



Meeting Minutes

Redcliff Minor Hockey Association

6:15 PM - Tuesday October 15th, 2024

Present:

*bold are executive

Derek Martin, David Skagen, Breann Robinson, Ryley Schlosser, Lisa Kuzik, Chris Andresen, Dominick Gartner, Meredith Conboy, Nikki Bateman, Chris Lonson, Janae Ulrich, Melissa Green, **Corey McCrea**

Absent:

*bold are executive

Amanda Robins, Charity Marks

1. General

A) Call to Order

Derek Martin called the meeting to order at 6:19 p.m.

B) Adoption of Agenda

Dominick moved the agenda to be adopted as presented, Nikki seconded - Carried

2. Previous Minutes

A) Meeting September 24th, 2024

Chris moved the minutes of meeting held September 24th, 2024 to be adopted as presented, Dave seconded - Carried

3. Old Business

A) No reports

4. New Business

A) Policy / Procedure Updates

Notes: Dave working on Code of Conduct update with discipline policy. Derek noted an acceleration policy/sub-committee structure is in place but needs to be formally documented and added to policies, as well as adding the evaluation procedure/policy, and additional consideration the for coaching selection process. We need to add additional Hockey Alberta reference material to our website, Dave reviewed Brooks site and shared that they break out policies and procedures separately as opposed to all being found in a handbook, Okotoks is another website to reference, Ryley will review Brooks site to help support website design. We will review and be open to recommendations or suggestions throughout the year, priority is the code of conduct/disciplinary policies, and a

timeline for everyone to submit their conduct/disciplinary ideas to Dave by November 19, to be main agenda item for next meeting.

B) Grizzlies Merchandise

Notes: DJ Designs proposed to be vendor for additional Grizzlies merchandise with some ideas for merchandise outside of what Source offers, Source is a main sponsor for RMHA \$3000, we will approve a list of items they can market and create, anything additional will have to be approved. Discussed the idea to partner with them for tournaments to create MVP or Heart and Hustle shirts for tournaments, or if we can we get a kick back from this company if permitted to make RMHA merchandise? Derek will follow up with them

C) Registrar Succession Planning

Notes: Derek has connected with some board members regarding succession as Derek is willing/wishing to vacate the President role at end of term if there is interest. He will not abandon position if there is no one interested but would like to fulfill the Registrar role in the future and on an interim basis for this year. Derek would be willing to work with a few interested board members to transition out of the President role. Consideration for more support and delegation for the President role, cross training a variety of the roles on the board was discussed, leaving this open for now and discussion will further

D) U15 with outstanding fees

Notes: Player was registered and family claimed they applied for KidSport and Jump Start but Amanda found out they did not, Amanda advised they have to pay \$300 in registration fees (remainder will be covered by KidSport or Primeau fund) by Tuesday October 15th. Amanda contacted the family directly to initiate a payment plan in May and they did not arrange accordingly and asked to arrange a payment plan now, board members have agreed that if needed they will each pitch in \$25 for the fees for this player. Shortly after via text it was then determined that fees had been paid.

E) Google Tutorial

Notes: Ryley to do a video for mobile phone and computer, mainly for google drive and google workspace,

5. Reports

Title	Name	Remarks
President	Derek Martin	Reviewed team staff non-compliant in emails to directors, mostly were safety and checking certification.
Vice President	David Skagen	Nothing additional
Treasurer	Amanda Robins	Not in attendance – Derek reviewed financials/statements provided for sharing by Amanda prior to meeting.
Secretary	Breann Robinson	No reports
Registrar		Covered by Derek above
Ice/Ref Scheduler	Ryley Schlosser	U7 and U9 should be sorted this week, needs tournaments and away tournaments asap, sponsorship proposal to be discussed tonight at Redcliff Town Council meeting, ice schedule subject to change and will evolve check often
Tournaments/Fundraising	Charity Marks	Not in attendance
CAHL Director	Lisa Kuzik	Overage and affiliate policy shared, fee structure to change flat \$250 per team, 225 for U9, tiering next season will go back to numbers (not letters), U9 CAHL stay half ice
CAHL Governor	Chris Andresen	Strictly data based, very important to collect the data and upload accordingly managers and coaches can reach out to Chris for support
Equipment Director	Dominick Gartner	Directors to remind managers to provide \$500 cheques for name bars, every team is doing name bars (including one of the U9 teams), the cheque is cashed
U18 Director	Meredith Conboy	No reports – first game was well attended
U15 Director	Melissa Green	Two exhibition games, one win one loss, one injury broken wrist, affiliate would come from U13s and has to be requested each game and can only play 10 games
U13 Director	Nikki Bateman	No reports
U11 Director	Chris Lonson	Exhibition games went well, goalies playing as players and goalies, one parent to do Respect in sport, score clock issues are responsibility of the town and rink manager
U9 Director	Corey McCrea	Continuing scheduling with Medicine Hat
U7 Director	Janae Ulrich	First games this weekend, duplicate payment from one player to be refunded and the family to donate again to the U7 team, overall things are going well, Ryley can reach out to Town to book the upstairs room (no charge)

6. Date of Next Meeting

A) Tuesday November 19th, 2024 at 6:15 PM

7. Adjournment

A) Adjournment

Chris moved the meeting to be adjourned at 7:44 p.m.
Breann seconded - Carried