

# PMHA Meeting Minutes

**Tuesday November 2<sup>nd</sup>, 2021**

- 1) Call to order: 7:03pm.
- 2) Attendees: Krystal Alston, Dale Hofmann, Kristina Ewen, Breanne Styner, Brittany Tremblay, Brent McCracken, Darren Raymond, Janelle Adamson, and Suzanne Williams.
- 3) Review of the Agenda/Adoption of the Agenda:
  - Brittany made a motion to adopt the agenda, Breanne 2<sup>nd</sup>.
- 4) Review of the minutes from last meeting (October 5<sup>th</sup>/21):
  - Janelle made a motion to adopt the minutes, Krystal 2<sup>nd</sup>.
- 5) Correspondence:
  - i) Hockey Alberta sent an e-mail to the association about a \$20,000 member grant program for youth hockey. The program is being supported by the Edmonton Oilers Community Foundation and aims to provide new and exciting opportunities for youth hockey in northern Alberta. Priority for funding will be given to those in need for leadership development, intro to hockey, female/para/indigenous hockey and inclusion & diversity initiatives. Deadlines are November 30<sup>th</sup>/21 for programs completed by March 21<sup>st</sup>/22, and February 28<sup>th</sup> for programs completed by July 31<sup>st</sup>/22.
    - a) Some ideas that we will consider when applying are: skill development, goaltending courses, a potential Christmas camp, power skating, coach education, and player retention. We need to stress that our registration numbers took a big hit with COVID and the economic uncertainty we are facing.
    - b) Brent will look into goalie training and will look around for a power skating coach. Brittany, Suzanne and Krystal will work on applying for the grant prior to November 30<sup>th</sup>/21.
  - ii) Received a cheque from Pembina Kids Sports and bank statements.
  - iii) Received a complaint from a parent – see (8) Committee Reports, subsection (a)(ii) and (f).
- 6) Old Business:

a) Team Meetings – all completed, no issues to discuss.

b) Managers & Duties

i) All managers have started their roles and are aware of duties.

ii) U11 Team 2 Manager is reporting issues with one family that has complaints with fees, and another issue with goalies. Coach Brandon needs to address the parents, from there it would go to Game & Conduct, and then to the President.

c) Fee Collection

i) Outstanding balance of \$8,806.25. (\$3,891 remains from 2020/21 season)

ii) 6 players in U15 have not made any attempts at payment, along with 2-U13's, 2-U11's, 2-U9's and 2U7's. Pembina Kids Sports is still available to support those in need.

iii) Brent will start making phone calls.

d) Pictures – coaches were very pleased with how efficient the picture night was. Very well organized and no issues reported.

e) Casino – Janelle will send out a thank you to all of our volunteers and a list to Krystal so that each will receive their credit next season.

7) Old Business:

a) Raffle

i) We have decided to proceed with a cash raffle as our tournament fundraiser this year. We also have a few other items that could be purchased if there is excess profit such as a coffee maker for the ref room and jerseys.

ii) Tickets will be \$10 each and families will be asked to sell 1 book of tickets/player.

iii) Janelle will apply for the raffle license and Suzanne will order the tickets. They will send out an e-mail to the board to decide on prizes and quantity of tickets to be sold ASAP. Draw will take place after New Years.

b) Tiering

i) All tiering has been completed.

ii) U11 teams are in tiers 3 and 6, U13 is in tier 4, and U15 is in tier 4/5/6.

c) Tournaments

- i) U11 Teams and U9 Team 1 have already booked tournaments. Fees will vary depending on the tournament.
- ii) If the raffle goes well, each team will receive \$1000 for a tournament.

8) Committee Reports

a) President

- i) There was an issue with a parent from U11 Team 1 while he was working in the timebox. This parent was yelling at kids and trying to coach from the penalty box. Brent spoke to him after the game and he was not receptive. He later apologized but is now trying to coach from the stands. This parent will receive a warning from Game & Conduct and will be informed that he must complete the respect in sport training again. Dale will follow up with Nick and will handle it while he is away at work. Parents may need to sign a form about their conduct and behavior expectations while in the arena.
- ii) The board received a complaint from a U15 parent. A Game & Conduct committee was formed and a meeting took place. The issue has been addressed.
- iii) Teams have been having issues with the Maskwacis Hockey Association. Our U13 manager could not get a response from their manager, they switched the location of the game without notification, started the game 30 minutes late without a goaltender, and potentially used players that weren't on the roster. The U15 team had issues getting into the building because they were requesting vaccination status from the players, and were playing body contact despite being in tiers 4-6.

b) Vice President – pass

c) Treasurer

- i) Total balance after paying ice fees is \$40,534.11.
- ii) Completed some e-transfers.
  - One to CRS for \$529.26 to pay for the accounting software.
  - Returned fees for Rory Kootenay.

- \$846.30 to RAMP for registration and fees.
  - iii) \$5000 to the ref account.
  - iv) Cheques have been ordered, Theresa Druar has them.
  - v) Annual return was completed and mailed in.
- d) Secretary – pass
- e) Registration Director – had to leave the meeting early.
- f) Game & Conduct/Safety (report given by Dale Hofmann for Nick Boser):
- i) A committee meeting was held in the ref room
  - ii) A complaint came in to the board but was missing two letters from witnesses and there were conflicting stories from the involved parties. Dale has reached out to Hockey Alberta for more info but it was decided that since the issue did not take place at hockey or have to do with hockey, no game & conduct action would take place. The issue is now being discussed with the RCMP and PMHA is not involved.
  - iii) Dale had a meeting with the U15 kids in the dressing room. He discussed respect both in the arena and on the street. The coaches are aware that 2 coaches need to be in the dressing rooms at all times. If a coach needs to leave, they should grab another parent to stand at the door and be the “ears” so they know what is going on.
  - iv) Brent will write up a conduct agreement for the next meeting for the board to approve so we can start to implement it.
- g) Director of Equipment
- i) Breanne will organize and itemize all of our inventory.
  - ii) Requested money to replace missing and damaged jerseys. This may be an option after we see how the raffle goes.
- h) Communication Director - Questioned why there is not a goalie helmet for U11. Brent thinks that there is one under the stands.
- i) Fundraiser – position still not officially filled.
- j) League Representative Director – position still not officially filled.

k) Referee in Chief – pass

l) Hockey Development Director – not present

m) Ice Scheduling Director – Brittany was contacting Dale to organize refs for the games to date, but now the managers will take over.

9) Other – none

10) Next Meeting Date – Tuesday, December 14<sup>th</sup>/21 at 7:00pm at the arena.

11) Meeting Adjourned at 8:34pm by Brent McCracken.