



FUTSAL WORKGROUP

TERMS OF REFERENCE

1. Membership

- Comprised of:
 - i. Individuals involved in the delivery of futsal programming within Saskatchewan;
 - ii. Individuals with experience and/or interest in futsal;
 - iii. Three SSA Staff people;
 - a. A senior staff person (or designate), who shall serve as Chairperson
 - b. A staff person with knowledge of officials; and,
 - c. A staff person with knowledge of coaching;
- Workgroup members will be appointed, at the discretion of the Chairperson, for an indefinite term commencing upon appointment;
- Workgroup members may be removed at the discretion of the Chairperson or may resign their position on the Workgroup at any time by notifying the Chairperson;
- The Workgroup may invite guests to meetings to expand the Workgroup's expertise or experience; these individuals shall be invited by the Chairperson in consultation with the Workgroup.

2. Roles of the Workgroup

- Works with SSA Staff to provide leadership and support in the development of strategies for futsal development in Saskatchewan;
- Provides expertise and experience to support SSA Staff to grow and develop futsal in Saskatchewan.

3. Responsibilities of the Workgroup

- Provides advice to the SSA Staff on the implementation of futsal strategies and delivery of futsal programs and services;
- In conjunction with SSA Staff identifies short, medium and long term priorities for futsal development in Saskatchewan.

4. Procedures

- Quorum shall consist of a minimum of 50% of non-SSA Staff Workgroup members and a minimum of 1 SSA Staff person;
 - In the Chairperson's absence or inability to act, one of the other SSA Staff people on the Workgroup shall serve as Chairperson;
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- Recommendations shall be made as a result of consensus or general agreement among Committee members.
- Meetings shall be held at the discretion of the Chair, and generally will be held by conference call or other electronic means.
- Meeting Notes shall be taken, prepared and forwarded to all Workgroup members within ten (10) business days of each meeting.

Drafted March 30, 2015 by SSA Director of Soccer Operations

Accepted by Workgroup:
