

**Team Name - Parent Meeting**

**DATE**

**A. Introduction**

* Head Coach, Assistant coach(es), Manager, Safety Person.
* Give a brief explanation of the importance and purpose of the meeting.

**B. Coaching Overview**

* Coaching background, credentials.
* Coaching philosophy.
* Goals and objectives for the season.



**C. Details of Program / Expectations for Players** **& Parents**

* Explain and show seasonal plan.
* Explain weekly practice focus/approach.
* Discuss technical package. (if applicable)
* Discuss expectations of the player & parents (Fair Play Codes)

• Time commitment (practices, games, team building, fundraising, off-ice training)

• Respect for themselves, all players (own team and opposition), referees, officials, parents, etc.

• Expected conduct – games, practices, locker room, events, restaurants.

• Discipline

* Let parents participate in deciding rules of parent conduct at games, team functions, etc.



**D. Budget**

* Discuss planned tournaments.
* Outline of expected costs & team fees.
* Initiate fundraising discussions – will there be a fundraiser, or will each family make a contribution? Suggestions: bingos, casinos, dinners, auctions / raffles, sponsors, etc.
* Extra activities – social events, photos, extra tournaments, how much extra ice time must be booked?



**E. Team Apparel**

* Discuss dress code
* Water bottle policy



**F. Expectations of the Parents / Volunteers**

* Organize a parent’s committee to coordinate roles and responsibilities – volunteer roles are essential and each family should participate in a role.



**G. Questions**

* Allow additional questions, parent concerns, etc.
* Distribute materials and any forms that need parent’s attention.
* Set up time for next meeting. Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_