

WEST PARK

Field Checklist

- Field Drag: to be stored beside seacan, Remove chain and store inside seacan
- When dragging the field it is imperative that the drag NOT be used on the pitching mounds
- Pitching mounds to be Hand Raked only
- Please do not “run out” the drag into the grass when done as this carries excess shale into grass.
*Lift the drag and hand rake the small area
- L Screens: to be locked and stored inside each dugout after each practice
*They are to be moved and locked in Seacan during hosting Weekends
- Outhouse enclosure is locked
- Fill mower with supplied gas, please let our assets director know when they are getting low
assets@reddeerminorbaseball.com
- Lock Seacan and put away all equipment as found in orderly fashion
- All garbage to be picked up after each teams practice, especially bottles and bottle caps
- If any equipment is damaged or needing repairs please advise assets director
assets@reddeerminorbaseball.com
- Make sure washroom door is locked (see westpark washroom checklist)



EDGAR

Field Checklist

- Field Drag: to be stored beside seacan, Remove chain and store inside seacan
- When dragging the field it is imperative that the drag NOT be used on the pitching mounds
- Pitching mounds to be Hand Raked only
- Please do not “run out” the drag into the grass when done as this carries excess shale into grass.
*Lift the drag and hand rake the small area
- L Screens: to be locked and stored inside each dugout after each practice
- Portable Batting Mats: to be rolled up and returned to seacan after use
- Batting Turtles: are to be taken down after practice, poles to be stored in seacan
*Turtles are to be returned to field (if removed for game) and locked to backstop
- Fill mower with supplied gas, please let our assets director know when they are getting low
assets@reddeerminorbaseball.com
- Lock Seacan and put away all equipment as found in orderly fashion
- All garbage to be picked up after each teams practice, especially bottles and bottle caps
- If any equipment is damaged or needing repairs please advise assets director
assets@reddeerminorbaseball.com
- Main gate must be closed and locked when leaving



Hunting Hills

Field Checklist

- Field Drag: to be stored beside shed, Remove chain and store inside shed
- When dragging the field it is imperative that the drag NOT be used on the pitching mounds
- Pitching mounds to be Hand Raked only
- Please do not “run out” the drag into the grass when done as this carries excess shale into grass.
*Lift the drag and hand rake the small area
- L Screens: to be locked and stored inside each dugout after each practice
*They are to be moved and locked in shed during hosting weekends
- Outhouse to be locked with chain
- Portable Batting Mats: to be rolled up and stored standing upright in locked dugouts after use
*They are to be moved and locked in shed during hosting weekends
- Batting Turtles: are to be taken down after practice, poles to be stored in locked dugout (15U/18U Field only)
*Turtles are to be returned to field (if removed for game) and locked to backstop
- Fill mower with supplied gas, please let our assets director know when they are getting low
assets@reddeerminorbasketball.com
- Lock Shed and put away all equipment as found in orderly fashion
- All garbage to be picked up after each teams practice, especially bottles and bottle caps
- Power for score board: if you are the last game of the day on both fields, please ensure the power is turned off to both.

If any equipment is damaged or needing repairs please advise assets director
assets@reddeerminorbasketball.com



Clearview

Field Checklist

- All equipment to be stored inside locked dugouts after use
- Outhouse to be locked
- All garbage to be picked up after each teams practice, especially bottles and bottle caps
- If any equipment is damaged or needing repairs please advise assets director assets@reddeerminorbasketball.com
- Main Gate to be closed and locked when leaving



Inglewood

Field Checklist

- All equipment to be stored in Seacan
- Ensure you are using correct wagon for field
- Unlock Outhouses upon arrival
- Clean up netting, T's, bownets and bases. Put all back in your fields wagon and in seacan neatly.
- Ensure no equipment left on field
- All garbage to be picked up after each teams practice, especially bottles and bottle caps
- Ensure Seacan and Outhouse are locked at the end of the evening
- If any equipment is damaged or needing repairs please advise assets director assets@reddeerminorbasketball.com



WEST PARK WASHROOMS

To Unlock Washroom Door:

Scan fob on the outside card reader, the door will unlock and stay unlocked

To Lock Washroom Door:

Go into the washroom, close the door then scan fob on the inside reader and leave the bathroom, this will lock the door and it will stay locked

Very Important

**If you scanned your fob to unlock the door you must scan your fob to lock it when you leave the field. The next team after you will need to unlock the washrooms with their fob.

If you do not scan out your fob the next team will not be able to lock the doors

- During hosting weekends, teams will be responsible for making sure that washrooms are tidied and usable for the second day.
 - 1) Clean up any garbage on floors
 - 2) Sinks are clear of any debris
 - 3) Ensure there are enough products for next day (extra toilet paper will be in seacan)
 - 4) Dispose of full garbage in dumpster located by RDMBA office
- Washrooms will be cleaned and ready for teams to use. If the bathroom is in need of cleaning please contact facilities@reddeerminorbaseball.com
- If there is anything that is in need of repair please contact the RDMBA office info@reddeerminorbaseball.com

