

# Registration Policy

#### **Red Deer Lacrosse Association**

A player is NOT deemed "registered" until the entire registration fee is paid in full. A player will NOT be allowed to participate until 100% of the program fees are paid prior to the season starting, unless you have signed up for the payment plan or special arrangements have been made with the Registrar.

If the player is on an 'A' team, an additional program fee will be added to Ramp and payment will be required by May 31.

Payments can be made by secure online Credit Card or Interac.

All funds are collected in \$CDN.

#### Financial Assistance

Should a player/family wish to participate in one of the RDLA programs, but is unable to afford the expenses involved, the player/family must first seek financial assistance from the <u>Kid Sport Program</u>, or other support programs.

Parents will be responsible for the balance of fees due that exceed financial support received by outside sources.

If the Kid Sport program or any other support program proves to be unsuccessful, the player/family can then make a formal request to the RDLA Board (through the Registrar) to apply for financial assistance for the current year or set up a payment plan.

\*\*Please note that the Volunteer Hours are still required.

### **NSF** Payments

NSF payments will be assessed a \$25.00 fee, payable by the registered player/family.

## **Outstanding Fee Notification Process**

- 1. First communication will be an email from the Registrar and/or Treasurer notifying the registered player/family of the NSF payment or outstanding fees with instructions for payment.
- 2. Full payment of all related outstanding fees must be made in cash, money order, etransfer or bank draft, within five days of notification by the Registrar and/or Treasurer.
- 3. If the Fee is still outstanding, the next step will be for the President or Vice President to reach out to request payment.
- 4. If such payment is not made by this date, the player will be placed on suspension, and they will be ineligible to play until the total fee payment has been received.

## Program Withdrawal Refunds

The process of evaluations and team setting incurs significant volunteering efforts and substantial operating costs. In the event that withdrawal from the program is necessary, the following course of actions will apply.

**All Cases:** \$50.00 non-refundable administration fee will be assessed on all registrations, regardless of the cancelation date.

Before Evaluations: 100% fee refunded less the \$50.00 administration fee.

**After Final Evaluation:** 50% fee refunded less the \$50.00 administration fee. After evaluations have concluded, a lack of interest or change of sport will not be grounds for a refund.

After League Start up: No Refunds

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