hockey, 2017 player, approved to fund. Investigation – letter from Damon has concluded – Ray Letter from U13 parent - ongoing 4.4 Fundraising: Raffle license going in for PRMHA 4.5 Equipment: lockers are handed out, ordered more pucks, everyone has a puck bag and pucks. Post protectors, if teams want them, get out of their own budget. Hoping to replace U13 jerseys as they are the only that are not AK, once completed jerseys can be shared between teams if a smaller or larger one is required 4.6 Coaching/Managers: Steve makes motion that each team can purchase gold medal pathway (app) and submit reimbursement (approx. \$50/team) one per team. Ray 2nd all in favor 4.7 Promotions: nothing new, everyone has been invoiced for this year 4.8 Referee: tabled 4.9 Director of Directors: couple of sanctions completed, NHC sanctions is a new experience, work in progress 4.10 U7 & U9: all good 4.11 U11 & U13: tabled 4.12 U15 & U18: no issues 4.13 Safety: Matt submitted his resignation from the Board to Brad, first aid kits at Northern Metallic to pick up, Peter will arrange to pick them up 4.14 NHC – tabled</p>				
5.0	<p>New Business & Agenda Additions 5.1 Provincial Bid U13 - Megan made a motion to approve the U13 request to submit a bid for 2025 Provincials, Trevor 2nd all in favor 5.2 Confidentiality – brought forward that we need to respect confidentiality and recognize that chatter can come from outside as well, and have a positive response to everyone 5.3 Fundraising Refund – what happens with Casino for players that are now with NHC? Ray makes a motion to credit \$200 to RAMP account for Casino workers not with PRMHA (NHC and Falher) 2nd Peter all in favor 5.4 Camp Donation to home tournaments – direction to continue donating 1 camp entry to each tournament 5.5 Fees – request that late fees be chased by Directors not Managers, Managers and Head coaches to be advised player can't be on ice and to defer questions to Division director</p>				
6.0	In Camera				

	Steve makes motion to move into camera, Trevor 2 nd Megan motioned to move out of in camera 2 nd Ray Trevor makes a motion to increase the Administration remuneration to \$2000/month, Megan 2 nd , all in favor
6.0	Adjournment 7.1 Next Meeting date: November 6, 2024 7pm Baytex 7.2 Motion to adjourn made @10:43 by Steve and Megan 2 nd