**Saskatchewan Soccer - AGM Agenda - Template**

**MEMBER ORGANIZATION**

**YEAR** Annual General Meeting Agenda

**DAY, MONTH, YEAR – BUILDING, LOCATION**

1. Call to order

2. Greetings from the President/Chairperson

3. Roll Call/Establishing quorum

4. Approval of agenda

5. Approval of the minutes of the previous annual general meeting

6. Messages from special guests **(if there’s anyone special in attendance, they might bring greetings here)**

7. Messages from committees

a) Chairperson’s report

b) Committee chairs’ reports

c) Registrar’s report

d) Executive Director’s report

8. Audited financial statements

9. Appointment of auditors for upcoming year **(if MO appoints an auditor)**

10. Unfinished business **(any unfinished business from previous years)**

11. Bylaw amendments

12. Appointment of Life Members

13. Election of directors

14. New business

15. Adjournment