

The job of the Vice-President of Pigeon Lake Soccer Club is to assist the President in all the activities of the club. The Vice-President participates in the planning of meetings for the club and represents Pigeon Lake Soccer Club on the Battle River Association Board of Directors if the President is unable to attend.

The Vice-President is also responsible for the bylaws, rules and regulations of the club. The VP reviews and recommends updates to the bylaws, rules and regulations as required.

List of Duties:

- Assist the president in planning.
- Review and ensure bylaws are up to date and amended as needed.
- Review and ensure rules & regulations are up to date and amended as needed.
- Ensures staff/volunteers are aware of and following bylaws and rules & regulations.
- Fulfills president role if president is unable to.