
Pembina Minor Hockey Association Meeting – Minutes

Date: January 19th, 2026

Time: 6pm

Location: Pembina Rec Plex

1. Call to Order

The meeting was called to order at 6:06pm by Ben Yeulet

2. Attendance

Present: Ben Yeulet President, Chelsey Chevrier Registration, Ryan Woloszyn League Rep, Shauna McMinis Fundraising Coordinator

Not Present: Brandon Duchene Vice President/Game Conduct, Char Morrison Treasurer, Kelsey McCracken Ice Scheduler, Dale Hoffman Ref Coordinator, Jessi Hoffman Secretary/Communications, Kennedy Granger Equipment Manager

3. Approval of Agenda

Motion: Moved by Ryan seconded by Chelsey, motion carried.

4. Approval of Previous Meeting Minutes

Motion: Moved by Ben seconded by Ryan, to approve the minutes of the meeting held on January 6, 2026, motion carried.

5. Reports

5.1 President's Report:

-Ben and Ryan attended January 14th meeting for NEAHL about respect accountability discipline, the meeting minutes are posted on Hockey Alberta website and all board members should review them.

5.2 Vice President's Report: not present

5.3 Secretary's Report: not present

5.4 Registrar's Report:

- after review SOP and in comparison to other associations and to include more information for our members, Chelsey has recommended we stop updating one SOP at a time and revamp the entire manual as it seems to be outdated. Chelsey will work on a new manual to be presented to the board in March. The new manual will be emailed out to the board to review before that meeting to discuss. It is expected that everyone read it before that meeting and return with comments or revisions. Moved by Ben to start the revisions, second by Shauna, motion carried.

- Chelsey asked to have the Char set up in Sportal, Ben requested a view only access, if more access is needed we can revisit. Moved by Shauna, second by Ryan, motion carried.

5.5 Treasurer's Report:

-Char has asked Shauna to take over the treasurer role next season. She would like to start training now with board approval. Moved by Ryan to start training, second by Chelsey, motion carried.

5.6 League Representative's Report:

-Nothing to report from league as Ryan attended the same meeting as Ben under president report.

5.7 Game and Conduct Report: not present

5.8 Equipment Director's Report:

- not present. Board discussed having Kennedy sort through all the hockey gear we have and see what needs to be replaced or is missing. Ben will ask Kennedy to do this and look at organizing the equipment rooms.

5.9 Fundraising Director's Report:

-We have received so far \$9,000 donations

- We have in hand 47 donated items and 16 to follow up with this week.

- We have all grab bag, candy, and items we need to purchase.

- Friday morning the committee will be at the arena setting up tables, balloon arches and everything for the event.

- volunteer schedule is almost completely full about 5 spots left to cover.

5.10 Referee-in-Chief Report: not present

5.11 Ice Scheduler Report: not present

6. Old Business

None discussed

7. New Business

7.1 AGM

- next meeting we will pick a date to hold the AGM

Current positions that will be open:

Vice President/Code of Conduct

Treasurer (Shauna)

Ice Scheduler?

Ref Coordinator

Secretary/ Communications

Equipment Manager?

Fundraising Coordinator?

8. Next Meeting

The next meeting will be held on February 11, 2026

9. Adjournment

The meeting was adjourned at 7:12 pm