

PMHA Meeting Minutes

Tuesday October 13th, 2020

- 1) Call to order: 7:17pm
- 2) Attendees: Brent McCracken, Krystal Alston, Jackie McKinnon, Sandy Pariseau, Cara Nagy, Brittany Tremblay, Breanne Styner, Brandon Duchene, Kristina Ewen, Dale Hofmann, Nick Boser, and Suzanne Williams.
- 3) Review of Agenda/Adoption of the Agenda:
 - i) Add "Pictures" under New Business, subsection (e).
 - ii) Add "Jersey's" under New Business, subsection (f).
 - iii) Krystal made a motion to adopt the agenda, Brittany 2nd.
- 4) Review of minutes from last meeting (September 16th, 2020):
 - i) Jackie made a motion to adopt the minutes, Krystal 2nd.
- 5) Correspondence:
 - i) Jackie has received e-mails regarding the schedule and missing registrations. Bank statements came in the mail.
 - ii) Brent received a complaint from a parent about behavior in the U15 dressing room. This parent did not use the proper channels to place a complaint. Brent contacted the coach who is dealing with it. Coaches will remain in the change room at all times. Future complaints need to be taken to the coach first.
 - iii) Brent has received correspondence for the team managers and will forward the info as soon as managers have been selected.
- 6) Old Business
 - a) Teams
 - i) PMHA will have seven teams this year. There will be one U7, two U9 teams, two U11 teams, a U13 and a U15 team.
 - ii) NAI has bumped up their start date to November 6th, so teams need to be selected and in their own cohort by October 22nd.
 - b) Coaches

- i) U7 – Head Coach is Aaron Hofmann. Assistant Coaches are Brian Williams and Chris Nagy.
- ii) U9 – Brent McCracken is currently the only coach. Will have to try and get additional volunteers since there are two teams.
- iii) U11 – Chris Nagy will Head Coach one team. Brandon Duchene and Jason Knowles will coach the other team. Coaches require level 2 training, which needs to be completed by November 15th.
- iv) U13 – Brittany Tremblay and Lee Hicks will co-coach. Erin Hicks has volunteered to be a manager but since her spouse is coaching, another volunteer will have to step forward. Jason Tremblay will assistant coach.
- v) U15 - will be coached by Daytin Catt and Brendan Boser.
- c) COVID-19 Rules – nothing new to address right now.
- d) Arena Rules – Have been sent out to all PMHA members. Kids are expected to wear masks until they put on their helmets.
- e) Power Skating/MCN – will address under New Business, subsection (a) Budget.
- f) NAI AGM – nothing new.
- g) Officials
 - i) Clinic on October 25th for new officials only. (Level 1) Those under 19 years of age with less than 3 years experience must attend in person. Cost is approximately \$100.
 - ii) Refs can now play hockey in a separate cohort also.
 - iii) Dale will send Jackie all of the information so she can forward to the association.

7) New Business

a) Budget

- i) After registrations are collected, PMHA will have \$43,525. After paying insurance fees, league fees, and budgeting for 10 regular season home games and 4 play off games per team, as well as practice ice, we should have about \$2-300 remaining. This does not include

any clinics or additional training costs. We currently have practice ice times scheduled for Mondays in November and December. Cutting the Monday practices would save approx. \$2000.

ii) Pod play is set to start November 6th, and we will be utilizing officials.

iii) Our U15 team is currently registered in tier 3. Tiers 1-3 in U15 would typically have checking, but is on hold this year due to COVID. Breanne will look into a checking clinic to determine cost.

iv) Our casino will likely be postponed due to COVID. We could potentially do a cash raffle in the New Year. We will table the fundraising discussion until we have more information regarding schedules, etc.

v) PMHA does not need to reorder any socks this year. Brandon will hand out socks to the managers this year.

b) Tryouts

i) U9 will have tryouts October 17th (skills), and 18th (scrimmage).

ii) U11 will have tryouts October 17th, 18th and 20th.

iii) Teams will be split evenly (U9 by Brent, and U11 by Chris) and players will be assigned an orange or black jersey to keep for the duration of the tryout. Evaluators will be given numbers only.

iv) Evaluators are Clayton Seely and Nolan Andriuk.

v) Suzanne and Breanne will hand out jerseys for U9 tryouts. Krystal and Jackie will hand out jerseys for U11.

vi) An e-mail will be sent out to the players once teams have been selected.

c) Game Info

i) Arena rules will need to be shared with the manager of a visiting team prior to a game. Cara will make document including the rules and information about dressing rooms, concession, etc, closer to November and will share with team managers.

ii) Team managers will be responsible for sharing arena rules for away games with the parents.

d) Coaches/Managers

i) Will be joining the cohort with the players.

ii) Learn To Play currently does not have a coach and parents were not notified that LTP would require 100% parent commitment this year due to COVID. For the time being, Cara Nagy or Candace Craddock will go on the ice to coach the three players. When it is decided that these players can move into U7, they will join that cohort for practice.

e) Pictures

i) Will delay pictures until January this year.

ii) The only costs to PMHA are the ice fees for pictures.

iii) The photography company likely has procedures in place to follow COVID guidelines. May have to schedule time slots as a family this year instead of in teams.

f) Jersey's

i) Another e-mail was sent out to remind players to return jersey's from last year. Drop off dates are this week.

ii) Only collected 3 jerseys from Peewee 2, and 3 from Bantam. Need to provide a master list to Brandon so he can start organizing and collecting jerseys.

iii) Managers will need to provide Brandon with a list of who has which jersey this year so he can make a master list.

iv) 2nd year players will get first choice for jersey numbers.

8) Committee Reports

a) President

i) Please go through the proper channels if you would like to submit a complaint.

ii) Board members were concerned that some players were being approached by parents and asked to move up levels. This was

considered unethical and was squashed. In the future, the board will decide if players are required to move up based on numbers.

Requests should be made in a more formal manner by the coaches.

iii) Brent received lots of texts regarding a U18 team. Ultimately there weren't enough players registered to form a team. Three U18 players had already been granted approval to play overage in U15. Brent has signed a few releases for players who were trying out elsewhere.

There were only six players interested and not all of them had bothered to register. Brent contacted players to inform them that Drayton and Devon were still looking for players but only two were interested in going elsewhere.

b) Vice President

i) Apparel Night normally happens in October but there are restrictions this year due to COVID. AI will set up a display in the arena, but items cannot be tried on.

ii) Using the PMHA logo on other apparel (like face masks) needs to be approved by the board. No one can make a profit off of it.

c) Ice Scheduler

i) U7 will have a "floating" practice schedule on the weekends. There is a possibility of practicing on Friday nights. Once the NAI sets a schedule, there will be a lot of ice time available. Other associations are already asking for ice time at our arena.

ii) U11 Team 1 will practice from 7-8pm on Tuesdays. U11 and U13 will alternate Mondays in November and December.

iii) U15 requires 2h&15min for games because they are in tier 3.

iv) Teams have been registered with NAI but our cheque has not been deposited yet. Krystal is following up. Kristina cannot register with Hockey Alberta until they receive our cheque. Krystal sent it in the mail on October 1st. She has contacted them and they will not accept auto-deposit. Kristina will follow-up.

v) Pucks are ready for pick up on the south side of Edmonton. Sandy will pick them up and will be reimbursed after. (200 black pucks at \$1 each, and 50 blue pucks at \$2.49 each)

d) Game & Conduct/Safety

i) Collecting signed COVID documents from each player. Needs current registrations so Nick can ensure he has collected all of them.
ii) Nick informed Kristina that Owen Letendre needs to be removed from the current registration because he made a team in Spruce Grove.

e) Equipment Manager – pass

f) Publicity Director – pass

g) Communications Director – pass

h) Fundraising Coordinator – not present

i) League Rep – done

j) Registrar – need to complete registration with Hockey Alberta.

k) Ref Coordinator – Dale reminded the board that referee's who officiate in 5 games get reimbursed for their clinic fees. (Approx. \$100 each.)

l) Hockey Development – will look into the checking clinic.

m) Secretary – pass

n) Treasurer

i) Current balance is \$31,072.36

ii) Need to pay RAMP bill for \$241, and CRS for cloud accounting software at a cost of \$550.

iii) Brock Druar had prepaid last year and requires a refund.

iv) We have been approved to accept credit card payments online but RAMP has not yet been integrated. Can also now accept e-transfer. Bills will be sent out when online payments are up and running. There will be a code/discount for board member credits. If people require a different payment plan please reach out to Brent or Cara. Pembina Kids Sports does have some money available if necessary.

9) Other

- i) Nick made a motion to permanently release the Roberge family from PMHA, Jackie 2nd. All in favor, none opposed. (A release had been requested due to COVID so son and daughter could cohort together, this request was approved by Hockey Alberta.)
 - ii) Goalie credits and coaching credit/gifts were a one year vote and need to be approved again. Will table until the next meeting.
- 10) Next Meeting Date – November 18th at 7:00pm at Entwistle Concrete.
- 11) Adjournment – Meeting Adjourned at 9:25pm by Brent, Suzanne 2nd.