



PARADISE SOCCER CLUB

RESPONSE ACTION PLAN

DESIGNATED COVID-19 SINGLE POINT OF CONTACT (SPOC)

Designated staff person to be responsible for responding to ALL COVID-19 concerns. All coaches, staff, officials, and families should know who this person is and how to contact them.

SPOC Contact Email: covid@pysa.ca

COMMUNICATION SYSTEM

Consistent with Federal and Provincial/Territorial privacy regulations, acts, laws, etc. -coaches, staff, officials, and families of players should self-report to the SPOC if:

- A) they have symptoms of COVID-19, or
- B) a positive test for COVID-19 is recorded, or
- C) were exposed to someone with COVID-19 within the last 14 days.

ADVISE SICK INDIVIDUALS TO STAY HOME

Sick coaches, staff members, officials, or players should not return until they are well enough based on Public Health Agency of Canada and Provincial Health Authority guidelines.

ISOLATE AND/OR TRANSPORT THOSE WHO ARE SICK AT CLUB ACTIVITIES

Make sure that coaches, staff, officials, players, and families know that sick individuals should not attend a club activity, and that they should notify the Specific Point of Contact if they or their child (or another family member) become sick with COVID-19 symptoms, test positive for COVID-19, or have been exposed to someone with COVID-19 symptoms or a confirmed or suspected case.

ISOLATE AND/OR TRANSPORT THOSE WHO ARE SICK AT CLUB ACTIVITIES

Coaches, staff, officials, and players with COVID-19 symptoms (i.e., fever, cough, shortness of breath) at any club activity must be immediately separated and isolated. Individuals who are sick should go home or to a healthcare facility, depending on how severe their symptoms are, contact their Family Physician, and follow [Health Agency guidance for caring for oneself](#) and others who are sick. Individuals who have had [close contact](#) with a person who has symptoms should be separated and sent home as well. If symptoms develop, individuals and families should follow Health Agency guidelines for caring for oneself and others who are sick.

ISOLATE AND/OR TRANSPORT THOSE WHO ARE SICK AT CLUB ACTIVITIES

Establish procedures for safely transporting anyone who is sick to their home or to a healthcare facility. That means having parent contact information readily available; parents within a safe, socially distanced but easily accessible waiting area; or if you are calling an ambulance or bringing someone to the hospital. If calling an ambulance, please alert them that the person may have COVID-19.

CLEAN AND DISINFECT AREAS

Close off areas used by a sick person and do not use these areas until after cleaning and disinfecting them (for outdoor areas, this includes surfaces or shared objects in the area).

Ensure safe and correct use and storage of cleaning and disinfection products, including storing them securely away from children.

NOTIFY LOCAL HEALTH OFFICIALS AND CLOSE CONTACTS

In accordance with Federal, Provincial and Territorial privacy and confidentiality laws and regulations, the SPOC should notify local health officials, Provincial or Territorial Associations, club staff, officials, and families immediately of any case of COVID-19 while maintaining confidentiality in accordance with applicable laws and regulations.

SPOC should work with local health officials to develop a reporting system (e.g., letter) to notify health officials and close contacts (logs and/or contact tracing information) of cases of COVID-19.

NOTIFY LOCAL HEALTH OFFICIALS AND CLOSE CONTACTS

The Provincial and Territorial Health agencies and their Contact Tracing procedures will be responsible for advising those who have had close contact with a person diagnosed with COVID-19 and determine whether someone should stay home and self-monitor for symptoms. Members of the club should continue to self-monitor for symptoms.

The SPOC must notify the Provincial or Territorial Association of any cases of COVID-19.

A weekly reporting system should be instituted for SPOC to advise the Provincial or Territorial Association of any cases of COVID-19, suspected cases, and where athletes or staff have been refused admittance to any training session. Even if there are no suspected cases, a 'nil' report should be required.

PRIOR TO TRAINING

Established Strategic Operations Team surrounding COVID-19:

Lead, Brad Kerrivan – keep updated on Provincial Health Information and keep team updated

Communication, Mike Taylor – communicate all relevant COVID-19 information to all stakeholders

Coach/Official, Alex McNutt – communicate new protocols to all coaches/officials and keep them updated

Facility Lead, Paul North – communicate with facility and municipalities to discuss protocols that can be put in place when renting their facility

PRIOR TO TRAINING

Emergency Action Plan

(to be used should an individual feel unwell while taking part in programming)

- Distribute contact information to all participants of whom a participant should inform should they develop symptoms while attending training/games
- Log sheet will contain: name, address, phone and email contact, date and time in and time out
- Record Keeping – to track members time at the program in the vent that an individual develops COVID-19

PRIOR TO TRAINING

- The Record Keeper will be able to inform other participants if they need to self isolate and the tracking records will assist local health authorities with notification and contact tracing
- An Isolation area with a radius of at least 2 meters
- Procedure for the isolation of a participant with COVID-19 symptoms
- Procedure for sanitizing the isolation area and any other area visited by the “participant”

EMERGENCY ACTION RESPONSE FLOW CHART

