

February XX, 20XX

Scotiabank

RE: Bank Account Set Up for 20XX Razorbacks Spring Hockey Club

To whom it may concern,

The 20XX Razorbacks Spring Hockey Club would like to open a bank account with Scotiabank for the purpose of collecting and dispersing funds for team operations (renting ice, paying for tournaments etc.). General Manager \_\_\_\_\_\_\_\_\_\_, and Treasurer \_\_\_\_\_\_\_\_ are authorized to open and operate the account on behalf of the team. Please grant both individuals signing authority for team cheques, withdrawals, electronic fund transfers, and deposits.

General Manager \_\_\_\_\_\_\_\_ authorized to make changes to the account including additions and/or subtractions to the names on the account for the purposes of delegating signing authority for cheques, withdrawals and deposits, modifying the account and closing the account.

Best Regards,

\_\_\_\_\_\_\_\_\_\_

General Manager – 20XX Razorbacks Spring Hockey Club