



Attention: All Coaches/Team Personnel

Below are instructions for training required by Saskatchewan Soccer.

These must be obtained before registering as a staff/coach/team personnel.

1. Each team staff member must complete the following:
 - a. **Respect in Sport (RIS)** – Activity Leader Program ([click here](#))
 - b. **Making Ethical Decisions (MED)** (Elearning, Multi-Sport, select [NCCP Make Ethical Decisions \(MED\) Online Evaluation](#) under Available.) You will have unlimited attempts at obtaining a passing grade of 75%). There is an \$85.00 fee that we will reimburse to you. Please provide us with a screenshot of the paid fee for reimbursement.
2. Other **mandatory** training that all team personnel must obtain now are the following:
 - a. NCCP **Making Head Way**
(Elearning, Multi-Sport, go to [Making Head Way in Soccer](#))
 - b. NCCP **Emergency Action Plan**
(Elearning, Multi-Sport, go to [Emergency Action Plan](#))
 - c. **Understanding the Rule of Two**
(Elearning, Multi-Sport, go to [Understanding the Rule of Two](#))
 - d. Criminal Record Check with vulnerable sector screen
3. Don't forget, if you haven't, register yourself for the grassroots coach education program:
[Saskatchewan Soccer Association : Website by RAMP InterActive \(saksoccer.com\)](#)
 - [Active Start](#)
 - [FUNdamentals](#)
 - [Learn to Train](#)
 - [Soccer for Life](#)



4. Once completed, go to our registration website ([click here](#)).

- If you do not have an account already, you must create one.
- Once you are logged in, click on **Coach/Staff Registration** or on the left-hand side, click *Register* and a drop down will appear with Coach/Staff Registration also.
- After clicking on Coach/Staff Registration, choose the current soccer season and click **Choose Family Member**.

If you do not have a Family Member account to automatically fill in your information, then click on *Add a Family Member* to fill in so your information can be automatically generated.

After, click on the Position Preference and choose which *Role* you are.

- Scroll down and click continue to the waiver forms to review and sign.
- Select the certifications you have and fill in the information.
- Answer the required questions.
- After confirming you details, please **submit** your registration.

5. PAYSA will pay the \$10.00 registration fee.

6. Afterwards, you will receive a confirmation email of your registration. ***Keep this information for future registration seasons.**

***Did you know? You can upload your criminal record check and vulnerable sector screening when you register on our registration website ([click here](#)). All you need to do is go to “My Family Members”, click edit on the member you want to upload the documents to and scroll down to VSS file and CRC file.**

If you have any questions or concerns, please feel free to contact Mitzi or Dragan.