

# SK Quality Soccer Provider

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**Support Guide for Canada Soccer Club Licensing Program**  
**(V1.0 April 2020)**



## OVERVIEW

The Canada Soccer Quality Soccer Provider Support Manual has been created to guide organizations in the fulfillment of the Canada Soccer Club Licensing regulations for the Quality Soccer Provider designation.

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### **Timelines for the Club Licensing Program**

Refer to the Saskatchewan Soccer website for the latest timelines for implementing the Club Licensing Program.

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### **Responsibilities of Member Organizations**

To obtain a Canada Soccer Quality Soccer Provider license, the member organization must meet all criteria for the Canada Soccer Quality Soccer Provider license or have an action plan in place that has been developed in consultation with and approved by Saskatchewan Soccer (and ultimately, Canada Soccer).

The following tables indicate all criteria which must be met by the organization to be granted a Quality Soccer Provider. The supporting documentation indicated must be submitted to Saskatchewan Soccer as part of the application by the specified deadline. The supporting materials indicated are meant to assist member organizations in the development of each criteria.

If a member organization fails to meet ANY of the criteria listed in the tables and/or develop and adhere to an acceptable action plan, the organization may not be granted a Quality Soccer Provider license.

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## GENERAL CRITERIA

	Criteria	Supporting Materials	Supporting Documentation
	Declaration of Intent submitted		Declaration of Intent
1	Organization Name		
2	Location		
2.1	Media Locations (website, Facebook, Instagram, Twitter, Youtube, etc)		
3	Province/Territory		
4	Membership Status		
5	President – Name, Phone Number, Email		
6	Administrative Lead – Name, Phone Number, Email, Job Description		Job Description
7	Technical Lead – Name, Phone Number, Email, Qualifications, Job Description		Job Description
8	Program Information:		
8.1	Stream(s) of participation (Grassroots, Community, Competitive, Development, Performance)	Competition Designations	
8.2	Stage(s)/Age(s) of participation		
8.3	Gender(s) of participation		
9	Club Infrastructure Form – Facilities	Facilities Template	Facilities List

## SAFE CRITERIA

	Criteria	Supporting Materials	Supporting Documentation
9	Adheres to Saskatchewan Soccer Code of Conduct & Ethics & Canada Soccer Code of Conduct and Ethics	Code of Conduct & Ethics template <i>Section 3 – Code of Conduct &amp; Ethics</i> Management & Operations Guide Guide to Safety	Code of Conduct & Ethics or statement of adherence to Saskatchewan Soccer and Canada Soccer Code of Conduct and Ethics
10	Has a Code of Conduct to Protect Children	Guide to Safety	Code of Conduct to Protect Children
11	Has guidelines for appropriate/inappropriate conduct between adults/adolescents and children	Guide to Safety	Guidelines for Appropriate/ Inappropriate Conduct between Adults/ Adolescents and Children
12	Has a policy requiring that any suspicion of child abuse is reported to law enforcement	Guide to Safety <i>Section 13 – Risk Management Policy</i>	Policy requiring that any suspicion of child abuse is reported to law enforcement
13	Has a policy outlining what to do if you witness inappropriate conduct that is provided to parents/guardians/caregivers, coaches, and team personnel	Guide to Safety	Policy outlining what to do if you witness inappropriate conduct provided to parents/guardians/caregivers, coaches, and team personnel
14	Provides an environment that supports physical and emotional safety (free of bully, discrimination, etc.)	Code of Conduct & Ethics template <i>Section 3 – Code of Conduct &amp; Ethics</i> <i>Section 13 – Risk Management Policy</i> Guide to Safety	
15	Supports the Coaches Association of Canada Responsible Coaching Movement	Guide to Safety	Signs the CAC Responsible Coaching Movement Pledge. Responsible Coaching Movement Certificate
15.1	Has Rule of Two guidelines on which it educates players, parents, coaches, and team personnel	<i>Section 13 – Risk Management Policy</i> Guide to Safety	Rule of Two Guidelines
15.2	All coaches and team personnel have completed Respect in Sport for Activity Leaders training	Team Personnel Database Template <i>Section 13 – Risk Management Policy</i>	Coach and Team Personnel List or Implementation Plan
15.3	All coaches and team personnel have completed proper background screening, including a Criminal Record Check (CRC) with Vulnerable Sector Check (VSC) or Enhanced Police Information Check (E-PIC) within the last 2 years	Team Personnel Database Template <i>Section 13 – Risk Management Policy</i> Guide to Safety	Coach and Team Personnel List
16	Facilities and equipment are safe, well-maintained, and in good condition	Facilities Template <i>Section 13 – Risk Management Policy</i> Management & Operations Guide	Facilities List

## ENJOYABLE CRITERIA

	Criteria	Supporting Materials	Supporting Documentation
17	Is committed to providing an enjoyable soccer experience for all participants		
18	Is focused on long term participation		

## DEVELOPMENTALLY APPROPRIATE CRITERIA

	Criteria	Supporting Materials	Supporting Documentation
19	Programming considers Long Term Player Development (LTPD) stage-appropriate principles	Canada Soccer Pathway	
20	Playing formats are aligned to Canada Soccer guidelines:	Canada Soccer Grassroots Standards	Club Pathway
20.1	Number of players on the field and on a team	Canada Soccer Grassroots Standards	
20.2	Size of ball, goals, and field	Canada Soccer Grassroots Standards	
20.3	Length of game	Canada Soccer Grassroots Standards	
20.4	Coach to player ratio	Canada Soccer Grassroots Standards	
21	Coaches are trained and/or certified appropriately for the program in which they coach	Team Personnel Database Template	Team Personnel Database

## ACCESSIBLE, INCLUSIVE, WELCOMING CRITERIA

	Criteria	Supporting Materials	Supporting Documentation
22	Provides programming that targets underrepresented groups as outlined in the Canada Soccer to Accessibility and Inclusion	Launching an Adaptive Soccer Program Webinar Guide to Accessibility and Inclusion	
23	Has programs, partnerships, and/or other mechanisms to reduce barriers to participation	Guide to Accessibility and Inclusion	
24	Appreciates diversity to ensure everyone feels safe and that they belong regardless of ability and background	Code of Conduct & Ethics Template <i>Section 3 – Code of Conduct &amp; Ethics</i> Guide to Accessibility and Inclusion	
25	Coaches are culturally sensitive and programs include culturally appropriate activities	Newcomer Engagement & Inclusivity Webinar Newcomer Engagement & Inclusivity Information Manual Guide to Accessibility and Inclusion	
26	Facilities are accessible to participants of all abilities	Facilities Template Guide to Accessibility and Inclusion Management & Operations Guide	Facilities List

## MEETS EXPECTATIONS OF GOVERNING ORGANIZATION CRITERIA

	Criteria	Supporting Materials	Supporting Documentation
27	Is a member in good standing with its governing organization(s)		
28	Is compliant with the by-laws, policies, and directives of its governing organization(s)		
29	Registers all participants with its governing organization(s)		
30	Does not interact with non-member organizations unless approved by governing organization(s)		