



**Ponoka Minor Hockey Association  
September 4, 2024, 7:00pm  
Ponoka Minor Hockey Association Board Room  
MEETING MINUTES**

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**PRESENT:**

**Robbin Nikiforuk  
Mike Wildeboer  
Shannon Kocyba**

**Cole Butterfield  
Michelle Lentz  
Nicole Meyers-Abt**

**Kristin Malterer  
Rob Johnson  
Nicole Owen**

**Megan Pankewitz  
Mikki Scabar**

**REGRETS:**

**Mike Dillen**

**Jessica Loveseth**

**Nansen Vold**

**1. Call To Order**

Meeting called to order at 7:00 p.m.

**2. Approval of Agenda**

MOTION: Moved by Mikki and seconded by Megan that the September 4, 2024, agenda be approved as written. CARRIED.

**3. Approval of Minutes**

MOTION: Moved by Cole and seconded by Nicole Owen that the Minutes for August 7, 2024, be approved as written. CARRIED.

**4. Director Reports**

- a) President – coaching requirements have changed by Hockey Alberta. Ponoka connects-members attended- was quiet and not many people walking through.
- b) Vice President – reached out to jersey sponsors and talked to 3. There are a couple sets of jerseys we are not going to be using. Legacy Ford-emailed and phoned but can't get a hold of anyone. Didn't pay last year. McDonalds-they don't do money but give dark jerseys and sock for U11A sponsor. U11B-Vantage Physio will be their sponsor at \$1500 this year. Legion paid last year. Battle River Insurance for U13A. Take Elks out as they have not paid. Loyal order of the Moose pays \$250 annually but did not pay last year. Ponoka AG Society could be the sponsor of the U15. Fountain Tire paid \$750 for U18. Looking for 1 more team sponsor. Wedin's give \$500 plus. Sponsorship-what do we consider sponsorship? Teams cannot contact the sponsor for clothing. Accu Publishing should also be added as a major sponsor. PSA? Fortis also paid \$500. Hockey Alberta gave grant money. Sept 17 will be the directors meeting with CAHL. Tiering break will be Nov. 15-17 this year. No tournaments are allowed to be booked for 2 weeks after the tiering break. Teams can submit for 2 away tournaments. Question-has all players paid a minimum of \$120 so they can play on ice or who needs to be contacted?
- c) Treasurer – Directors need to email players that have not paid a minimum of \$120. Mikki will compile lists to send out. Talked about head coaches and assistant coaches-they will be contacted by coaching directors when needed on ice. Going forward will add the on ice help write up to the email sent by secretary for new coaches outlining that the coaching directors will contact them when they are required. \$49,707 in Raffle account, \$161,784.87 in main account. We have a number of people on payment plans. 9 kids with Kids

Sport. Kids Sport is only paying \$750 towards fees. We have all the grant money now. Every team used the grant money except 1 team. Mikki to come up with a budget. Raffle money doesn't have to be spent within a certain time period. Players that use Kids Sports are waiting to see what they are approved for so we may want to update policy about minimum payment before allowed on ice.

- d) Secretary – nothing to report.
- e) Registrar – absent. Megan read report from Jessica. Tiering suggestions provided and they need to be submitted by October 11. Felix Hillier trying out for AAA and Mike signed release form. Kids trying out for AA/AAA can't be on ice until cut. Update our policy with the new team/player rules.
- Association Contact form and Initial Team Summary form submitted to CAHL on Aug 31.
  - Team declaration form due to CAHL by Oct 01.
  - Hockey Alberta does not require their team order until Oct 15<sup>th</sup> but CAHL requires it sooner.
  - Need to know our teams tiers. Here's my initial thoughts - really U11/U13 are the question, so hoping once the coaching coordinators and other board members watch pre-skates and initial evaluations, we can make a decision on tiers in order to get the forms in and to be ready to build teams as they are due October 5 by CAHL.
    - U9 - A and C
    - U11 - either 3/5 or 4/6
    - U13 - 4/6? could go 3/5 but not sure about goalie strength? - Candi is talking to Grady about whether he wants to play goalie part time – confirmed he will play part time. Jakob's attendance is not guaranteed at this time.
    - U15 - 3 (weak?)
    - U18 3 (weak?)

Divisions:

U7 - Full

U9 - Full

U11 - 1 spot left (4 trying out for AA)

U13 - 1 spot left (9 trying out for AA)

U15 - cut 5, overage 1 to U13B (1 goalie trying out for AA)

U18 - cut 1-2 (1 goalie one player trying out for AAA/AA) I emailed Laine for an update on Trent.

- f) Equipment Director – U18 and U13 jerseys in. Pinnies are in. Socks are ordered. U7 medals came but jerseys haven't come, will check in with Tim Hortons. Pucks and cones-Coaches have never invoiced PMHA. Lacoka jerseys-Robbin hasn't gone through them yet.
- g) Ice Scheduler – ice time for pre-skates and evaluations all set. Mike and Nicole went to ice user meeting. Junior B took 9 Friday nights. Submitted our ice slots. Junior B trumps PMH ice time. Ice is set and Nicole is working on tournaments next. Mikki said Sherry Gummow wants to do sponsorship for tournaments-Nicole M to reach out. Booked Rod with Fast Photography for pictures on Sunday, Oct. 6 (2-5pm) for all teams. If you are booking the upstairs you will need to go through Nicole.
- h) Public Relations – when setting up mass registration table there was some problems with the sponsorship sign. Staff at arena want clarification on who is to put it up and down normally. Also arena staff want to know where to store banner. Wonder if it could stay up all the time and not taken down-Kristin to talk to Paul, at arena, if we can leave it up all the time. Currently stored in tournament locker. The Chamber sent Mikki an email asking for help on Oct. 25 for the business awards and want people to come help set up and take down. Our Chamber fees are \$135.04 per year. Boston Pizza wants to sponsor a player of the month starting in October. September newsletter-add ice times provide from Nicole, Photo Day, raffle information if approved, new jersey information, and sponsoring for game socks. Kristin will reach out Sept 15 for the end of September Newsletter. Plan to have it out for Sept. 22.
- i) Female Coaching Director – forming 2 teams- U11 and U15. Figuring out ice still. Have their own Facebook page and head coaches arranged. They are going to be -\$12,000 and looking for sponsorship. Will have money from registrations to cover some ice and jerseys. Will do fundraising to raise money. Wants to see if she can use some of the grant money towards the team. Ponoka has grant money but Lacombe and Blackfalds don't. Do we want to order Esso awards? Agreed to order them-no cost. Tournament coordinator package

has been sent to Nicole Owen, needs to be finished. Managers Manual needs to be finished as well. Managers meeting October 9<sup>th</sup>.

- j) U7 +U9 Director – U7 nothing to report. U9 had its first pre-skate. Reached out to others to help with evaluations.
- k) U11 + U13 Director – U13 there are so many trying out for AA that group sizes are small at the moment for pre-skates. Maybe join all U13's until AA cuts are done. Lots of names willing to do evaluations but haven't booked people into slots yet. Nansen will go over how to use the new evaluation app purchased.
- l) U15 +U18 Director – U15 will go ahead with 1 team and 5-6 kids will be cut. U18 is hard as 1-2 players will have to be cut. Want to oversize the team but parents are pushing back. So this option will not work and having such a small number to release we will not be doing evaluations. We have 3 kids now out for pre skates with injuries and 2 of those will be out for evaluations at this point as well. These players will have to have a doctors note to be cleared no later than the first Friday of November or they will be released from the team. So in saying that we will wait to make a coaches cut by the team roster cut off date if need be. The evaluation practices will still be used as just regular practice times till the practice schedule is finalized. The parent meeting is canceled and will be rescheduled once the team roster is finalized. Kristin to put out a public email asking for last call for coaches.
- m) Referee Director – Referee clinic is this Saturday. Ice finalized with the town yesterday. Clinic looks to be booked solid with approximately 35 attendees between the Level 1 and Level 2 clinics. However, only eight are from Ponoka with three that will be new to officiating this year, so we are still looking at a shortage locally, especially for coverage at the U15 and U18 levels. There may be more from town registering at a different clinic, but I have no way of knowing as I don't have access to those clinic registrations. Since Hockey Alberta has taken over the logistics of the registration, you can register for clinics from anywhere in Alberta and the majority that are coming to our clinic are from the Sherwood Park area.  
  
Idea for the meal voucher card and after feedback I will add a spot for a name of the official, as well, so it will give the concession a way to keep track of the usage. I believe that one usage per game day, at a \$15 maximum, should be enough. The majority of officials will only do one game per day. If they end up doing more than one, it is generally a back-to-back, so you'd only have time to use it the one time, either before or after the games. The only question I have is, are we going to give a meal voucher card to every official that does a game for us or only for our Ponoka officials? Agreed it will be for Ponoka only.
- n) Fundraising/Tournament – emailed out the raffle ticket draft to Accu Publishing-they are working together on it. AGLC-said we missed one of the rules on the application so Nicole M has typed up a few pages of rules for the raffle. Darcy Linch reached out to see if we want to have a celebrity to come this year which can be used to raise money-asked for more information.

## 5. Old Business

- a) Pay structure for the individual teams for Team Snap.

MOTION Moved by Nicole Owen and seconded by Kristin that each teams pays \$100 towards Team Snap for the 2024-25 year. CARRIED.

- b) Live barn discussion.

MOTION Moved by Nicole Owen and seconded by Jessica to use Fast Photography for PMHA photos at this time, pending ice times from the town. Motion made through email. CARRIED.

## 6. New Business

- a) Look at first aid course for coaches and safety coordinators.

## 7. Adjournment

Meeting adjourned at 9:25 p.m.

Next meeting date: October 2, 2024, at 7:00pm.