



Meeting Minutes

Redcliff Minor Hockey Association

Tuesday October 21st 2025 – 6:15 PM

Present:

**bold are executive*

Derek Martin, David Skagen, Amanda Robins, Breann Robinson, Dominick Gartner, Shane Benz, Jon Anderson, Meredith Conboy, Melissa Green, Chanda Bressler, Chris Lonson, Corey McCrea

Absent:

**bold are executive*

Lisa Kuzik, Janae Ulrich

1. General

- A) Call to Order** Derek called the meeting to order at 6:23 p.m.
- B) Adoption of Agenda** Dom moved the agenda to be adopted as presented, Corey seconded - Carried

2. Previous Minutes

- A) Meeting held September 16th** Corey moved the minutes of meeting held September 16th to be adopted as presented, Breann seconded - Carried

3. Old Business

- A) Year End Banquet** Lisa, Janae, Melody and Ashley Barnes have expressed interest to support, board agreed a year end banquet should be planned and planning needs to start as soon as possible, it would be hosted at the Redcliff Arena, potential format: U7 and U9 at 430, supper, then older divisions. Derek shared format from Foremost for everyone to review and provide feedback, board to revisit in November.
- B) RMHA Website** Maintenance options were discussed, limited technical management with RAMP, agreed to create a manager page, coaches page, parents page and the tournament page to be moved to main content page, as well as organizing the information and improving design as much as possible. Colbi from Partek Solutions to share a site map and recommendations, board agreed this support would all fall under the platinum level sponsorship.

- C) Board Restructuring** David shared the draft pdf with everyone for review, the draft includes three year cycle for president role, and increased role clarity for each role, noted a special meeting would need to occur to implement any changes to the board structure and bylaw changes, Directors to meet in the next month and discuss the role, and document exactly what they do throughout the year and bring to next meeting, it was also discussed that the website should be a tool to be used to ensure that directors are enabled to do their role and that the role is done consistently, discussion of two paid roles, one registrar and one ice scheduler, discussion on non voting roles to be: tournament, CAHL governor, equipment, fundraising, Derek has drafted a position as registrar and ice scheduler and will share his proposal and everyone to review, everyone to review their own role in draft and provide feedback before the next meeting.
- D) Bylaw Updates** See above, no additional conversation.
- E) Live Barn** High speed internet is needed for Live Barn, super net is being installed at town hall and would reach arena, Derek mentioned RMHA could apply for a grant to support if town needed.

4. New Business

- A) Goalie Clinics** Suggestion to try a couple of sessions supported and paid for by association, once a month with a formal company and coach, suggestion to find ice slots after tiering, Dave to reach out to one goalie coach to see if they can support
- B) Team Accounts** Amanda shared that team account setup has been a getting increasingly challenging each year, Medicine Hat teams open their own accounts and MHMHA oversight is very minima. Discussion on RMHA's role and obligation in overseeing the accounts, concerns on how we maintain oversight when teams open their own accounts and there is no board member as signing authority, discussion of RMHA's liability when they are involved at this level, main concern is the personal liability involved for executive to be signing authority on all these accounts and succession planning for the Treasurer role will be challenging if this does not change, everyone to think about it and Amanda will let Breann know when we want to add it to the agenda to discuss further
- C) Bus Protocol** Everyone agreed that it is a coaches and managers decision for each team

**D) U18 Driving
Policy**

Hockey Alberta recommends that associations have a driving policy, recommendation to adopt Medicine Hats or Okotoks policy, no waiver for RMHA (MHMHA has one), Breann to create RMHA policy and post on website.

5. Reports

Title	Name	Remarks
President	Vacant	We have 11 junior coaches
Vice President	David Skagen	No reports
Treasurer	Amanda Robins	Discussed accounts balances and transactions
Secretary	Breann Robinson	Breann to get super admin access setup by Ryley and have Ryley remove himself as super admin, and change website username and password
Registrar	Derek Martin	146 registered
Ice/Ref Scheduler	Derek Martin	Tournament templates done and sent out, schedule done until February
Tournaments/Fundraising	Lisa Kuzik	Not in attendance
CAHL Director	Shane Benz	Suspensions must go in immediately, portal process must be completed after tournament, coaching requirements by November 15 th , communication protocols must be followed and fines can be incurred if not, follow weather policy, tournament blackout days and regular season ice need submitted
CAHL Governor	Dominick Gartner	U18 with 9 teams, 17 suspensions, remind managers to use stickers and not hand written rosters, everyone on the bench needs HCR, send governors note after games, governors will reach out about tiering next week and managers need to respond asap as weeks 3 and 4 need scheduled, track your shots
Equipment Director	Jon Anderson	Left early
U18 Director	Meredith Conboy	Waiting for one more player, everything going well
U15 Director	Melissa Green	One injury, one suspension
U13 Director	Chanda Bressler	1 suspension, everything else going well
U11 Director	Chris Lonson	No suspension, everything else going well
U9 Director	Corey McCrea	Trying to communicate with Medicine Hat
U7 Director	Janae Ulrich	Not in attendance

6. Date of Next Meeting

A) Tuesday November 18th, 2025

7. Adjournment

A) Adjournment

David moved the meeting to be adjourned at 9:00 p.m. –
Breann seconded - Carried