



**Ponoka Minor Hockey Association  
August 6, 2025, @ 7:00pm  
Ponoka Minor Hockey Association Board Room  
MEETING MINUTES**

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**PRESENT:**

**Mike Wildeboer  
Shannon Kocyba  
Nicole Meyers-Abt**

**Kristin Malterer  
Robbin Nikiforuk  
Megan Pankewitz**

**Mike Dillen  
Rob Johnson  
Cole Butterfield**

**Shayna Weir  
Michelle Lentz**

**REGRETS:**

**Jessica Loveseth**

**Nicole Owen**

**Nansen Vold**

**1. Call To Order**

Meeting called to order at 6:59 p.m.

**2. Approval of Agenda**

MOTION: Moved by Megan and seconded by Shayna that the August 6, 2025, agenda be approved with one addition. CARRIED.

**3. Approval of Minutes**

MOTION: Moved by Cole and seconded by Kristin that the Minutes for May 7, 2025, be approved with changes. CARRIED.

a) Board introductions

**4. Director Reports**

a) President – reminders and welcome. Talked about confidentiality, motions, and being absent. The town renovated the office and we have a few locking cabinets. They are provided the room free of charge but we have to book it.

Live barn is up and running but still waiting on signage. Mike W is the only administrator at this time.

Had a successful AGM and well attended. Attended a meeting June 20-21 with Hockey Alberta presidents. Went through an action plan from a coaches perspective. They had a speech on financial control and audits. To have checks and balances in place. Talked about the opening of boundaries and how it is affecting us. Mike is in close contact with Lacombe. Discussed how to keep kids and maintain kids playing minor hockey.

b) Vice President – 2 governors are willing to help out again. Kate Johnson and Elisha Griffiths. Emailed all jersey sponsors to see who wants to stay. BP's – reached out to see if they wanted to do player of the month again. Tim Horton's has reached out and they want to sponsor more. Junior B is going to run our evaluations.

c) Treasurer – emailed all board the profit loss and balance sheet. \$117,305 invoiced for registration fees so far. Will provide a list of detailed transactions going forward. Cole suggested making an approval of the financials going forward.

Talked about raffle bank accounts and what we can pay for out of the raffle account to follow AGLC's rules. Shayna has talked to AGLC.

MOTION: moved by Robbin and seconded by Cole to move \$41,094.58 from the raffle account to the community account to cover ice cost as per AGLC. CARRIED.

- d) Secretary – Has started to email all coaches and assistant coaches about requirements. Ask that coaching coordinators reach out to all coaches this year early in the season to state if they are needed or not needed. Last year we had coaching applicants that never heard from anyone on the board to say they were not required.
- e) Registrar – Absent. Registration running smoothly with TeamSnap. Contact list has gone out to Directors. People are paying fees pretty well as scheduled. Will start tracking list with Shayna in August. KidSport payments seem slower than normal to come in. KidSport is paying \$750 for most players that qualify.
  - U7 - Accepting one more - closed at 24
  - U9 - capped at 24 - room for 2 more
  - U11 - Capped at 32 - 1 spot left (a player from Maskwacis asking for release)
  - U13 - 27 registered - closed
  - U15 - 23 registered – closed – 2 more requests have come in
  - U18 - 28 registered - open – down to one goalie

Discussion about team sizes, how many teams we have, and about cutting players. Suggestion to advertise for goalies and players.

- f) Equipment Director – U7 Timbit jerseys are in. Tim Hortons is providing socks and medals. U9 Wedin jerseys are in and old ones are gone. Ordered two sets of U9 goalie equipment from Coaches coming to about \$3100. U7 & U9 nets were thrown out by the town. Talked to Coaches about ordering some and the cost is \$1900 + \$165 delivery for two. Red's has others that are \$189 each that would take assembly and maybe lower quality. Cole to talk to the Town about who will cover the cost of the nets or sharing the cost. The hallway has been cleaned out.

Motion: Moved by Cole and seconded by Robbin to order 150 socks from Wedin's for no more than \$4000. CARRIED.

MOTION: Moved by Cole and seconded by Robbin that he will go to the town to talk about cost sharing for new small nets for the U7 & U9's. Spending no more than \$2500 for the two nets from Coaches. CARRIED.

- g) Ice Scheduler – Absent. Talked to Megan from the town about our teams, team sizes, and tournaments. Next ice schedulers meeting is moved to August 11<sup>th</sup>.
- h) Public Relations – Updated the policies and procedures on the website. Suggested to leave map off of website.
- i) Female Coaching Director – since last Ponoka meeting Robbin has attended multiple meetings. We are forming 1 team in the U11 division and are looking for more players. August 14<sup>th</sup> skate for U11 players. Should be no issue affiliating girls from outside of Lacombe due to HA regulation update. Aug 8-find out if they receive any grant money from Canadian tire. Only a small number of registrations have come in this year. The RMFHL accepted the Renegades to the league and is switching to a consolation bracket for playoffs in all divisions.

Do we want to order medals for U7 & U9? Agreed we could. Medals can be ordered Oct. 25<sup>th</sup>.

- j) U7 + U9 Director – left at 8:30 pm. U7 is capped at 24 kids but we will also take everyone. May do 2 possibly 3 teams with 12 max per team. U9 is capped at 24-still room for a few more. Each team will have 10-12 players.
- k) U11 + U13 Director – U11 has 32 kids registered and 4 goalies. Do 2 teams of 14. Some kids trying out for CAS. U13 has 27 kids registered. Have 9 registered for CAS and there are zero goalies. Has talked to both second year U11 goalies to see if they wanted to come up to U13 but they have declined. U13 can only have

17 players and 2 goalies. Email has been sent out to all U13 players registered stating we don't have enough for 2 teams and no goalies. Talked about incentives for goalies. Will keep looking for a U13 goalie.

- l) U15 + U18 Director – Absent. We are in a position of having too many kids again but not enough for 2 teams in both U15 & U18. Evaluations will proceed to determine each teams rosters. Previously talked to Bashaw but they don't have kids available. Will proceed with early September pre-skates and evaluations for both teams. Parent letters will be sent out in the next few days.
- m) Referee Director – booked clinic for August 23<sup>rd</sup> in the curling lounge. Arbiter bill is \$730. They added a referee refresher online, that must be taken every year for \$10. Has a couple referees registered already. Unsure about doing the \$15 meal this year as there were issues with it last year. Must be 12 years old as of Dec. 31, 2025, to be a referee.
- n) Fundraising/Tournament – had a few teams that needed to finish up their reports for their raffles from last season. Everything should now be cleared up. Raffle for this year has not been sent in for approval yet. Discussion about how big of a raffle we want to do based on how many players we have registered and how many tickets would be required to sell. Suggest doing a under \$20,000 raffle versus a \$40,000 raffle. Discussion about incentive program for teams who sell the most.

## **5. Old Business**

- a) Google Email Account: Mike D looked into google email accounts and it is free for a non-profit. Discussion and board members agreed it would be good to move to google accounts that can be controlled easier.
- b) Window sponsorship-town thought it would be easier to run the sponsorship through PMHA. We will not be helping with the window sponsorship.

MOTION: moved by Mike D and seconded by Robbin to purchase Arbiter sports refereeing program for \$720.83. CARRIED.

## **6. New Business**

- a) Opening new bank account for casino as per Credit Union.

MOTION: Moved by Shayna and seconded by Megan that we open a new bank account for PMHA's casino account as per AGLC. CARRIED.

- b) Post office renewal notice.

MOTION: Moved by Shayna and seconded by Cole to change the name on our post office box from Mikki Scaber to Shayna Weir with business name as Ponoka Minor Hockey Association and renew the post box for the cost of \$196.35. CARRIED.

Email MOTION May 12, 2025: Moved by Megan and seconded by Robbin that we purchase a \$100 memorial card and meal for the Vold family. CARRIED.

Email MOTION June 19, 2025: Moved by Kristin and seconded by Megan that we purchase \$300 worth of candy and decorations for our float. CARRIED.

Email MOTION July 15, 2025: Moved by Michelle and seconded by Jessica that our association organize a 12 Days of Christmas raffle as our fundraiser for this year, and that we allocate up to \$8,000 for prizes. CARRIED.

Email MOTION July 31, 2025: Moved by Megan and seconded by Nicole Owen to pass the edited version of the policy and procedure handbook. CARRIED.

## **7. Adjournment**

Meeting adjourned at 9:57 p.m.

Next meeting date: September 3, 2025, at 7:00pm.