

PMHA Meeting Minutes

Tuesday October 5th, 2021 (Google Meet)

- 1) Call to order: 7:14pm.
- 2) Attendees: Janelle Adamson, Krystal Alston, Kristina Ewen, Brittany Tremblay, Brent McCracken, and Suzanne Williams.
- 3) Review of the Agenda/Adoption of the Agenda:
 - Krystal made a motion to adopt the agenda, Janelle 2nd.
- 4) Review of the minutes from last meeting (September 1st/21):
 - Janelle made a motion to adopt the minutes, Kristina 2nd.
- 5) Correspondence:
 - i) Jackie McKinnon still has the mail key and was unable to pass it along or get the mail prior to the meeting. The key will be given to a board member as soon as possible.
 - ii) Krystal will be submitting the annual return right away.
 - iii) Three players have applied to Pembina Kids Sports and are waiting to hear back.
 - iv) Regular correspondence with the league has been ongoing. Contact info and rosters have been added to the website. Schedules have not been posted yet for all of the tiers. Brittany will work on scheduling refs for the first two weekends.
 - v) The ref clinic has been cancelled.
- 6) Old Business:
 - a) Registration
 - i) A couple late registrations were added to U15.
 - ii) Kristina spent hours today submitting all of the teams for registration, all of which were rejected, but she is rectifying the situation.
 - iii) Rosters on the PMHA website are all up-to-date, but the U9 kids will eventually be split into 2 teams.

iv) Kristina requested that next year we have earlier access to ice so that teams can be split sooner to allow more time to submit registrations.

b) Teams and Coaches

i) U7 still needs a safety person and a coach with Level 1. Breanne might take the safety course.

ii) U11 Team 2 requires a coach with their checking certification. Brandon Duchene was contacted and will look into the course.

iii) U9 Teams will be split soon and Janelle will send out an e-mail to the parents. These teams will each require a manager as soon as possible and can expect games to start by the end of October.

c) Splits

i) U11 Teams are already split and there weren't any issues.

ii) U9 has 18 kids registered, so there will be 2 teams of 9 each. One player has been unable to attend so far due to a family situation so there will be 8 kids placed on the top team at first until that player has a chance to skate.

d) Schedule – nothing to add at this time.

e) Pictures

i) Suzanne gave an update about picture night that is coming up on October 19th/21. We have chosen to go with Gameface Photography. The photo company will set up an online registration system that needs to be updated with every player, manager, coach and assistant coach in the association prior to picture night. Suzanne will look after all of this but will need access to the RAMP website to get a list of all e-mail addresses.

ii) Kristina will be at the arena for 5:30pm on picture night to meet the photographer and organize the event.

iii) The photo company may set up their order kiosk's outside if it is nice to help with social distancing.

iv) We may not be able to use the gym at the arena for photos anymore due to the new COVID restrictions (Restriction Exemption Program). Suzanne will contact Janice at PARS to work out a solution.

v) Suzanne will write up an e-mail outlining all pertinent information and have it sent out prior to picture night.

f) Casino

i) The casino is coming up this weekend on October 8th and 9th.

ii) We still need two General Managers. Janelle will send out another e-mail to request volunteers.

7) New Business

a) Team Meetings

i) Team meetings should have already taken place. Any teams that have not done so, need to complete this as soon as possible. Each team should already have a manger in place and if not, this needs to occur at the meeting. U9 and U13 plan to have their meetings at the next practices.

ii) Teams will use the RAMP app to help managers with their duties. Brittany will contact RAMP to set it up and Krystal will verify if we have paid for our annual subscription.

b) Manager Duties

i) Managers will be in charge of the RAMP app. Practices, games and a COVID checklist will be accessible by all players and coaches.

ii) Managers will schedule refs for their home games. Erin Hicks has graciously offered to help out any new managers with questions or concerns as they are learning.

iii) Managers will be responsible for acquiring travel permits for away games that are not league sanctioned.

iv) Managers may choose to look into tournament options for their teams.

c) Collecting Fee's

i) Still need to collect \$15,087.00 for this year and \$3,942.00 outstanding from the 2020/21 season.

ii) Managers will help to contact some of the families that have not made any payments so far.

8) Committee Reports

a) President – There has been a few cases of COVID reported within our association. If you or your kids are sick, please stay home.

b) Vice President – not present

c) Treasurer – The balance in the bank is currently sitting at \$49,155.41.

d) Secretary – pass

e) Registration Director

i) Dale Druar has been added to the U7 coaching roster.

ii) Please follow up with Evansburg Family Clothing if you wish to order any Pirate gear.

f) Game & Conduct/Safety – not present

g) Director of Equipment

i) Breanne will be handing out socks and jerseys right away.

ii) We need to find out if all teams have a first aid kit.

h) Communications Director – Janelle will be sending out an e-mail to the association for casino volunteers, and also to the U9 parents to request volunteers for the manager positions.

i) Fundraiser – position not currently filled.

j) League Representative Director – position not currently filled.

k) Referee in Chief – not present

l) Hockey Development Director – not present

m) Ice Scheduling Director – pass

9) Other – nothing

10) Next Meeting Date – Tuesday, November 2nd, 2021 at 7:00pm at the arena.

11) Meeting adjourned at 8:14pm by Brent, Suzanne 2nd.

