

## 6. FREQUENTLY ASKED QUESTIONS

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### 6.1 *How long will the ITC process take?*

The length of time it will take for a player to obtain their ITC varies depending on which application process applies.

An outcome will be advised to the player's Member Association either:

- when the ITC is received from the former national association; **or**
- seven (7) days from the date the ITC was requested from the former national association by Canada Soccer if no response is received from that former national association.

Where no response has been received from the former national association within seven (7) days of Canada Soccer's initial request, that player can register on a provisional basis. However, this period commences **only at the point at which Canada Soccer requests the ITC in the FIFA TMS.**

Factors, which may increase the time it takes to receive your ITC, include:

- not having de-registered from your previous association or Club;
- any preliminary time required to complete and submit your Minor ITC Application through your Member Association;
- not providing all necessary supporting documentation for a Minor ITC Application;
- providing incorrect or incomplete information about your playing history during the registration process;
- not providing your Member Association with a copy of your passport or ID where requested;
- Canada Soccer processing time during peak registration periods; and if your application is required to be submitted to the FIFA Players' Status Committee in Switzerland, this can add up to 3 months to the process (applications where this is required include: Minors seeking to register with professional Clubs and adult players who have moved to Canada as refugees).

### 6.2 *Is there anything I can do to expedite the process?*

We encourage all Players to ensure they have de-registered from their previous Club and association. Players must also ensure they have provided accurate information to their Club, relevant Member Association and Canada Soccer about their overseas playing history.

In relation to Minors, we encourage parents, Clubs and Member Associations to carefully review this guide to ensure that all supporting documentation is received in the first instance.

### 6.3 *What if I needed an ITC last year but didn't complete the registration properly, and have therefore, been playing without one?*

In this scenario, you will need to contact your Member Association and ensure that your ITC is requested. Compliance with the Canada Soccer Rules and Regulations is a requirement of registering to play soccer in Canada, one aspect of which is the ITC process.

Clubs who field Players who require ITCs but who have not obtained them expose their Club and affiliated Member Association to disciplinary sanctions (including, but not limited to, loss of competition points, fines, and their suspension from all soccer related activity).

### 6.4 *If my last registration was with a US College, do I need an ITC?*

Some US College teams are affiliated to US Soccer, and some are not.

If you are a non-Canadian player seeking to register in Canada and you indicate that your last Club was a US College, Canada Soccer will always request the ITC. This is due to the fact that, prior to playing for the College (affiliated or not), your junior registrations will likely have been with an affiliated US Soccer Club.

If you are a Canadian player seeking to register in Canada and you indicate that your last Club was a US College, Canada Soccer will conduct a checking process to confirm whether or not an ITC is required.

In any event, you will need to provide your US College registration as your immediately previous overseas Club on your ITC application form.

**6.5 *Why is so much documentation required in a Minor ITC Application?***

The level of documentation required for a Minor ITC Application is set by FIFA. Canada Soccer is responsible for ensuring the FIFA Regulations are correctly applied within Canada, and that all Minors seeking their ITC meet FIFA's documentation standards.

Where a Minor application is required to be submitted to the FIFA Players' Status Committee in Switzerland, an incomplete application will be rejected.

FIFA have the ability to audit applications made to Canada Soccer for Minor ITCs, requiring an assessment of the supporting documentation submitted to Canada Soccer. It is pertinent that all supporting documentation is sent to Canada Soccer to ensure that FIFA's requirements in relation to Minor ITC Applications are adhered to.

**6.6 *What documentation is required where a Minor has moved to Canada with only one parent?***

It is not uncommon for a Minor to move to Canada for non-soccer reasons with one parent only. In this circumstance, please refer to the documentary checklist for the appropriate minor player application and refer to the explanatory notes section detailing the various documentation and pertinent facts required by FIFA, dependent upon the specific situation (e.g. death certificate, guardianship, etc.).

Where a Minor has moved to Canada with one biological parent because that parent has married a Canadian, irrespective of whether the parent's new Canadian spouse has adopted the Minor, the documentation must still pertain to the biological parent.

**6.7 *Where can I find more information on ITCs?***

A current version of the FIFA *Regulations on the Status and Transfer of Players* can be found on the FIFA website at the following URL:

<https://www.fifa.com/about-fifa/who-we-are/legal/rules-and-regulations/>

Further information regarding the application of the FIFA *Regulations on the Status and Transfer of Players* to minor players is available at on the FIFA [website here](#).