



Template for Contact Tracing during Sanctioned Ringette Activities

Association and Team Name:	
Activity Leader Name:	
Activity Leader Contact Information:	
Type of Sanctioned Activity:	
Date of Sanctioned Activity:	
Time duration of Sanctioned Activity:	
Location of Sanctioned Activity:	

Each association is responsible for entering the players, coaches, officials, volunteers, and parents/guardians who enter the facility as part of their 'group' into this log. The log can be electronic or completed on site by a responsible adult.

Submitting contact tracing forms:

- **Practice**- Contact tracing form goes to your association's COVID Safety Officer
- **Home Games**- Contact tracing forms from both teams must be sent to the COVID Safety Officer for the home association
- **Away Game**: Away team must provide a copy of their contact tracing form to the home team to be submitted to the home team's COVID Safety Officer

The information collected on this document is being collected to assist in the management of the COVID-19 pandemic. This information will be kept in a safe and secure location and will be provided to Public Health Authority on request if it is required for contact tracing purposes.

The Association and Team collecting this information will not use this information for any other purpose and will destroy this record after six weeks.

Under Privacy Regulations you have a right to access and correct any information about you.

Full name of Participant	Phone Number	Present (Y/N)

