

Saskatchewan Soccer Association
300-1734 Elphinstone Street
Regina, SK, S4T 1K1

March 25, 2025

Saskatchewan Soccer Board Appointed Committee - EXPRESSION OF INTEREST

Saskatchewan Soccer's Board of Directors has the primary role to govern, to provide leadership, and to offer direction to the Association in pursuit of its Mission, Vision, and Values and toward achieving the strategic initiatives in its Strategic Plan. In support of its role, the Board convenes Board Appointed Committees to support its work. The role of each standing committee is to consider and recommend actions and propose policies within their functional areas to the Board to improve the effectiveness of the Association. SSA Committees meet four to six times per year virtually.

Please note:

Saskatchewan Soccer's conflict of interest policy stipulates that committee members may not be a Director or employee of or contracted service provider to SSA or its member organization clubs or academies.

Saskatchewan Soccer Association (SSA) is seeking qualified individuals to serve on its Board Appointed Committees for a 1-year term starting June 2025 until March 2026.

Saskatchewan Soccer Association has openings and are inviting expressions of interest from individuals who would like to serve as external members of:

- Governance Committee (1 Position)
- Nominations Committee (1 Position)
- Risk Management Committee (1 Position)

Governance (1 Position)

The Governance Committee assists the Board in determining and implementing an effective model of governance and in developing suitable governance policies for the organization.

Tasks include:

- Reviews and proposes amendments to the Bylaws of the SSA to the Board.

- Develops, reviews and updates SSA Governance Policies for the approval of the Board, and other policies as assigned by the Board.
- Assists the Board in conducting an annual evaluation of the Board's performance, and other Board evaluation processes as required.

Valuable Skills/Attributes:

- Background in policy development and review
- Understanding of Governance structures and compliance
- Background in law, strategy or risk are also valuable

Nominations (1 Position)

The Nominations Committee assists the Board in developing and implementing effective plans and processes for the recruitment, nomination, screening and orientation of candidates for the Board.

Tasks include:

- Prepares priorities for Board composition that comply with SSA's Bylaws and Governance Policies.
- Supports the recruitment process for candidates for the Board.
- Screens prospective Board member applications and recommends candidates to the Board.
- Suggests new, non-Board individuals for committee membership.
- Ensures that Board recruitment is driven by the strategic priorities of the SSA.
- Supports the development of an effective process to recruit candidates for the Board.

Valuable Skills/Attributes:

- Ability to connect SSA to different networks to assist the recruitment process
- Leadership in promoting diversity, equity and inclusion to the nominations process
- Respectful of cultural differences
- Enjoy working collaboratively with others

Risk Management (1 Position)

The Risk Management Committee assists the Board in fulfilling its duty of care with respect to the safety and integrity of the operations of the SSA.

Tasks include:

- Reviews and proposes changes to the SSA Risk Matrix.
- Reviews and develops risk mitigation strategies for identified risks.
- Reviews and proposes amendments to SSA Risk Management Policies
- Performs annual review of insurance policies and coverages.

Valuable Skills/Attributes:

- Background in policy development and review
- Background in risk assessment
- Understanding of current insurance landscape
- Understanding of data analysis

If interested, please send expressions of interest to s.porter@sasksoccer.com

Warm regards,

Steven Porter
Executive Director
Saskatchewan Soccer Association