**Saskatchewan Soccer - Board Member Job Description - Template**

**Position:**

The role’s job title within the organization

**Authority:**

What authority does the position have?

**Responsibility:**

To whom is the position accountable? What are the board areas of responsibilities?

**Term:**

How are the board members elected and for how long? How do board members leave the board?

**Evaluation:**

How will board members’ effectiveness be assessed?

**Qualification and Skills:**

What specialized or practical skills are needed for the job? What human relation skills are needed? (E.g. communication, problem solving, etc)

**Benefits:**

What benefits can a board member expect to receive? (e.g. satisfaction of making a difference in the community, opportunity to work with individuals of diverse backgrounds, development of effective decision making skills; increased understanding of group dynamics and relationships)

**Time and financial requirements:**

What is a realistic estimate of the time required as a board member? Will it cost anything to be a board member? If so, what are the costs they can expect to incur?

**Orientation:**

What type of orientation will be provided?

**Review date:**

When will this job description be reviewed?

**Approval Date:**

When was this job description last approved?