

Final Copy – adopted at RRVSL Annual Membership Meeting, January 24, 1999
with Amendment to By-law 1.7 passed at the Annual Membership Meeting, January 23, 2000.

CONSTITUTION AND BY-LAWS

OF

THE RED RIVER VALLEY SPORTS LEAGUE INC.

Article 1.0 – Name:

This organization shall be known as The Red River Valley Sports League Inc. hereinafter called R.R.V.S.L.

Article 2.0 – Membership:

The membership of R.R.V.S.L. shall include:

- a) the appointed representative from each of the community centres with registered teams in the R.R.V.S.L., and
- b) the individuals serving on the Board of Directors of R.R.V.S.L. at any given time.
- c) When an appointed representative from a community centre is also on the Board of Directors, he or she shall have only one vote.

Article 3.0 – Purpose:

To promote, encourage, manage, conduct, and develop baseball for the area in and around Northeast Winnipeg.

Article 4.0 – Fiscal Year

The fiscal year of the R. R. V. S. L. shall terminate on the 31st day of October each year.

Article 5.0 – Government:

1. The business and affairs of the R. R. V. S. L. shall be managed by a Board of Directors.
2. The Board of Directors shall consist of:
 - a. President
 - b. Past-President (for one year after completing term as President)
 - c. Vice-President
 - d. Secretary
 - e. Treasurer
 - f. Umpire-in-Chief
 - g. Umpire Assignor
 - h. Player and Coaches Development Co-ordinator
 - i. A-Ball Co-ordinator
 - j. Convenors– as many as deemed necessary to operate the league in a given year.
 - k. Any other position authorized by a 2/3^{rds} majority vote of the Board of Directors in a given year.
3. Members of the Board of Directors shall serve on the Board without remuneration.
4. Duties of the Board of Directors shall be defined in the by-laws of the league.

5. Terms of Office on the Board of Directors shall normally be for one year, ending at the close of the Annual Meeting at which a new Board of Directors has been elected.
6. Any member of the Board of Directors may be removed from office by a two-thirds (2/3rds) vote of the Board of Directors, provided that the individual concerned shall be given the opportunity to speak before such a motion is put to a vote.
7. If a member of the Board of Directors is unable to fulfill his responsibilities, he or she should resign from their position, and the Board of Directors shall appoint a replacement to fill the position until the next election.

Article 6.0 – Election of Directors:

1. The Board of Directors shall appoint a Nominating Committee to prepare a slate of candidates for election at the Annual Membership Meeting of the R. R. V. S. L.
2. The Board of Directors, except for the immediate Past President, shall be elected at the Annual Membership Meeting of the R. R. V. S. L. Any office not filled by election at the annual meeting, or vacated during the term, shall be filled by appointment by the Board of Directors.
3. Nominees from the floor must be present at the meeting and confirm agreement to serve or, in the event of absence, the nominee must file a written statement of agreement with the chairperson to be read to the delegates.
4. Any candidate for President should have served on the R.R.V.S.L. Board of Directors during the year prior to being nominated and elected, and should have attended 75% or more of the General meetings held in that year. If there is no individual meeting these qualifications available who is willing to run for President, then discretion is advised to nominate and elect a well-qualified person to hold this position.

Article 7.0 – Meetings:

1. The respective Board of Directors shall convene an Annual Membership Meeting of the Members of the R.R.V.S.L. for the purpose of reporting on the affairs of the R. R. V. S. L. and for the election of Directors no later than February 1st. Only the appointed representatives from the respective community centres and those serving on the current Board of Directors shall have a vote on matters at this meeting (as per Article 2.0). In addition the Board of Directors may also from time to time call a Special Membership Meeting to amend the Constitution (see Article 13.1)
2. The Board of Directors of the R. R. V. S. L. shall also regularly schedule General Meetings to administer the affairs of the R. R. V. S. L. Only the appointed representatives from the respective community centres and those serving on the current Board of Directors shall have a vote on matters at this meeting (as per Article 2.0)
3. Annual and Special Membership Meetings and General Meetings of the R. R. V. S. L. shall be open to the public to attend, but only those specified in Articles 7.1 and 7.2 may vote.
4. The Board of Directors of the R. R. V. S. L. may also from time-to-time schedule Directors' Meetings which only members of the Board of Directors shall attend. Each member of the Board of Directors shall have one vote at Directors' Meetings.

Article 8.0 – Quorums:

1. A quorum for the Annual Membership Meetings shall be a simple majority of the membership as specified in Article 2.
2. A quorum for General Meetings of R.R.V.S.L. shall be a simple majority of the Board of Directors.
3. A quorum for a Directors' Meeting shall be a simple majority of the Board of Directors.

Article 9.0 – Committees:

1. An Executive Committee consisting of the President, Vice-President, Secretary and Treasurer (or Secretary-Treasurer), shall deal with matters that require attention in-between regular meetings of the Board of Directors. The Board may, at its discretion, appoint others to serve on the Executive Committee.
2. The Board of Directors of the R. R. V. S. L. may establish Standing Committees or Ad Hoc Committees to assist with the administration of the R. R. V. S. L.
3. Committees shall be responsible and accountable to the Board of Directors and membership of each committee shall be ratified by the Board of Directors.

Article 10.0 - Finance:

- 10.1 The Board of Directors shall administer all funds and securities and shall present an audited financial report at the annual meeting.
- 10.2 The funds and securities of the R. R. V. S. L. shall be deposited for safe keeping in the name of the R. R. V. S. L. with a Chartered Bank or other financial institution to be selected by the Board of Directors by resolution as may be necessary from time to time.
- 10.3 All financial documents, contracts, and accounts shall carry a minimum of two signatures as approved by resolution of the Board of Directors. The Treasurer shall be one of the signing officers.

Article 11.0 – Indemnification:

Elected members of the R. R. V. S. L. or other persons who have undertaken or are about to undertake any liability on behalf of the R. R. V. S. L. and their heirs, executors, administrators and estate, respectively, shall at all times be indemnified and saved harmless out of the funds or the R. R. V. S. L. from and against:

- a) all costs, charges and expenses whatsoever which such elected members or other person sustains or incurs in or about any action, suit or proceeding which is brought or prosecuted against him/her for or in respect of any act, deed, matter or thing whatsoever made, done or permitted by him/her in or about the execution of the duties of his/her office except such costs, charges or expenses as are occasioned by his/her own willful neglect.

- b) all other costs, charges and expenses which he/she sustains or incurs in or about or in relation to the affairs thereof, except such costs, charges or expenses as are occasioned by his/her own willful neglect.

Article 12.0 – Roberts Rules of Order:

All meetings of the R. R. V. S. L. shall be conducted by the “Roberts Rules of Order”.

Article 13.0 – Amendments:

13.1 **Constitution:**

This constitution may be amended at the Annual Membership Meeting of the association or at a Special Membership Meeting called for this purpose by the Board of Directors, provided that fourteen (14) days written notice has been given prior to the meeting. Only the appointed representatives from the respective community centres and those serving on the current Board of Directors shall have a vote on matters at this meeting (as per Article 2.0).

13.2 **By-laws and Special Rules:**

The by-laws and special rules may be amended at a General Meeting of the R.R.V.S.L. by the majority present and voting, provided fourteen days written notice has been given prior to the meeting.

BY-LAWS

Article 1.0 – Director’s duties:

1.1 **Duties of the President:**

- a) Assume the responsibility as a signing officer for the R. R. V. S. L.
- b) Preside at all meetings.
- c) Sit on all committees as ex-officio voting member.
- d) Set dates for regular meetings and convene special meetings as the need arises.
- e) Form a Nominating Committee one month prior to annual meeting with approval from the Board of Directors.
- f) Be the representative for all community centres on behalf of the R. R. V. S. L. with related associations.
- g) In the event of a tie vote, shall cast deciding vote.
- h) Shall assist in setting up play-off schedules.
- i) Shall make trophy presentations where applicable.

1.2 Duties of the immediate Past President:

- a) Shall attend all meetings of the R. R. V. S. L.
- b) Shall assist the Board of Directors in rendering decisions based on his/her past knowledge of being President of the association.
- c) Shall assist the President in forming a Nominating Committee one month prior to the Annual Membership Meeting.
- d) Shall exercise a vote as a member of the Board of Directors.
- e) Shall make trophy presentations where applicable

1.3 Duties of the Vice-President:

- a) Shall attend all meetings of the R. R. V. S. L.
- b) Shall assume the duties of the President in the absence of the President.
- c) Shall sit on any and all committees as designated by the President of the R.R.V.S.L. in an effort to familiarize himself/herself with the working operation of the R.R.V.S.L.
- d) Shall exercise a vote as a member of the Board of Directors.
- e) Shall assist in setting up play-off schedules.
- f) Shall make trophy presentations where applicable.

1.4 Duties of the Secretary:

- a) Shall attend all meetings of the R. R. V. S. L.
- b) Shall conduct, under the guidance of the President, all the official correspondence of the R. R. V. S. L.
- c) Shall issue notices and minutes of all meetings to all voting members.
- d) Shall record minutes of Annual and Special Membership Meetings, General Meetings, Directors' Meetings, and Executive Committee meetings.
- e) Shall exercise a vote as a member of the Board of Directors.
- f) Other administrative functions performed by the Secretary may be remunerated at the discretion of the Board of Directors as they are considered above and beyond the normal duties of a Board Secretary.

1.5 Duties of the Treasurer:

- a) Shall attend all meetings of the R. R. V. S. L.
- b) Shall administer all funds of the R. R. V. S. L.
- c) Shall be a signing officer for the R. R. V. S. L.

- d) Shall present an up-to-date financial statement of the R. R. V. S. L. at the Annual Membership Meeting. The financial statement shall be a written report and be distributed to each voting member before the Annual Membership Meeting.
- e) Shall exercise a vote as a member of the Board of Directors.
- f) Shall arrange for the auditing of the books once a year.

1.6 Duties of the Umpire-in-Chief

- a) Shall attend all appropriate meetings.
- b) Shall exercise a vote as a member of the Board of Directors.
- c) Shall arrange assigning umpires for respective divisions or arrange for assigners.
- d) Shall arbitrate any disputes in conjunction with the convenor with regards to officiating and interpretation of rules.
- e) Shall be responsible for Umpire Development.
- f) Shall recommend to the Board of Directors any change in umpire fees.

7. Duties of the Umpire-Assignor

- a) Shall attend all appropriate meetings.
- b) Shall maintain a list of available umpires, and assign umpires to all scheduled league games in RRVSL, as well as playoff games, preliminary provincials, provincials, tournaments, and any other games sanctioned by R.R.V.S.L.
- c) Shall maintain records of umpiring assignments from which payment of umpires can be calculated, and submit to Treasurer for payment.
- d) Shall exercise a vote as a member of the Board of Directors.

1.8 Duties of the Player and Coaches Development Co-ordinator:

- a) Shall attend all appropriate meetings.
- b) Shall exercise a vote as a member of the Board of Directors.
- c) Shall co-ordinate coaches and player clinics, and shall initiate and promote other activities that will continue positively to the development of players and coaches.
- d) Shall make awards presentations for participants in development activities where applicable.

1.9 Duties of the A-Ball Co-ordinator:

- a) Shall attend all appropriate R.R.V.S.L. meetings.
- b) Shall exercise a vote as a member of the Board of Directors.
- c) Shall oversee the operation of the A-level teams affiliated with R.R.V.S.L. including the recruitment of coaches, the provision, maintenance and storage of equipment and uniforms, arranging for diamonds, and preparation of a budget for the A-level operation for approval by the Board of Directors.
- d) Shall attend appropriate meetings of A-level associations.
- e) Shall arbitrate and deal with Board of Directors on any official protest received for any game played under the auspices of the R. R. V. S. L.
- f) Shall, with the Board of Directors, have the power to levy suspensions for any infractions of the rules by a team or individual.

1.10 Duties of Baseball Convenors:

- a) Shall attend all appropriate meetings.
- b) Shall exercise a vote as a member of the Board of Directors.
- c) Shall arbitrate and deal with Board of Directors on any official protest received for any game played under the auspices of the R. R. V. S. L.
- d) Shall, with the Board of Directors, have the power to levy suspensions for any infractions of the rules by a team or individual.
- e) Shall keep team standings and pitching records.
- f) Shall assist in setting up play-off schedules.
- g) Shall make trophy presentations for respective division.

11. M.B.A. Grassroots Representative

- a) Shall attend all appropriate RRVSL meetings and report on MBA Grassroots items.
- b) Shall attend all Manitoba Baseball Association Grassroots Meetings.
- c) Shall make an effort to see that MB Grassroots ideas are implemented in the R.R.V.S.L.

Article 2.0 – Registration:

- 2.1 The annual fee for teams is to be set each year by the Board of Directors to help offset administration costs. The fees for the A-level teams will be proposed by the A-ball Co-ordinator and ratified by the Board of Directors.

- 2.2 All participants must register at their home community centre. If there is no room for a player on home team, he or she may be transferred to another community centre provided a player is not displaced. All transfers must be signed by the Sports Director and President of both community centres.
- 2.3 Any player playing in another competing league is not allowed to play within the R. R. V. S. L.

Article 3.0 – Colours:

The official colours of the R. R. V. S. L. shall be Red, White and Blue.

Article 4.0 – Order of Business:

The following Order of Business shall be observed at all meetings of the association:

- Roll call of delegates.
- Adoption of minutes.
- Business arising out of minutes.
- Correspondence.
- President's Report.
- Reports.
- New and unfinished business.
- Adjournment.

Article 5.0 – Boundaries:

The boundaries of each community centre affiliated with R.R.V.S.L. shall be those adopted by the City of Winnipeg Parks and Recreation.

Article 6.0 – Rules:

In the playing of baseball under the jurisdiction of the R. R. V. S. L., the rules to be used are those contained in the Official Rule Book of the C. F. A. B. (baseball) with the exception of the special R. R. V. S. League Rules.