



RHRA – Refund & Mid-Season Registration Policy

Version: 1.0

Effective Date: February 1, 2026

Next Review: February 1, 2029

RICHMOND HILL RINGETTE ASSOCIATION REFUND & MID-SEASON REGISTRATION POLICY

Ensuring fairness, transparency, and alignment with program costs.

Prepared by: Richmond Hill Ringette Association (RHRA)

Aligned With: Ringette Canada Safe Sport Framework & Ringette Ontario Policies

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1. Purpose

*The Richmond Hill Ringette Association (RHRA) Refund & Mid-Season Registration Policy ensures **fairness, transparency, and clarity** for all families. It provides a structured approach for **fee refunds** when players withdraw and **adjusted fees** for those joining after the season begins. This policy supports **equitable participation**, helps the Association manage program costs, and aligns with Ringette Ontario and Ringette Canada guidelines.*

This policy establishes:

- A **sliding scale refund structure** for players withdrawing from RHRA programs.
 - A **mid-season registration fee structure** for players entering after the season start.
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2. Definitions

RHRA Fees – Association program and registration fees.

Non-Refundable Fees – Ringette Ontario (RO) membership fees, insurance fees, and third-party processing fees. These **cannot** be refunded or prorated.

3. Refund Policy (Sliding Scale)

Refunds are based on the date the athlete officially withdraws **in writing**.

Withdrawal Date	Refund Amount	Notes
On or before September 1	100% of RHRA fees	RO fees non-refundable
September 2 – November 1	75% of RHRA fees	RO fees non-refundable
November 2 – January 1	50% of RHRA fees	RO fees non-refundable
After January 1	0% refund	No refunds after this date

4. Refund Exceptions

Prorated refunds may be considered for:

- Medical withdrawal (doctor's note may be required)
- Family relocation

RO fees remain non-refundable.

5. Refund Request Process

1. Requests must be emailed to admin@rhringette.com
 2. Refunds will be issued pending approval
 3. Refund percentage is based on the timestamp of the request
 4. If approved, refunds are issued within 4–6 weeks
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6. Items Not Eligible for Refund

- RO membership & insurance fees
 - Payment processing fees
 - Team-level fees (tournaments, extra ice, apparel, fundraising)
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7. Mid-Season Registration Policy (Reverse Scale)

Players registering after the season begins pay reduced fees based on their joining date. Note: Ringette Ontario team formation rules still apply. A player cannot join a Provincial team mid-season, if they did not receive an offer in the spring or did not follow the proper process.

Mid-Season Registration Fees

Joining Date	Fee (% of Full Season)	Notes
Sept 1 – Nov 1	100%	Full-season access
Nov 2 – Jan 1	75%	Partial season fee
Jan 2 – Mar 1	50%	Mid-season rate
After Mar 1	Case-by-case	May be practice-only or limited participation

Additional Notes:

- **RO membership & insurance fees** must still be paid in full, regardless of joining date.
 - Players must complete all registration, Safe Sport, and medical/waiver requirements before participating.
 - Team placement is based on availability and roster limits.
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8. Policy Review

This policy will be reviewed every three years, or as needed to ensure alignment with:

- RHRA financial requirements
- Ringette Ontario policies
- Best practices in youth sport administration