

# PMHA AGM Minutes

August 12<sup>th</sup>, 2020

1) Call to order: 7:03pm

2) Attendees:

a) Board Members: Brent McCracken, Cara Nagy, Sandy Pariseau, Kevin Volk, Amy Kremeniuk, Carannda Raymond, Dale Hofmann and Suzanne Williams.

b) Non-Board Members: Andrea Patterson, Kenton Germscheid, Breanne Styner, Brandon Duchene, Crystal Raymond, Ryan Radchenko, Paul Tuttle, Alicia Randall, Nick Boser, Sandra Potts, Norma Rain, Morissa Rain Ruben, Melissa Yeulet and Jason Knowles.

3) Additions to/Adoption of the Agenda:

- Cara made a motion to adopt the agenda, Sandy 2<sup>nd</sup>.

4) Review of minutes from last AGM (April 12<sup>th</sup>, 2019):

- Cara made a motion to adopt the minutes, Dale 2<sup>nd</sup>.

5) Hockey Alberta Return to Play Updates: "What does 2020/21 season look like for PMHA?" (Vice President, Cara Nagy attended numerous online meetings with Hockey Alberta and Hockey Canada. Here are the important points.)

a) PMHA will be following recommendations from Alberta Health Services (AHS) in regards to cohorts. At this time, the hockey boundaries determine cohorts, which may be up to 50 people in size.

b) As of right now, due to COVID-19 there is no league. Some of our age groups may be large enough to split and play each other. This will be determined once we have registration numbers.

c) Return to Play Guidelines currently focus on skills, then a transitional period, which will hopefully be followed by a regular season. PMHA may have some options for games involving groups from Edson, Hinton, Jasper and Fox Creek, or possibly with other close associations.

d) Each hockey facility will have their own rules for spectators, masks, dressing rooms, etc. Currently for summer hockey, players need to show up

dressed and ready to go on the ice. PARS has not yet set an opening date or given information about the facility rules in regards to COVID-19.

e) According to AHS mandates, each person can only register for ONE sport. This also includes coaches. For example, a head coach of the U11 team cannot be a head coach of another level. This person could play a secondary role but would have to social distance and wear a mask when appropriate. The head coach cannot also register to play in a sport.

f) PMHA members must complete a health check prior to attending any event, practice, game, etc. (Self-declaration mandated by public health.)

g) PMHA will follow AHS recommendations when players, coaches or managers fall ill or if there are any positive cases within the association.

h) Hockey Alberta is working on a month by month plan to show what hockey will look like. We may have to get creative with 3 on 3 or 4 on 4 games, skills competitions, etc.

i) Coaching courses are still mandatory.

j) Hockey Alberta Insurance covers health and infectious diseases until 2022. PMHA will be adding a refund policy to the SOP's under COVID guidelines.

#### 6) 2019/20 Financial Report (Treasurer):

i) PMHA ran a profit of \$7,993.69 for 2019/20. This was due to the season being cut short abruptly because of COVID-19. This balance will go down approximately \$800 because there are outstanding cheques for skate sharpening supplies and for advertising in the Pembina Post.

ii) If we had of finished the season last year, PMHA would have been close to breaking even. (Four teams missed out on tournaments and playoffs were not completed.)

iii) Total Equity currently sits at \$31,493.73.

iv) PMHA requires two volunteers to audit the financials from last year. Morissa Rain Ruben and Breanne Styner volunteered.

#### 7) New Business

a) COVID document addition to SOP's:

- i) A document will be attached to our SOP's for the duration of threat of the COVID-19 Pandemic. The document outlines that AHS guidelines and recommendations supersede our SOP's. This will help guide PMHA if the pandemic worsens, if there is another shutdown, or if AHS changes protocols that apply to hockey.
- ii) No vote required since this is mandated by AHS.

b) SOP/Board Position Updates

- i) Some position titles and roles have changed and need to be updated in the SOP's. We need to add updates regarding social media behavior as well.
- ii) Changes to bylaws or SOP's can now be made at regular board meetings as long as at least 75% of board members are present to vote.
- iii) Cara made a motion that the executive review and make updates as required to the SOP's and board positions over the next few meetings, Sandy 2<sup>nd</sup>. All in favor, none opposed.

c) Registration Update

- i) There have been a few issues with setting up online registration, so it has been delayed.
- ii) Members can expect an e-mail very soon (7-10 days) with registration information and a link to register. Payments can only be made with credit card or cheque.
- iii) Split payments will still be an option, with initial fee being \$100/player and the rest paid as monthly installments.
- iv) PMHA won't be accepting late registrations, so please register as soon as possible. Hockey Alberta requires registrations prior to November 15<sup>th</sup> for insurance purposes.
- v) Parents expressed concerns about refunds if the season is cut short due to COVID again. RAMP has advised to set aside a 15% fee that will be non-refundable and this is also in our SOP's. If the season is cut

short, refunds will be determined based on percentage of the season that remains.

vi) The fee increases that were voted on in January are still applicable this year. Our insurance and ice fees are still increasing and we could be looking at more home ice time this year due to COVID. Also, there may not be any fundraising requirements this year, details still to come.

vii) Learn to Play might not be an option this year due to COVID, and will be decided upon at a later date. Parents would have to be willing to go on the ice with their child.

#### 8) Board Member Elections

a) Breakdown of Positions – Cara read aloud all positions and their required duties from the SOP's.

##### b) Elections

###### i) First Call:

A) President: Brent McCracken willing to stay in position, no other nominations.

B) Vice President: Cara Nagy willing to stay in position, no other nominations.

C) Game & Conduct/Safety Director: Pam Ekroth has informed the board that she will be stepping down from this position. Dale Hofmann nominates Nick Boser, who accepts the nomination. No other nominations.

D) Equipment Manager: Amy Kremeniuk wishes to step down from this position. Jason Knowles nominates Robert Duchene, who accepts the nomination. No other nominations.

E) Publicity Director: Sandy Pariseau is willing to stay in position, no other nominations.

F) Communications Director: Jackie McKinnon is willing to stay in position, no other nominations.

G) Fundraiser: Carannda Raymond is willing to stay in position, no other nominations.

H) League Representative Director: Brittany Tremblay informed the board that she will stay in this position if no one else is interested. No other nominations.

I) Registration Director: Kristina Ewen is willing to stay in this position, no other nominations.

J) Referee in Chief: Dale Hofmann is willing to stay in this position, no other nominations.

K) Hockey Development Director: Kevin Volk wishes to step down from this position. No nominations.

L) Secretary: Suzanne Williams willing to stay in this position, no other nominations.

M) Treasurer: Krystal Alston willing to stay in this position, no other nominations.

N) Ice Scheduling Director: Jacqueline Smith wishes to resign. Breanne Styner nominates Brittany Tremblay, no other nominations.

O) Past President: Clint Rose currently holds this position, but is no longer required since he has held the position for one year.

ii) 2<sup>Nd</sup> Call Nominations: None.

iii) 3<sup>Rd</sup> Call Nominations: None.

c) Name Position Holders:

A) President: Brent McCracken

B) Vice President: Cara Nagy

C) Game & Conduct/Safety Director: Nick Boser

D) Equipment Manager: Robert Duchene

E) Publicity Director: Sandy Pariseau

F) Communications Director: Jackie McKinnon

G) Fundraiser: Carannda Raymond

- H) League Representative Director: Brittany Tremblay
- I) Registration Director: Kristina Ewen
- J) Referee in Chief: Dale Hofmann
- K) Hockey Development Director: Currently vacant. This spot can remain vacant for the time being, as the board may wish to combine this role within another position.
- L) Secretary: Suzanne Williams
- M) Treasurer: Krystal Alston
- N) Ice Scheduling Director: Brittany Tremblay

9) Committee Reports:

- a) President: Brent will send out information for Jackie to share with PMHA members as it becomes available. The rules surrounding COVID and return to play are constantly being updated.
- b) Vice President: pass
- c) Ice Scheduling Director: not present
- d) Game & Conduct/Safety Director: pass
- e) Equipment Manager: Brandon (Robert Duchene) will need to start collecting jerseys.
- f) Publicity Director: Sandy would like to remind everyone about proper social media etiquette in regards to sharing information about return to play.
- g) Communications Director: not present
- h) Fundraiser: left meeting early
- i) League Representative: not present. Brent informed all members present that the NAI is currently accepting nominations for President, Vice President and First Disciplinary. All nominations need to be in by August 15<sup>th</sup>. If you know of anyone interested, please pass on this information.
- j) Registration Director: Not present
- k) Referee in Chief: All level 1 & 2 clinics are cancelled until after Thanksgiving weekend. They are currently trying to transition to online options.
- l) Hockey Development: Vacant position

m) Secretary: pass

n) Treasurer: Krystal has mailed a cheque to the Pembina Post but it has not yet been deposited.

10) Next Meeting Date: September 8<sup>th</sup> 2020 at 7:00pm, location to be determined.

11) Meeting Adjourned by Brent at 9:00pm, Suzanne 2<sup>nd</sup>.

\*\*Please note that after the meeting a new date was set for the next meeting. The next meeting will be held on Wednesday September 16<sup>th</sup>/20, 7:00pm at Entwistle Concrete.\*\*