

Section	Change	Version #	Date Approved	Effective Date
All	New Terms of Reference	1	November 15, 2023	November 15, 2023

Committee Name: Tiering Data Committee

Composition: The Tiering Data Committee consists of no less than three and no more than seven. One of the seven members of the committee should be a Ringette Alberta Board member.

Chairperson: Appointed by the Board

Responsible to: The Board of Directors

Purpose: To make data-based recommendations to the Board of Directors on tiering levels and intersections as well as any related Ringette Alberta policy changes

Specific Responsibilities:

1. Evaluate success of previous Ringette Alberta tiering and/or policy changes:

- 1A. Review the success of the addition of the U16C as a 2023 – 2024 pilot using different measurement tools (stats, surveys, MA feedback, etc)
- 1B. Suggest improvements to the U16 tiering platform (using team performance and player stats to improve the process for 2024-25)

2. Make Recommendations to the Board on Policy and Process Improvements

- 2A. Provide information and/or recommendations to the Board of Directors on the feasibility/necessity of new tiers in different divisions
- 2B. Make recommendations to the Board of Directors on changes to the Tiering Policy or other related policies
- 2C. To produce any required draft additions or changes to policy [4.0 Tiering Policy](#), for approval by the Ringette Alberta Board, which describes how to determine the appropriate number of tiers a division should have with that determination being data-driven
- 2D. Make suggestions to Ringette Alberta staff and operational processes (e.g.

Using data, to plan provincial sizes and number of tiers, and Advance/Retreat guidelines)

Principal Considerations for the Committee in conducting their work:

- Take into consideration the use of data in facilitating meaningful competition as described in the [Ringette Canada Competition Review](#)
- Determine the following when drafting policy:
 - what data is required to determine the appropriate number of tiers
 - where that data is located
 - a schedule or triggers for when the data should be reviewed and by whom
- Consider the potential overlap between an inappropriate number of tiers vs teams assigned to tiers incorrectly
- Ensure suitable stakeholder consultation is conducted
- Consider the interaction between the tiering policy (which is essentially to determine tiers to start the season) and the [Team Advance / Retreat policy](#)

Authority: To make recommendations to the Board of Directors as per [22.0 Ringette Alberta Committee's policy](#)

Term: Members will be appointed for a period of two years, which can be renewed for subsequent terms as necessary. Period start is January of each year.

Meetings: Meetings will be held at request of the Chair or a majority of the Committee members.

Quorum: A majority of its members (50% plus 1)

Decision Making: The committee will make decisions by consensus

Committee Support: A Ringette Alberta staff member will provide administrative support to the committee including provision of data from the registration system.

Reporting: Report on progress to the Board of Directors at each meeting of the Board from the Board representative on the Committee supported by the Ringette Alberta staff liaison.