



# Ringette Ontario Coach Qualifications

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## MANAGER CERTIFICATION REQUIREMENTS

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This managerial “course” has been designed specifically for those who may not wish to coach yet wish to contribute and be involved in a team’s organization. The information contained in the Managers Certification is valuable and beneficial for any individual in the “team sport” setting. It is highly recommended that those people who are currently in a coaching role obtain this manual to help increase their knowledge in team administration. This program is intended to prepare an individual for a managerial or an administrative position on any Ringette team.

- Go to the [coachingringette.ca](http://coachingringette.ca) website and sign in to your profile.
- If you do NOT have a profile, [SIGN UP HERE](#)
- After creating your online profile, you will be able to access the Manager’s Certification Program by clicking on the appropriate tab (scroll to the bottom). When prompted, you will have to make an online payment of \$25.00 through PayPal. You will then have access to the program.
- Please read through the material online and answer the respective questions. You will not be able to advance to the next section without having successfully answered the questions. Thus, you will be re-directed to the appropriate material to assist you in correcting your answer.
- If you leave the online program stagnant for a period, you will be able to resume where you left off.
- Once complete, a certificate of achievement will be generated, but you are not required to print this as you will receive a wallet card accrediting you as a **Certified Manager** by Ringette Canada. These individuals will be registered with their provincial/territorial association and with Ringette Canada as certified managers.
- You will have the ability to review the Manager’s Certification Program by logging onto the system at any point in the future.
  
- Managers are required to complete the RO Volunteer Screening Requirement as per the RO Screening Policy.
  
- Managers are not permitted on the bench during sanctioned events but are the Team Manager is a central figure in creating the flow of communication – not only within the team (players, parents, and coaches), but between the team and all support systems such as the membership club, Leagues, Tournaments and other teams, coaches, and officials. By taking on the operational aspects of the team, the manager enables the coach to focus on player development and on-ice instruction to provide the players with rewarding ringette experiences.

**As per Ringette Ontario Policy, Managers must have completed their requirements by November 30th of the current playing year to be an eligible Team Staff member.**