



## 2025 RINGETTE ONTARIO EVENTS

### HOST BID PACKAGE

Ringette Ontario (RO) the Provincial Sport Organizations for Ringette in Ontario. Ringette Ontario is an athlete-centric and values-driven organization that oversees all ringette interests in the province. Our values are the core beliefs that shape the way we interact and make decisions.

Our values are:

Dedication – We share a collective commitment and passion for the game.

Respect – We recognize everyone’s contribution to our community.

Teamwork – We achieve our goals together.

Inclusion – We welcome all who want to join our safe sport community.

Integrity – We govern our sport with transparency and fairness.

Local ringette Clubs are a vital part of the process from the bid stage through to execution. While not a requirement, often the local ringette association is the hosting organization. If the local Club is not hosting the Event, it is essential that the Host Committee secure the support of this important partner. The Host Committee is the body with which RO will contract to host the Event.

### Event Timeline Options for consideration

- Provincial AA Championships: February 27-March 2, 2025
- Provincial A Championships: March 13-16, 2025
- U12 Championships: March 27-30 or April 3-6, 2025
- Adult Championships: March 27-30 or April 3-6, 2025

### Events/Event Requirements

- **Provincial AA Championships (*up to 50 teams*)**  
Duration: four (4) days of competition;  
Minimum of four (4) sheets of ice;  
Minimum of eight (8) hotels in local area;
- **Provincial A Championships (*up to 50 teams*)**  
Duration: four (4) days of competition;  
Minimum of four (4) sheets of ice;  
Minimum of eight (8) hotels in local area;
- **U12 Championships (East and West Events) (*approx. 30-40 teams each event*)**

Duration: four (4) days of competition;  
Minimum of six (6) sheets of ice;  
Minimum of eight (8) hotels in local area;  
Facility to accommodate 300 – 400 people.

- **Adult Championships (*up to 48 teams*)**

Duration: four (4) days of competition;  
Minimum of four (4) sheets of ice;  
Minimum of eight (8) hotels in local area.

Bidding Clubs should produce a document that outlines their bid, the support they have in executing the bid (and the Event if successful in the bid) and their community. While each bid will be unique in its theme and flavor (which is important in providing the participating athletes with an unforgettable experience) it is also important for the delegates considering this bid to have sufficient time and basic information to accurately review and compare the bids received.

Note that Ringette Ontario works with Event Connect to secure hotel rooms for the event.

## **Bid Overview**

The bid process presents an incredible opportunity for ringette communities and communities-at-large to excite and electrify their communities by hosting ringette's best athletes. Another opportunity exists to connect with your community-at-large and forge more partnerships within your own community. Even those bids that are not successful will benefit from the connections, thoughts and relationships that are required to put the bid together.

## **Bid Timeline for 2025 Events**

January 31, 2024	Deadline to submit bids to Ringette Ontario
February 12, 2024	Selection completed and official announcement.

## **Timelines for the selection of sites and public announcements**

Ringette Ontario will accept annual bids by January 31. If we have not received a bid by that date that is deemed acceptable to host the said championship or are unable to negotiate the appropriate contracts with one of the bid sites considered to be acceptable, we will then solicit interest from a site that we deem would be an appropriate host for the event.

## **Bid Requirements**

### **Playing Surface and Spectator Areas**

- Standard size ice surfaces (85' x 200') preferred, or international size ice surfaces.
- The ice surfaces must include all ringette markings.
- Minimum of four (4) dressing rooms available
- First Aid room/area.
- Officials' meeting room and change area.
- Athlete warm-up area
- Spectator seating in the arena.
- Dedicated Internet access for broadcast purposes (ideal)

### **Major Officials**

RO will be responsible for identifying, selecting, and scheduling the supervisors and on-ice officials who will be participating in the event. The costs of the major officials' accommodations, travel expenses and per diems will be covered by Ringette Ontario.

### **Minor Officials**

The Host Committee will be responsible for training, assignment, and oversight of minor officials throughout the event. This will include scorekeepers, timekeepers and shot clock operations. RO will provide the Host Committee with the funds to cover the costs of the minor official positions prior to the start of the event.

### **Medal Presentations**

Medal presentations will take place following the bronze and gold medal games in each division. The format of this presentation will be developed by the Host Committee in consultation with RO. This ceremony will include gold, silver, and bronze medal presentations when possible (medals supplied by RO) and a trophy (supplied by RO) presentation to the winning team.

### **Merchandise and Souvenirs**

Ringette Ontario will contract an official merchandiser for clothing and branded memorabilia. The Host Committee will receive a stipend from the successful merchandiser because of this arrangement. During the Event, the Host may not allow or arrange for branded merchandise sales by other vendors.

### **Official Event Photographer**

An official event photographer is required and should be identified by the Host. The photographer should provide daily photos of games and all activities surrounding the Event to the Host Committee and RO. Photographs will be used for media and promotional purposes.

## **Financial Requirements**

To create value for our stakeholders, we need to bring resources into the Event and allocate those resources prudently. This section deals with those elements and should be a part of the consideration of any group considering or working on a bid for these events.

- Local Sponsorship

Host communities will be able to develop sponsorship packages for local sponsors.

- Grants

Host Committees will need to examine opportunities to partner with government and other.

agencies for grant funding in support of the Event

- 50/50 and other Gaming Fundraisers

Host Committees are free to pursue 50/50's and other similar fundraising opportunities.

## **Hosting Grant**

Host Committees can expect RO to provide a hosting grant. This grant will comprise an amount of \$100 per entered team.

## **Volunteer Recruitment, Training and Recognition**

The Event simply will not happen if not for the considerable efforts of dedicated volunteers. Volunteers will be involved from the development of a bid package right through to after the event. Host Committees will need to have a plan in place to recruit these volunteers, train them for their specific roles and recognize them for their efforts. The bid package should include an overview in reference to the available volunteers (especially if the municipality or province maintains a volunteer skills inventory), plans for recruitment and plans for retention.

## **Host Committee Relationship with Ringette Ontario**

The Operations Director of RO will be an ex officio (non-voting) member of the Host Committee and will participate in Host Committee meetings as required (either by the Host Committee or Ringette Ontario) and will be provided all Host Committee documents and minutes.

## **Selection Procedures**

The selection of the successful host Bid Committee will be conducted by the Selection committee.

The selection committee shall consist of Ringette Ontario Athlete Director, Ringette Ontario Operations Director and Ringette Ontario Program Coordinators. This group will review the bids and provide a recommendation to the Ringette Ontario Executive Director in accordance with the timeline outlined within document. A report will be provided to each bid group following the selection process and will include the evaluation grid used for selection.

If there are questions prior to submitting a bid, the RO Operations Director can be contacted directly as follows:

**Steph Laurin**

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