

PMBA Roster Assignment Policy

Approved by PMBA Executive: January 15, 2026

Applies to all Baseball and Softball Divisions

Purpose

This policy outlines how players are evaluated, teams are formed, and rosters are finalized across all PMBA programs. It ensures consistent, fair, and transparent processes, particularly for teams of all age divisions and levels of play (Community, Competitive, Provincial, etc.)

1. Guiding Principles

- Team selection decisions must be based on **player development, team balance, and eligibility requirements**.
- Coaches may offer input, but **final rosters must be reviewed and approved** by the PMBA executive or assigned division coordinator.
- PMBA does not support roster changes that are based on favouritism, retaliation, or personal conflict.

2. Community Division Team Formation

For house/community-level teams:

- Teams are typically formed based on a combination of **age, registration numbers, and balancing skill levels** where possible.
- Siblings and transportation considerations will be accommodated when requested, if feasible.
- Coaches may submit **preferences or recommendations**, but final placement is determined by the **division coordinator** in consultation with the VP.

3. Competitive & Provincial Rep Programs

In divisions where tryouts or skill evaluations occur:

- Teams will be formed based on:
 - **Performance during evaluations or tryouts**,
 - Top 9 (or more) players will lock on to the roster,
 - **Coach input** (e.g., effort, commitment, positional fit),
 - Coach input will impact 1-3 of the players on the roster depending on roster size (e.g., if 10 players will be on the roster the coach has input on 1 player, if 11 on the roster the coach has input on 2 players, if 12 on the roster the coach has input on 3 players) with coach input being capped at 3 players (e.g., if there will be 14 players on the roster, 11 will lock on and the coach will have input on 3 players)

- **Attendance/availability** for practices, tournaments, and tiering weekends,
- **Previous season's coach feedback**, if available and relevant.
- Final rosters must be **reviewed by the VP Baseball or VP Softball and approved by the executive** before players are notified or added to TeamSnap.

4. Tiering & Provincial Team Decisions

- For Community and Provincial league-based teams, coaches may make short-term roster adjustments **only** with executive knowledge and approval.
- Baseball Alberta's deadlines and roster rules must be followed, but **PMBA reserves the right to manage roster eligibility and player movement** prior to final submission.
- For concerns involving inappropriate removal from a roster or disputes regarding placement, see: **PMBA Discipline & Complaints Policy** and **Coach Discipline Policy**.

5. Roster Changes During Season

- Coaches may not add, remove, or reassign players to or from a team once the season begins **without prior approval** from the PMBA executive.
- Exceptions (e.g., replacing a player due to injury, absence, or withdrawal) must be brought to the **division coordinator or VP** and documented.
- PMBA reserves the right to intervene if a coach attempts to make roster changes outside of this policy.
- Unapproved player removals may result in disciplinary review. Refer to: **Coach Discipline Policy, Team Communication & Platforms Policy, and Discipline & Complaints Policy**.

6. Player Movement Between Divisions

If players are being moved:

- From community to rep or vice versa (e.g., late addition to a Provincial 'A' team),
- Between age groups (e.g., 11U to 13U),

The following must occur:

- **Executive review and approval,**
- **Parent/guardian consultation and written agreement,**
- Consideration of **long-term player development** and overall team needs.

7. Conflict Resolution

If a parent or coach disputes a placement or roster decision:

- A written concern may be submitted to the PMBA executive.
- The executive will review the concern and, if needed, assign neutral third-party members to assess fairness and policy compliance.
- Formal concerns must follow the process outlined in the **Discipline & Complaints Policy**. Refer also to the **Parent Code of Conduct** and **Coach Code of Conduct** where applicable.