



Rockyview Lacrosse Association Minutes

DATE: Sunday, October 2, 2016 TIME:10:00am LOCATION: 163 Luxtone View SW

Call to Order: 10:05am

Attendees: Jen Berg, Krista Lousier, Melanie Burnsed, Martin Burnsed, Shannon Kleisinger, Trish Patrick

Focus Group Discussion:

- Revamping of the roles only decreases by one position from what we have currently.
- Treasurer role cannot be included in Executive Director role, conflict of interest
- Discussed at last board meeting to have a VP of Rec and a VP of Competitive, after some discussion this will not work.
- Our membership has doubled in the last 4 years but up until last year our board had remained unchanged. It's time to revamp the roles and chain of commands.
- All Division Coordinator roles will now be voting roles, this will help with accountability.
- Should Female Director fall under division coordinators or be separate? After some discussion, we thought it should fall in line with the other division coordinators.
- Creating two VP roles helps alleviate the current VP role where they feel like they aren't being useful.
- Discussion about making the Equipment Director to include Facilities, we felt that it was too much and to distribute this to each Division Coordinator.
- Fundraising & Promotions should also be in charge of the social media accounts (Facebook & Twitter) as well as all the scheduling of Fun Day games and photographer schedule.
- Should the VP of programs make up the evaluation schedule?
- Adam and Ashley's roles don't change this year so won't be affected by the new format.

- We use roughly 38 hrs for evals and 77 hrs for preseason practice, this is already proving to be difficult when scheduling in March 2017. Looking to move more floor into Calgary.
- Our association is \$20K over revenue, would help pay for the Exec Dir role.
- Need to always be looking for ways to cut back in order for our fees to remain the same. Possibly keeping the same short design and only the first pair is free and any additional shorts the following year would have a fee of \$25. Also raising the price of merchandise we sell. Our mini tyke pinnies are no longer supplied by DQ, maybe we need to reuse them to save costs or look at a new company to donate them.

Executive Director Role:

- This role would include Registrar, Secretary, Arenas (acquiring and scheduling preseason floor), attend any meetings that the President attends and take notes for them (this includes planning and CDLA meetings), working with Sportzsoft, schedule tryouts, coaching clinics, try it days, camps (goalie, girls & Jr), Communications and maintaining the website.
- This would be a contract position, possibly a 3 yr contract but make it reviewable each year.
- After this year, the role will need to be advertised and take bids.
- Melanie will be coming to the next board meeting with an idea of what she feels the role should be paid and what she can offer, we want all board members to come up with an amount they feel is fair. Martin will not be a part of this as it's a conflict of interest.

Finishing Up:

- Jen, Krista and Melanie will work on the VP roles/descriptions
- Martin and Shannon will work on the Division Coordinator roles/descriptions

Next Board Meeting: Sunday, October 16, 2016 @ 5:30pm, location is TBD

AGM: Sunday, October 23, 2016 @ 4:30pm, Genesis Place, Echo Room