

Rocky View Lacrosse Association

PO Box 10583

Airdrie, Alberta T4A 0H8

Rocky View Lacrosse Association Objectives

1.0 General

1.1 The name of the Organization is the Rocky View Lacrosse Association (hereinafter referred to as RVLA).

1.2 To promote and develop lacrosse throughout the designated Rocky View district of the Calgary area.

2.0 Membership

2.1 A member shall be any player, parent or guardian registered with the RVLA. The membership fee shall be the registration fee for a lacrosse player, such fee being determined by the Executive Committee before each new lacrosse year.

2.2 Membership shall imply acceptance of the RVLA Constitution and By-Laws as well as the Calgary and District Lacrosse Association (CDLA) Constitution and By-Laws.

2.3 Persons under the age of 18 years may be appointed to any office therein and shall be liable for the payment of subscriptions as if they were of the full age of majority.

2.4 Affiliate members are any non-player or non-parent, coach, manager or other official, officially registered with the RVLA and who are willing to support the promotion and development of lacrosse in the Rocky View area, the City of Calgary, in Alberta or elsewhere in Canada.

2.5 A member shall be deemed to be in good standing when:

2.5.1 They have paid their annual membership fee and any other dues or fees payable; and

2.5.2 They abide by and comply with these By-Laws; and

2.5.3 They abide by and comply with the (Canadian Lacrosse Association) CLA, CDLA and Alberta Lacrosse Association (ALA) By-Laws; and

2.5.4 They observe faithfully the rules and regulations made from time to time by the Executive Committee.

2.6 The Board of the RVLA may make rules and from time to time amend such rules for the maintenance or continuation of membership on an inactive basis.

3.0 Executive Committee

3.1 The Executive Committee is comprised of;

3.1.1 the elected Board of Directors (voting status)

3.1.2 a Past President, if he or she is appointed by the Board annually (non-voting status)

3.1.3 the Executive Director (non-voting status)

3.2 The Elected Members of the Executive Committee shall be elected at the Annual General Meeting and shall consist of the following:

3.2.1 President (2 year term, even years)

3.2.2 Vice-President (2 year term, odd years)

3.2.3 Director of Coaching Development (2 year term, even years)

3.2.4(2) Directors of Evaluations (2 year terms, Director 1-even years, Director 2-odd years)

3.2.5 (4-6) Directors of Divisions (1 year term)

3.2.6 Director of Discipline (2 year term, even years)

3.2.7 Director of Fund Raising (2 year term, odd years)

3.2.8 Director of Social Media and Marketing (2 year term, odd years)

3.3 Hereinafter the elected members of the Executive Committee will be referred to as the "Board".

3.4 The RVLA shall be governed and represented by its Executive. All members of the Executive shall be members in good standing.

3.5 A resignation in the Executive Committee or a vacancy after the AGM may be filled by an appointment by the Executive Committee and shall serve for the remaining term of the member.

4.0 Obligations and Powers of the Board and Executive

4.1 The Boards Obligations and Powers are;

4.1.1 to be accountable to the Members of RVLA,

4.1.2 establish, implement and monitor policies relative to the business and management of the RVLA,

4.1.3 regularly review finances of the RVLA, and

4.1.4 establish and support independent and impartial processes to deal with protests and appeals and all cases of discipline under RVLA jurisdiction.

4.2 The Board is a governance board and as such, for the purposes of (5.1) it is responsible for;

4.2.1 establishing the strategic direction for the RVLA,

4.2.2 establishing and evaluating policies, programs and budgets for the RVLA,

4.2.3 reviewing the operation of the RVLA, including the financial operations of the RVLA,

4.2.4 establish committees and sub-committees including, but not limited to discipline, audit, governance, bylaw, awards/recognition

4.2.5 ensuring that the powers and duties of the RVLA are being effectively performed through the Executive Director, and

4.2.6 hiring of the monitoring the performance of the Executive Director in accordance with established policies and procedures of the Board.

4.3 The Past President provides advice and leadership to the Board regarding past practices and other matters to assist the Board in governing the Association.

4.4 The Executive Director is the administrative head of the RVLA and is responsible for;

4.4.1 managing the RVLA in accordance with the policies, programs and budgets established by the Board,

4.4.2 reporting to the Board through the President and when required by the Board, directly to the Board,

4.4.3 hiring RVLA staff and consultants, subject to the policies, programs and budget established by the Board and subject to any specific limitations imposed by resolution of the Board,

4.4.4 acting as Treasurer for the board but not having signing authority for financial purposes; and

4.4.5 Performing any other duty assigned to him by resolution of the Board.

5.0 Meetings of the RVLA

5.1 Annual General Meeting (AGM)

5.1.1 The RVLA holds its Annual General Meeting no later than November 30th of each calendar year at such time and place in the Province of Alberta as the executive shall determine,

5.1.2 The RVLA must give twenty-one (21) days' notice of the Annual General Meeting,

5.1.3 Quorum for AGM - Attendance of at least fifty percent (50%) of the Executive committee and any number of general members.

5.1.4 each member of the Executive Committee shall have one vote and each Member in good standing of the RVLA shall have one vote.

5.2 The Agenda for the AGM shall be set as follows:

5.2.1 Adopting agenda

5.2.2 Adopting the minutes of the last AGM

5.2.3 Executive Committee Reports

5.2.4 Financial Reports review of the financial statements, that include but not limited to income, assets and liabilities

5.2.5 Auditors report (as required)

5.2.6 Appointing of an Auditor (if required)

5.2.7 Electing members of the Board (if required)

5.2.8 Consider matters specific in the meeting notices

5.2.9 Adjournment

5.3 Election of the Board

5.3.1 The President shall manage and oversee the elections

5.3.2 Only RVLA members in good standing shall have the right to vote

5.3.3 Nominations by an RVLA Member may be made oral and shall be seconded by at least one other RVLA Member

5.3.4 Elections shall be conducted by secret ballot or by show of hands, and the nominee polling the highest number of votes, being elevated. In case of a tie, a new ballot shall be taken between the Nominees that are tied.

5.3.5 The duties of the Board shall commence upon their election

5.4 Executive Committee Meetings

5.4.1 A calendar of all executive committee meetings of the RVLA shall be provided to all members

5.4.2 The Executive Committee shall meet, as required after each AGM until the conclusion of the next lacrosse season, a planning meeting for the next season shall be held prior to the next AGM. Meeting dates and times may be determined by the President, or as agreed on by the board

5.4.3 The presence of 50% or more of the board shall constitute a quorum at any Executive Committee meeting. Quorum must be in place within '15 minutes of scheduled meeting time, if quorum is not met then the meeting shall stand adjourned.

5.4.4 At Executive Committee meetings, each member of the Board shall have one vote. In the event of a tie, the President will cast the deciding vote.

5.4.5 Voting shall be done by show of hands, however as required votes may be cast by the Board via email

5.4.6 Executive Committee members, may not miss more than 2 consecutive meeting unless the majority of the board agrees to excuse them.

5.4.7 Any member of the Executive Committee may call a meeting of the Executive Committee to deal with emergency business and the Executive Director shall issue proper notice to the members of the Executive Committee

6.0 Restriction of Plavers

6.1 No player may play or participate in box lacrosse outside the jurisdiction of the RVLA without first securing permission from the RVLA.

7.0 Discipline. Suspension or withdrawal of Members

7.1 Disciplined or suspended members have the right of appeal to a committee appointed by the Board

7.2 Any member RVLA may withdraw from the RVLA at any time by sending written notice of his/her withdrawal to the Executive Director

7.3 Any member who is deemed not in good standing may have their membership suspended and, upon a majority vote of the Executive Committee, withdrawn.

8.0 Signing Officers

8.1 Except as herein otherwise provided, all documents, including deeds, transfers, licenses, contracts and engagements, requiring execution on behalf of the RVLA shall be counter-signed by either the President, and/or Vice President, and/or a 3rd signing authority appointed by the Board annually at the first board meeting after the AGM. This appointment may be revised through a vote of the Board as required.

9.0 Audit and Financial

9.1 The books, accounts and records of the Secretary and the Treasurer (Executive Director) shall be audited at least once each year by two members of the Executive Committee, Complete and proper financial statements shall be submitted by such auditors at the Annual Meeting of the Club, August 31, in each year shall be the fiscal year end of the Club.

9.2 All the financial books, accounts and records of the RVLA may be inspected by any Member at the AGM or at any time upon giving reasonable notice and arranging a time and place satisfactory to the Board. Each Director shall at all times have access to such books and records.

10.0 Special Resolution

10.1 Neither the Constitution nor By-Laws of the RVLA shall be altered or added to except by Special Resolution of the members of the RVLA.

10.2 These By-Laws may be amended by a Special Resolution at any Annual General Meeting by the affirmative vote of not less than seventy-five (75%) percent of those Members, if entitled to do so, who vote in person, and such Special Resolution shall become valid upon the approval of and registration by Alberta Registries, Corporate Registry. Notice of all proposed amendments to these By-Laws shall be signed by two (2) members of the Board of Directors if the amendment is proposed by the Board of Directors or by two (2) Members in good standing if proposed by the Members. The proposed amendments must be received by the EXECUTIVE DIRECTOR forty-five (45) days in advance of the Annual General Meeting and shall be included in the notice of the Annual General Meeting, of which not less than twenty-one (21) days' notice specifying the intention to propose the Special Resolution has been duly given, otherwise the said meeting shall have no power to deal with the same.

Dated at the City of Airdrie in the Province of Alberta, this the 19th of November, 2023.

WITNESS NAME Rene Reutlinger President

WITNESS NAME Don Logan Vice President