



Meeting Minutes

Redcliff Minor Hockey Association

Tuesday September 16th, 2025 – 6:15 PM

Present:

**bold are executive*

Derek Martin, David Skagen, Amanda Robins, Breann Robinson, Dominick Gartner, Jon Anderson, Meredith Conboy, Melissa Green, Chanda Bressler, Corey McCrea, Janae Ulrich

Absent:

**bold are executive*

Chris Lonson, Lisa Kuzik, Shane Benz

1. General

A) Call to Order

Derek called the meeting to order at 6:16 p.m.

B) Adoption of Agenda

Dave moved the agenda to be adopted as presented, Corey seconded - Carried

2. Previous Minutes

A) Meeting held August 19th, 2025

Dave moved the minutes of meeting held August 19th, 2025 to be adopted as presented, Corey seconded - Carried

3. Old Business

A) Sub Committee Updates

U15/U18 communication going well, no additional updates

B) Website Review

Breann shared new RAMP website templates, board agreed to leave website as is for now, discussed super admin access and discussing transferring ownership away from Ryley, Breann to reach out to Ryley, Janae to discuss website support and updates with Colbi Pedersen

C) President Honorarium

Proposal to be drafted on a coordinator role outlining the roles responsibilities, scope and compensation, this role would be a consultant and not board member, after the proposal is drafted, reviewed and finalized by the board the position will be posted for applicants and board will select the best candidate.

Role clarity for all board members should be reviewed and edited to be more clear on responsibilities and scope of each role, suggestion to look at other associations, Breann to look at Cold Lake, Brooks, and share back at next meeting.

President vacancy discussed and all agreed that the website should be updated to include VP information beside President as VP is acting president.

4. New Business

A) Future Honorariums

No discussion needed as conversation above covers this item

**B) Three year criminal
record and vulnerable
sector checks**

The checks must be submitted annually but can be dated within the past 3 years this aligns with Hockey Alberta guidelines

5. Reports

Title	Name	Remarks
President	Interim: Derek Martin	No update on Live Barn will continue conversations with the town, 6 kids to be junior coaches, 32 participants in learn to play
Vice President	David Skagen	No reports
Treasurer	Amanda Robins	Reviewed account balances, Schwab & Co. and Redcliff Home Hardware have renewed their sponsorships, Pooty's to do soft opening first two weekends in October, Tax return is filed, team bank accounts are ready, additional 200k required for ice plant, will share Treasurer contract with board
Secretary	Breann Robinson	No reports
Registrar	Derek Martin	Tournament sanctions are clarified and confirmed
Ice/Ref Scheduler	Vacant	Derek is working on schedule and transfers (21 currently), once they come through schedules will be confirmed
Tournaments/Fundraising	Lisa Kuzik	Not in attendance
CAHL Director	Shane Benz	Not in attendance
CAHL Governor	Dominick Gartner	Governor training will be in October
Equipment Director	Jon Anderson	Code for lockers to be shared with Directors
U18 Director	Meredith Conboy	No reports
U15 Director	Melissa Green	No reports
U13 Director	Chanda Bressler	No reports
U11 Director	Chris Lonson	Not in attendance
U9 Director	Corey McCrea	No reports
U7 Director	Janae Ulrich	New coaches need criminal record checks by November 15, Respect in Sport for Leaders required to go on the ice, one coach for every 10 kids must have Intro to Hockey and Coach 1, Friday & Tuesday ice slots to be confirmed for U7 or U9

6. Date of Next Meeting

A) Tuesday October 21st, 2025

7. Adjournment

A) Adjournment

Breann moved the meeting to be adjourned at 7:50 p.m. -
Carried