

PMHA Minutes

Tuesday June 23rd, 2020

- 1) Call to order: 7:05pm
- 2) Attendees: Brent McCracken, Cara Nagy, Kristina Ewen, Jackie McKinnon, Krystal Alston, Brittany Tremblay, Sandy Pariseau and Suzanne Williams.
- 3) Additions to the Agenda/Adopt the Agenda: Brittany made a motion to adopt the agenda, Sandy 2nd.
- 4) Review of minutes from last meeting (March 3rd, 2020): Jackie made a motion to adopt the minutes, Brittany 2nd.
- 5) Correspondence:
 - a) The NAI will only accept funds via e-transfer now. Servus Credit Union has confirmed that this is a possibility. Brent and Krystal have online login credentials and the amount to be transferred will not exceed the daily allowance.
 - b) League meeting is scheduled for September 12th/20 on Zoom. The ice needs to be in before this date.
- 6) Old Business
 - a) Fun Casino: no changes since the previous meeting with profits at only \$3001.06.
 - b) PARS Fee Increase: no new information to share, the increases were set at \$10/hour. Brent will attend the next PARS meeting when it is scheduled.
 - c) Peewee 1 (re: player requesting release from PMHA): no loose ends, communication was completed and the jerseys were collected.
 - d) Intro to U11: Will still be happening but is now considered a U11 path designed by Hockey Alberta. Brent will look after the details.
 - e) Raffle: Tabled until we discuss fundraising under New Business, subsection (f).
 - f) Skate Sharpening Supplies
 - i) Lee Hicks has not yet purchased supplies because of COVID-19. He informed the board that the supplies will cost more than in previous

years because a new filter and sock are required, so the \$400 limit will not be sufficient. The filter will cost roughly \$250 with the total for all supplies being about \$600.

ii) Jackie made a motion to increase expenditures for the skate sharpening supplies up to a limit of \$700, Kristina 2nd. All in favor none opposed.

7) New Business

a) Hockey Alberta Updates

i) U11 Pathway from Hockey Alberta will be followed this year. All players are to receive equal ice time with no specialized lines for power play or penalty kill. All players will play all positions equally. It will be up to the coach's discretion to make it as fair as possible. Other than that, they will play normal style hockey. U11 players will participate in 4 skates prior to evaluations and will focus on rules like offside and icing, which they weren't all exposed to the previous season. Since league play will probably be delayed, teams won't be split right away.

ii) COVID-19: We are currently in Phase 2 of Alberta Health Services re-launch strategy. The rules could change at any time, but as of RIGHT NOW, the following rules apply to hockey, considered a "high intensity" sport:

- Cohort groups of up to 50 players
- If playing hockey, you cannot participate in any other sport
- If you intend to leave your cohort, you must observe a 14 day quarantine before joining another. (This will affect players trying out for higher levels of hockey.)
- Cohorts will be determined by boundaries, quadrants and communities. (We are awaiting clarification since PMHA has members from four different counties. If the rules don't change, there will not be a league.)

- Dressing rooms are off-limits, must show up dressed to play.
- On ice help from parents who are not coaches will not be allowed at this time.
- Players must observe a minimum of 2 meter distancing, so drills will focus on individual skills and passing instead of battles, etc. (Not sure what this will mean for LTP yet.)
- Each facility will determine if spectators are allowed and what that will look like within AHS recommendations.
- We can expect hockey to look a lot different while under jurisdiction of the health authority.

iii) The website needs to be updated to the “U” system as soon as possible. The categories are determined by the same dates as before, January 1st to December 31st. PMHA registration forms and website will include birth years to avoid confusion with the transition.

Categories include U7, U9, U11, U13, U15 and U18.

iv) Body checking is no longer allowed in tiers 4 through 6 for U15 (formerly known as Bantam) due to the high incidence of injuries, however, body contact is still allowed. Expect U18 to follow suit in two years. PMHA would like to know player intent concerning contact upon registration. This way we might be able to meet the needs of our players by amalgamating with another association.

v) Referee fees will remain the same, with one exception. Refs for U9 games will be given an additional \$20 to pay a “shadow.”

vi) Hockey Alberta wants all parent declaration forms moved to an online format, which Cara will upload.

vii) Hockey Alberta will post a “return to play plan” by the end of June. PMHA will pass this information onto parents so they can make informed decisions prior to registering for hockey.

viii) Hockey Canada insurance will not change and the current policy includes infective diseases until 2023. If anyone in the association tests positive for COVID-19, it MUST be reported.

ix) PARS should not be charging PMHA any additional fees for cleaning as this is up to the facility.

b) AGM/Awards

i) AGM still needs to take place and the board members would prefer if the meeting was in person rather than virtual. People wishing to attend will have to preregister, and only one person from each family may attend so that PMHA can abide by AHS rules regarding COVID-19. Those who do not register will not be guaranteed access. No kids allowed, and we will not be providing snacks or beverages.

ii) AGM will be held Wednesday, August 12th 2020 at 7:00pm, location to be determined. Once the location is determined, Jackie will put the information online and share with Sandy to post in the newspaper at least one month prior to the meeting.

iii) Brent would like all board members and those seeking positions on the board to read the SOP's prior to the AGM. Suzanne and Cara will go through AGM minutes from 2014-present so the SOP's can be updated at the meeting.

iv) There will not be an awards ceremony this year due to COVID-19. Individual teams will take care of their own awards. Brittany is still following up with the medals for the MVP awards. Once received and engraved, she will drop off team awards in packages at Entwistle Concrete for distribution to the coaches. Cara will follow up with plaque engraving. Coaches could visit the recipients and record the interactions and then e-mail all team members to recognize the award recipients. PMHA will send out e-mails to the coaches once awards are finalized. Any extra certificates that we have could be given to the Learn-To Play kids.

c) Hockey Pucks

i) The association is in need of 50 new blue pucks and 250 new black pucks this year. A request for donation was sent out, but we were unsuccessful.

ii) Cara made a motion to purchase 250 black (6oz.) pucks and 50 blue (4oz.) pucks for the association, Krystal 2nd. All in favor, none opposed. Brittany will order them right away.

d) Collecting Jerseys from the 2019/20 season

i) Due to the abrupt end of the 2019/20 season, jersey's were not collected with the exception of the Peewee 1's which the team manager has.

ii) PMHA will set up a "drop-off" night at the arena and notify PMHA members. Those moving up a level next year need to remove the name bars. Kristina will make a spreadsheet to keep track of returns. Jersey condition will be noted.

iii) Cara made a motion that for any jerseys not returned on the drop off night, or another arrangement made, PMHA will cash the deposit cheques.

e) Registration

i) The website for online registration is up and running but there are still a few steps to complete before credit card payments can be accepted. Cara is working on filling out and sending paperwork to the merchant account.

ii) Cara made a motion that PMHA will only accept cheque or credit card for registrations, Krystal 2nd. All in favor, none opposed.

iii) PMHA will send an e-mail out to families about how the new registration will work, including the date registration opens (hopefully by July 15th), the deadlines, penalties, etc. There will be a link on the website and you will be directed to create a profile and then register. The process should be quick and easy. Families who qualify for discounts will be given codes to use upon registering.

iv) The registration deadline is August 17th/20. This provides 2 weeks before first payments (for those using the payment plan), and to determine our final numbers before they need to be submitted to the league. Registrations received after August 17th will incur a \$100 penalty, and no registrations will be accepted after September 1st/20.

v) Those families requesting financial assistance from Pembina Kids Sports or the Jump Start program will simply select to pay by cheque on the form and then contact Brent or Krystal.

vi) Payment plans are still available this year. Cara made a motion that for payments by credit card for registration payment plan on the website, there will be an up front fee of \$100/registrant regardless of level, with the option of a split fee over 4 months (4 installments) beginning September 1st/20, ending December 1st/20, plus a transaction fee of \$2.50/transaction, Krystal 2nd. All in favor, none opposed. Families can pay outstanding fees before the deadlines if desired.

vii) Player positions need to be indicated on the registration forms, especially those who wish to goal tend.

viii) Players need to register in their appropriate age level. Those who wish to try out for an older level can write a request on the registration form. If they he/she makes the higher level team, the player will be required to pay the difference in registration fees.

f) Fundraising

i) PMHA has a little more money than expected in the account due to the abrupt end of the previous season. Four teams did not end up going to their tournaments and playoffs were cut short. With the increase in fees this year and the excess from last season, PMHA will likely not have to fundraise too much if at all this year. However, due to the pandemic, there are still so many unknowns when it comes to how the season will look. PMHA will remain flexible for fundraising.

ii) If tournaments are allowed, each team may have to fund their own.

- iii) Fun casino is not an option at this point, but circumstances may change.
- iv) PMHA will send out invoices for the rink board signs in 2021.
- v) Could potentially do another cash raffle in the new year.
- vi) Novice and Initiation teams will not be able to share ice times anymore due to social distancing restrictions, so costs are expected to increase from last year.
- vii) Will table fundraising until the fall when we have final registration numbers and the Hockey Alberta return to play plan. May need to consider a fundraising committee going forward.

8) Committee Reports

- a) President – be ready for lots of changes this season!
- b) Vice President – Cara made a motion that Luke Van Dyk receives a \$100 volunteer credit for his work in the 2019/20 season, Kristina 2nd. All in favor none opposed.
- c) Ice Scheduler – not present
- d) Game & Conduct/Safety – not present
- e) Equipment Manager – not present
- f) Publicity Director
 - i) Sandy will advertise the AGM once a location is determined.
 - ii) Sandy suggested that we start up a local trade/swap for hockey equipment. Unfortunately there is not enough storage space at the arena. Sandy will look into starting and running this herself.
- g) Communications Director – will be sending out e-mails for the AGM/Awards, registration, etc.
- h) Fundraising Coordinator – not present
- i) League Rep – will work on acquiring the MVP medals and distributing to coaches.
- j) Registrar – has completed the four transfers requested of her.
- k) Ref Coordinator – not present
- l) Hockey Development – not present

- m) Secretary – pass
 - n) Treasurer
 - i) Provided a balance sheet and financial report as of April 30/20.
 - ii) Three players still have outstanding balances. If these players intend to register again, the balances will need to be cleared up first.
 - iii) Had to write off \$2000 in bad debts this year. Still wound up with approximately \$7900 profit last season.
 - o) Past President – not present
- 9) Other – nothing
- 10) Next meeting date – Tuesday July 28th/20, 7:00pm at Entwistle Concrete.
- 11) Meeting Adjourned at 9:55pm by Brent, Suzanne 2nd.