

## Peace River Minor Hockey Association

### Board Meeting Minutes

August 5, 2025

PVI @ 7 pm



<b>Attendance:</b>	
Vice President: Steve Rosin	Secretary: Jeannette Danks
Treasurer: Peter Busat	Director of Directors: Aaron Parenteau
Director of Equipment: Dave Viel	Promotions: Tabitha Olson
Fundraising: Tianna Rebalkin	Director of U11 & U13: Angela Charles
Director of U7 & U9: Patrick L'Abbe	Director of Coaches: Damon Jeffs
<b>Regrets:</b>	
President: Brad Dallyn	Director of Safety: Bonnie Branigan
Director of Officials: Vacant	Director of U15 & U18: Joey Carifelle

<b>1.0</b>	<b>Opening of Meeting</b>  1.1 Called meeting to order at 7:02pm 1.2 Additions/deletions and motion to accept agenda, motion to accept made by Damon 2 <sup>nd</sup> by Angela
<b>2.0</b>	<b>Previous Minutes</b>  2.1 Motion to accept June 11, 2025 minutes with amendment to change the date to 2025 (currently mistyped as 2024) made by Peter and 2 <sup>nd</sup> by Patrick
<b>3.0</b>	<b>Unfinished Business</b>  3.1 Committee Updates 3.1.1 Camp – need confirmation on leaders, build a camp to do list/update emailed by Friday, Steve will reach out to Brad and get update provided to group . Dave ordered jerseys, July 4, doesn't have an invoice or commitment/date, working on getting confirmation that jerseys will be delivered. 3.1.2 Bylaw/Policy – we are reviewing some bylaws other Associations have used and attempting to trim ours down to match, Jeannette asked if anyone knew, do we need to file what was passed at the AGM, if we are planning to change again? She will look into. Also plan to create/rewrite policies as they come up through the year not all at once. 3.1.3 Development – Damon has looked into coach planning/programs and has presented the <b>Coach Them Program</b> available to Associations with 8+ teams, available for \$100/month

per team. Damon has presentations he does to all the other Associations he would like to introduce to PRMHA as well. Damon to put together recommendation for practice planning program to bring forward for approval at next meeting, if anyone has any feedback or ideas pass it on to him.

3.1.4 Manager/Coaches/Team packages – as above, Damon will be working on the coach development piece, Peter will provide the financial piece and Jeannette/Tianna will work on the Manager piece, they will get together to put it together in advance of the meetings. Angela and Patrick are going to put the word out to those registered to see if anyone is interested in coaching/managing to try to get ahead of the season.

4.0
Board Reports –

4.1 Administration Update – wondered if we could add a question to registration about interest in coaching/managing, will check with Erin
4.1.1 Registration Numbers to date

	Current Numbers					
	Registered	Camp	NHC Camp	NHC PRMHA	NHC non-PRMHA	Goalie camp
U7	21	19				
U9	30	27				
U11	40/4	32	9	8	5	3
U13	34/3	31	13	14	16	2
U15	25/1	21	9	13	14	0
U18	22/5	18	9	12	8	4

4.1.1a Need to look at policy and process for consideration of cancelling a team due to low registration – does NHC have a plan
4.1.1b What is NHC doing to promote tryouts, camp and program, Steve will follow up on this
4.2 President - nothing to report
4.3 Vice President: as discussed
4.4 Treasurer – Peter is working on cleaning up/updating the chart of accounts with Lisa and the budget for presentation in September
4.5 Fundraising: nothing to report
4.6 Equipment: Jerseys have been ordered for camp, Dave will order pucks, request was made for shooter tutors for smaller nets, Dave asked about budget, was given ballpark of \$10,000 and asked to put together list and anticipated/wish spending to be included in budget to be presented in September
4.7 Coaching/Managers: as discussed
4.8 Promotions: Letters have gone out for dasher boards and in ice advertising, Tabitha has received 14 commitments, has some ideas for multi-year commitments and packages including the signs she will put together for next year. Talked to Justin about the trade of sign for stickers etc, will get the accounting on it and Peter suggested that an AR be made so that it is accounted for properly
4.9 Referee: vacant
4.10 Director of Directors: Aaron asked about getting the U7s and U9s on the ice sooner, he is going to reach out to Erin to see if there is ice available for drop in skates in September and check the HA rules for start dates. Hasn't received info from Trevor, Steve will reach out to Trevor to attempt to speed up the process
4.11 U7 & U9: nothing to report

	<p>4.12 <b>U11 &amp; U13:</b> nothing to report</p> <p>4.13 <b>U15 &amp; U18:</b> nothing to report</p> <p>4.14 <b>Safety:</b> nothing to report</p> <p>4.15 <b>NHC</b> – as discussed</p>
<b>5.0</b>	<p><b>New Business</b></p> <p>5.1 Player Movement Requests – need policy built (living here vs not etc)</p> <p>5.1.1 Outgoing – One family has a U11 and U13 requesting a release motion to approve made by Peter, 2<sup>nd</sup> Damon</p> <p>5.1.2 Incoming – Request from a Gshaw family to come U9/U11and U13, Dave makes motion to approve, Aaron 2<sup>nd</sup></p> <p>5.2 Player Acceleration – A couple of requests have been made to move U9 players to U11, Division Reps will respond to the interested families that once numbers are finalized we will be able to make a decision</p> <p>5.3 APHL President removal request – need 9 Associations to provide letter to have meeting to remove the President, currently there are 8, we have been approached to be the 9th discussed the repercussions, Damon makes the motion to submit the letter, Aaron 2<sup>nd</sup>, 1 abstain majority in favor</p> <p>5.4 NHC Committee Members and Roles – We have not yet received the full list of committee members and their roles, Steve is going to request the list by the end of the week and/or we will be taking action on future operations</p> <p>5.5 Vacant Board Position – Director of Referees – discussed means to fill the position, decided that we advertise the position with description of duties, Jeannette will arrange to get that put together and posted</p> <p>5.6 Hockey Assist with the Navigators – Navigators have asked us to support their program by covering the registration fee for 1 athlete that they choose for their Hockey Assist program, Angela made the motion to approve the request, Dave 2<sup>nd</sup></p> <p>5.7 Items for discussion – Tianna brought forward some concerns she has heard from parents, mainly around NHC, she shared what she has heard, Steve will bring forward to NHC committee for information</p>
<b>6.0</b>	<p><b>In Camera</b></p> <p>Steve made motion to go into camera at 9:00</p> <p>Steve made motion to come out of camera at 9:07</p>
<b>6.0</b>	<p><b>Adjournment</b></p> <p>7.1 Next Meeting date: August 20, 2025 at 7pm</p> <p>7.2 Motion to adjourn made @ 9:34 by Tianna, 2<sup>nd</sup> Angela</p>